

Meeting of the Park and Recreation Board held on January 28, 2020
in the Commissioner's Meeting Room at 7:30 pm

- 1) Roll Call –
- 2) Reorganization
- 3) Public Forum –
- 4) Approval of Minutes from November 2019
- 5) Park Maintenance Report – Jason O'Brien
- 6) Director's Report-

Trails Summit – Saturday February 1 at CREC 8:30-12pm
Spring Permit Holders meeting February 13 at CREC 7pm

Capital projects update –Veterans Phase 2 and Phase 3

Llanerch equipment installed, Bailey Park equipment installed
Punch lists work being done – Pathways, Veterans Phase 1
Meeting with Amy Clevens and Hilltop Civic about Richland
Staffing – Hired a programmer

- 5) Old Business.
- 6) New Business

Minutes of the Park and Recreation Board held on January 28, 2020 held in the Commissioner's meeting Room at 7:30 pm

1) **Roll Call** – Rich Caroto, Bill Gormley, Jr, Steve Cull, Lynanne St Denis, Dave McArdle, Joe Heller, Nicole Maclean

2)

3) **Reorganization** – Nominations were open for Chair of Park Board
Michelle nominated Dave for Chair – Rich seconded it.
Vote to close nominations by Rich Nicole seconded it. Vote was unanimous.
Vote for Dave McArdle as Chair was unanimous.
Rich nominated Michelle for vice chair, Dave seconded it.
Rich made a motion to close nominations. Dave seconded it. Vote was unanimous
Vote for Michelle Alvare as vice chair was unanimous

4) **Public Forum** – None

4) **Approval of Minutes** from November meeting – Michele motion, Nicole 2nd Vote was unanimous

5) **Park Maintenance Report** – Jason O'Brien, Park Maintenance Supervisor, presented his report for January

Completed-

- Shut down and winterize park facilities
- Completed leaf collection
- Completed Llanerch play piece install (five weeks)
- Converted Westgate baseball to 90' field
- Removed old piece & Installed new play piece at Bailey park
- Extended the fence along baseball field at Jack McDonald
- Added storm culvert to meadow bridge to help with flooding and washouts

Scheduled- For February

- Install base sleeves for Westgate 90' baseball
- Assemble and place new trash receptacles for parks
- Start play equipment safety inspections
- Perform minor repairs to baseball fields

Notes- We have not scheduled or performed any major renovations to baseball fields other than Vets and Westgate. The opportunity to have any major renovations completed before the start of the spring season has past.

5) **Director's Report-** Brian Barrett, Parks and Recreation Director, reviewed the following;

Capital projects update – Veterans Phase 2 & 3 update

Punch lists work being done on Pathways and Veterans Phase 1 (football field)

Llanerch Park and Bailey Park equipment installed

Recap of meeting with Hilltop Civic about Richland Park improvements

Staffing Hired full time programmer,

Summer job applications for Park Maintenance and summer counselors available online.

6) **Old Business** – Michelle Alvare Smoking Ordinance discussion.

Michelle asked about the commissioners vote on the ordinance. Commissioner Oliva explained boards thinking and the chance of amendments before passage.

7) **New Business** – None

Motion to adjourn

Michelle/Seconded Bill – unanimous

Adjourned 8:45pm

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Meeting of the Park and Recreation Board held on February 25, 2020
in the Commissioner's Meeting Room at 7:30 pm

1) Roll Call –

2) Public Forum –

3) Approval of Minutes from January 2020

4) Park Maintenance Report – Jason O'Brien

5) Director's Report-

Trails Summit – Report

Spring Permit Holders meeting – Permits go out first week of March, Indemnification policy

Capital projects update –Veterans Phase 2 and Phase 3 update

Westgate memorial, Punch lists Chip Gallagher

Polo field path

Disc golf proposal

Park Signs ordered

Summer registration update

6) Old Business.

7) New Business

Minutes of the Park and Recreation Board held on February 25, 2020 held in the Commissioner's meeting Room at 7:30 pm

- 1) **Roll Call** – Rich Caroto, Bill Gormley, Jr, Steve Cull, Dave McArdle, Michelle Alvare, Joe Heller
- 2) **Public Forum** – Joe Bongiovanni Whitemarsh Road – St Denis baseball coach
 - a. Joe requested some work be done on the infield and backstop at Merwood.
 - b. He asked if fencing could be replaced behind the players' benches and the foul line fences be extended to protect fans. He also asked if the infield could be graded and the pitcher's mound restored.
- 4) **Approval of Minutes** from January Meeting meeting – Michelle motion, Nicole 2nd Vote was unanimous
- 5) **Park Maintenance Report** – Jason O'Brien, Park Maintenance Supervisor, presented his report for February
Completed-
 - Made more repairs to the meadow bridge
 - Placed mound on turf field
 - Removed trees from CREC retention basin
 - Filled around new paths at Paddock Tennis & Pickle ball courts
 - Inventoried baseball fields for needed equipment (Base sleeves, pitchers rubber and home
 - Assembled and placed new trash receptacles, two at every pavilion so far
 - Started Playground safety inspections
 - Cleared portion of fencing in dog park of washed down sediment and regraded area
 - Repaired two benches in skate park

March schedule-

- Aerate and seed all athletic fields
 - Install new equipment for baseball fields as needed
 - Replace worn basketball nets
 - Continue playground safety inspections
 - repair any washouts on baseball fields
 - Remove tree from dog park
 - Place more of the new trash receptacles in parks
 - Make any repairs found during inspections
 - Turn on water to restrooms and shacks by April 1st
- 5) **Director's Report-** Brian Barrett, Parks and Recreation Director, reviewed the following:
Trail summit - Recap
Capital projects update – Veterans Phase 3 update
Park Signage – Trail signage
Llanerch ADA ramp
Ball fields – Reserve, Westgate, Hilltop, Merwood, Paddock and Grange
Summer registration
 - 6) **Old Business** – None
 - 7) **New Business** – None

Motion to adjourn

Michelle/Seconded Bill – unanimous

Adjourned 8:45pm

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Meeting of the Park and Recreation Board held on May 26, 2020
Virtual Meeting at 7:30 pm

- 1) Roll Call –
- 2) Public Forum –
- 3) Approval of Minutes from February 25, 2020
- 4) Park Maintenance Report – Jason O’Brien
- 5) Director’s Report-
 - Covid Update – Closed facilities, cancelled programs, Trail usage
 - Capital update – Veterans Phase 2 & 3
 - Ball fields
 - Park signage
 - Llanerch ADA ramp – HUD funds
 - Pennsy trail
- 6) Old Business.
- 7) New Business

**Minutes of the Park and Recreation Board held on May 26, 2020
held virtually on Zoom at 7:30 pm**

- 1) **Roll Call** – Rich, Bill, Steve, Dave, Michelle, Joe, Nicole, Maria, Lynanne
- 2) **Public Forum** – No one attended to speak.
Kelly Ciochetti of Fairview Ave Havertown attended virtually.
- 3) **Approval of Minutes** from February Meeting – Michele motion, Nicole 2nd Vote was unanimous
- 4) **Park Maintenance Report** – Jason presented his report for April and May

Completed task-

- New faucet for Paddock bathrooms
- Put up American flags in parks
- Moved bench on Darby Creek Trail
- Started power washing pavilions
- Started baseball field maintenance
- Planted 7 new trees along paddock entrance

Scheduled-

- Stain and water seal pavilions
- Paint basketball backboards where needed
- Trim hedges in parks
- Continue baseball maintenance
- Repair handrail on the steps at Lynnwood

- 5) **Director's Report-** Brian reviewed the following;
Covid Update – Closed facilities – What facilities would open in yellow and green
cancelled programs – Why we made the decision to cancel in person programming
Trail usage – Significant increases in trail usage due to covid.

Capital update – Veterans Phase 2 & 3

Ball fields – Working on grass fields – Seeding, fertilizing and weed control during shut down at Paddock, Westgate, Merwood, Grange Hilltop and Haverford Reserve

Park signage – Will be going up in June

Llanerch ADA ramp – HUD funds available

Pennsy trail - Review easement process for construction and ROW easements

- 6) **Old Business** – None

New Business – Maria Pardini asked about the possibility of in person summer programming. We discussed the reason the decision was made to cancel programs.

Including State, local and CDC guidelines, reopening protocols and whether we could meet the strict guidelines to safely operate summer camps for children.

A few board members asked to meet and discuss with staff what could be done under the present circumstances and ideas for virtual programming. Meeting was scheduled for Monday, June 1 with Maria Pardini, Michelle Alvare, Lynanne St Denis and Brian Barrett.

Motion to adjourn Michelle/Seconded Bill – unanimous

Adjourned 8:40pm

**PUBLIC NOTICE
HAVERFORD TOWNSHIP
Park Board meeting**

NOTICE is hereby given that the Parks and Recreation Advisory Board will hold a virtual **public meeting** on Tuesday, May 26, 2020, at 7:30 PM.

The meeting will be hosted through Zoom. If you would like to view the meeting or submit a question to the parks board please email Brian Barrett - Parks and Recreation Director - at Bbarrett@havtp.org. For those who want to attend virtually a zoom link will be emailed to them.

Meeting of the Park and Recreation Board held on June 23, 2020
in the Commissioner's Meeting Room at 7:45 pm

- 1) Roll Call –
- 2) Public Forum –
- 3) Approval of Minutes from May 2020
- 4) Park Maintenance Report –

5) Director's Report-

Review the Park tour
Capital program update
Summer programs virtual
CREC reopening timelines
Haverford Township Day

6) Old Business.

7) New Business

Minutes of the Park and Recreation Board held on June 23, 2020 held virtually on Zoom at 7:45 pm

- 1) **Roll Call** – Rich, Bill, Steve, Dave, Michelle, Nicole, Lynanne
- 2) **Public Forum** – No one attended to speak.
- 3) **Approval of Minutes** from May Meeting – Michele motion, Rich 2nd Vote was unanimous

4) Park Maintenance Report – Jason presented June 2020 Park Maintenance Report- Completed work-

- Power washed all pavilions
- Stained and sealed pavilions, painted fascia boards
- Installed new slide deck at Grange
- Repaired water leak at Westgate
- Installed new traffic bollards at Westgate Oxford Hill entrance
- Started prepping baseball fields
- Disinfected playground equipment
- Took down basketball rims at Bailey
- Started trimming township hedges
- Removed tennis net from Preston
- Repaired broken bench in Chatham Glen
- Opened tennis and pickle ball courts

Contracted work completed-

- Richland and Westgate hockey courts have been resurfaced
- New fencing around Westgate hockey

Worked scheduled-

- Continue prepping baseball fields
- Clean up Nitre Hall property
- Clean up Brookline school Property- Bushes and fence line
- Clean up debris in Foster Tract
- Place new trash receptacles- Bailey, Carrol, Preston, Chatham Glen, Llanerch.
- Start install of new park signs
- Prepare for going into green phase

5) **Director's Report-** Brian reviewed the following;

Park Tour Recap –

Veterans – Reviewed Phase 2 & 3 of capital program – explained lighting project and timelines

Pennsy trail – Reviewed easements required, discussed location of trail and trees to be taken down.

Westgate – We reviewed capital projects – tennis, Pickle Ball and Hockey court resurfacing. Tree removal.

Dog Park – We discussed park improvements – SWM mitigation, fencing work and amenities to be added (seating and trees).

Brookline – We discussed the possibility of Library relocation, Park improvements and maintenance.

CREC Reopening July 6 – We discussed the phase 1 reopening of CREC and protocols to keep everyone safe.

Facilities reopening in Green Phase – Playgrounds and Basketball court will reopen when Delaware County goes to Green Phase on Friday, June 26

Haverford Township Day – We discussed the possibility of Township day being cancelled – decision will be made mid-July.

- 6) **Old Business** – Michele Asked about the Summer playground camp

New Business – None

Motion to adjourn Michelle/Seconded Lynanne – unanimous

Adjourned 8:45pm

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Meeting of the Park and Recreation Board held on July 28, 2020
Virtual on Zoom at 7:30 pm

1) Roll Call –

2) Public Forum –

3) Approval of Minutes from June 2020

4) Park Maintenance Report –

5) Director's Report-

Capital program update – Pennsy trail, Veterans, Court project
Summer programs
CREC reopening update
Haverford Township Day cancelled
Fall Brochure available Sept 18

6) Old Business.

7) New Business

**Minutes of the Park and Recreation Board held on July 28, 2020
held virtually on Zoom at 7:30 pm**

- 1) **Roll Call** – Rich, Bill, Dave, Michelle, Nicole, Lynanne, Maria, Joe
- 2) **Public Forum** – No one attended to speak.
- 3) **Approval of Minutes** from June Meeting – Michele motion, Rich 2nd Vote was unanimous
- 4) **Park Maintenance Report** –
- 5) **Director's Report-** Brian reviewed the following;
 - Capital program update – Pennsy trail, Veterans, Court project
 - Summer programs
 - CREC reopening update
 - Haverford Township Day cancelled
 - Fall Brochure available Sept 18
- 6) **Old Business** – None
- 7) **New Business** – Fall programs – Lynanne asked about Fall programs for school age kids who might be attending school virtually. We discussed options for outdoor programming and how to complement virtual learning.

Motion to adjourn Michelle/Seconded Lynanne – unanimous

Adjourned 8:30pm

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PUBLIC NOTICE HAVERFORD TOWNSHIP Park Board meeting NOTICE is hereby given that the Parks and Recreation Advisory Board will hold a virtual public meeting on Tuesday, July 28, 2020, at 7:30 PM. The meeting will be hosted through Zoom. If you would like to view the meeting or submit a question to the parks board please email Brian Barrett - Parks and Recreation Director - at Bbarrett@havtwp.org. For those who want to attend virtually a zoom link will be emailed to them.

Meeting of the Park and Recreation Board held on August 25, 2020
Virtual on Zoom at 7:30 pm

1) Roll Call –

2) Public Forum –

3) Approval of Minutes from July 2020

4) Park Maintenance Report –

5) Director's Report-

Capital program update – Pennsy trail, Veterans, Court project, Llanerch, Richland
Darby Creek Trail – Storm Damage, Invasives program

Commissioner update

Fall Programs – Outdoor programs, Little Explorers, Indoor programs

CREC reopening next phase

Fall Brochure available Sept 18

6) Old Business.

7) New Business

**Minutes of the Park and Recreation Board held on August 25, 2020
held virtually on Zoom at 7:30 pm**

- 1) **Roll Call** – Rich, Dave, Michelle, Nicole, Lynanne, Joe, Steve
- 2) **Public Forum** – No one attended to speak.
- 3) **Approval of Minutes** from July Meeting – Michele motion, Lynanne 2nd Vote was unanimous
- 4) **Park Maintenance Report** – Jason O’Brien
- 5) **Director’s Report-** Brian reviewed the following
 - Capital program update – Pennsy trail, Veterans, Court project, Llanerch, Richland
 - Darby Creek Trail – Storm Damage, Invasives program
 - Commissioner update
 - Fall Programs – Outdoor programs, Little Explorers, Indoor programs
 - CREC reopening next phase
 - Fall Brochure available Sept 18
- 6) **Old Business** – None
- 7) **New Business** – Steve Cull asked about what is happening with the former Recreation Office at 599 Glendale.

Motion to adjourn Michelle/Nicole Lynanne – unanimous

Adjourned 8:45pm

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**PUBLIC NOTICE
HAVERFORD TOWNSHIP
Park Board meeting**

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The meeting will be hosted through Zoom. If you would like to view the meeting or submit a question to the parks board please email Brian Barrett - Parks and Recreation Director - at Bbarrett@havtwp.org. For those who want to attend virtually a zoom link will be emailed to them.

Meeting of the Park and Recreation Board held on September 22, 2020
Virtual on Zoom at 7:30 pm

1) Roll Call –

2) Public Forum –

3) Approval of Minutes from August 2020

4) Park Maintenance Report –

5) Director's Report-

Capital program update – Veterans, Bball Court project, Llanerch,

Darby Creek Trail – Storm Damage, Invasives program, Clean up on October 17

Fall Programs – HavaGood Times, Outdoor programs, Little Explorers, Indoor programs

CREC reopening next phase – Saturdays, indoor programs, rentals

6) Old Business.

7) New Business

Meeting of the Park and Recreation Board held on September 22, 2020
Virtual on Zoom at 7:30 pm

1) Roll Call –

2) Public Forum –

3) Approval of Minutes from August 2020

4) Park Maintenance Report –

5) Director's Report-

Capital program update – Veterans, Bball Court project, Llanerch,

Darby Creek Trail – Storm Damage, Invasives program, Clean up on October 17

Fall Programs – HavaGood Times, Outdoor programs, Little Explorers, Indoor programs

CREC reopening next phase – Saturdays, indoor programs, rentals

6) Old Business.

7) New Business

**PUBLIC NOTICE
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Park Board meeting**

PUBLIC NOTICE is hereby given that the Parks and Recreation Advisory Board will hold a virtual public meeting on Tuesday, September 22, 2020, at 7:30 PM.

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Meeting of the Park and Recreation Board held on October 27, 2020
Virtual on Zoom at 7:30 pm

1) Roll Call –

2) Public Forum –

3) Approval of Minutes from September 2020

4) Park Maintenance Report –

5) Director's Report-

Capital program update – Veterans, Bball Court project, Preston Tennis court
CREC programs – Little Explorers started back on October 19,

Pickle Ball began Monday October 26

Darby Creek Trail grants -

Trail workdays and tree plantings

10/17 at Darby Creek Trail from 9am-12pm (Trash and invasives)

- 10/25 at Haverford Reserve from 9am-12pm (Tree planting)

- 11/14 at Haverford Reserve from 9am-12pm (Tree planting)

- 11/21 or 11/22 at Darby Creek Trail, TENTATIVE (Bare root tree planting)

6) Old Business.

7) New Business

**Minutes of the Park and Recreation Board held on October 27, 2020
held virtually on Zoom at 7:30 pm**

- 1) **Roll Call** – Dave McArdle, Steve Cull, Rich Caroto, Michelle Alvare, Nicole Maclean, Joe Heller, Maria Pardini, Bill Gormley.
Also attending Brian Barrett and Jason O’Brien
- 2) **Public Forum** – No one attended to speak.
- 3) **Approval of Minutes** from September Meeting – Michele Alvare motion, Steve Cull 2nd
Vote was unanimous

4) Park Maintenance Report – Jason O’Brien
October 2020 Maintenance Report

Completed –

- Made repairs to fencing on path from Meadows La to Coopertown School
- Replaced sand in Merry Plc sandbox
- Added woodchips to CREC preschool play area & made repairs to deck railing
- Marked hazard trees along Darby Creek Trail
- Lined 50yrd football field in Merwood
- Planted trees along Paddock driveway- Hillcrest entrance
- Replaced dead trees behind our Maintenance shop
- Reset light timers for Bailey and Merry PLC
- Pulled rubber surfacing from woods at Merry PLC
- Repaired broken guide cable along Darby Creek Trail
- Repaired wall under bridge at Merry PLC
- Installed new park signs for Powder Mill & Chatham Glen
- Repaired sink drain in Normandy House
- Leveled player benches at Bailey Basketball courts
- Repaired large sinkhole on Pennsy Trail
- Started clearing for disc golf

Scheduled

- Continue working on Septembers list
- Construct bridge for Meadows Trail at Reserve
- Remove and store Goalpost
- Shut down and winterize water fountains and restrooms
- Fall aeration and over seeding of fields
- Play equipment safety inspection
- Start leaf clean up in Parks

- 5) **Director's Report-** Brian Barrett reviewed the following
Capital program update – Veterans, Bball Court project, Preston Tennis court
CREC programs – Little Explorers started back on October 19,
Pickle Ball began Monday October 26
Darby Creek Trail grants -
Trail workdays and tree plantings
10/17 at Darby Creek Trail from 9am-12pm (Trash and invasives)
- 10/25 at Haverford Reserve from 9am-12pm (Tree planting)
- 11/14 at Haverford Reserve from 9am-12pm (Tree planting)
- 11/22 at Darby Creek Trail, TENTATIVE (Bare root tree planting)

- 6) **Old Business** – Dave McArdle asked about the Pennsy trail progress
Michelle Alvare asked about the status of the property at 1744 Burmont Road

- 7) **New Business** – Steve Cull reviewed what progress is happening at 599 Glendale Road.
Joe Heller asked about mountain bike groups using the Reserve.
Nicole Maclean let the Board know about Agility Equipment donated to Dog park.
Dave McArdle let board know he would be retiring from the board in December after 21 years. He also let the board know that Rich Caroto and Maria Pardini are coming to the end of their terms in December.

Motion to adjourn Michelle Alvare/Second Maria Pardini – unanimous

Adjourned 8:40pm

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Park Board meeting**

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**PUBLIC NOTICE
HAVERFORD TOWNSHIP
Park Board meeting**

PUBLIC NOTICE is hereby given that the Parks and Recreation Advisory Board will hold a virtual public meeting on Tuesday, November 24, 2020, at 7:30 PM.

The meeting will be hosted through Zoom. If you would like to view the meeting or submit a question to the parks board please email Brian Barrett - Parks and Recreation Director - at Bbarrett@havtwp.org. For those who want to attend virtually a zoom link will be emailed to them.

**PUBLIC NOTICE
HAVERFORD TOWNSHIP
Park Board meeting**

PUBLIC NOTICE is hereby given that the Parks and Recreation Advisory Board will hold a virtual public meeting on Tuesday, December 22, 2020, at 7:30 PM.

The meeting will be hosted through Zoom. If you would like to view the meeting or submit a question to the parks board please email Brian Barrett - Parks and Recreation Director - at Bbarrett@havtwp.org. For those who want to attend virtually a zoom link will be emailed to them.