

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: February 17, 2015
Meeting Number: 55
Meeting Location: Commissioners' meeting room of Ernest J. Quatrani Building,
2325 Darby Road, Havertown, PA
Meeting Called to Order: The meeting was called to order at approximately 7:12 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Barry Gleason	Member
X	Erica Deuschle	Member
X	Roy Ingraffia	Member
X	Andrea Smith	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 55

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 55 Agenda items reviewed on February 17, 2014	
Gen. 1.	Please note the planned January meeting of the HTHC was canceled due to a weather event that closed the township buildings.	N.A.R.
Agenda item 1	Call to Order. Lori Hanlon-Widdop called the meeting order at 7:12.	N.A.R.
Agenda item 2	Reorganization (election of Officers, set calendar, confirm meeting time) This is the first meeting of the new year and as such is the re-organization meeting of the HTHC. Chuck Reardon motioned for Stacey Mattox to be Chairperson for the 2015 term, Suzanna Barucco seconded the motion. Chuck Reardon motioned for Suzanna Barucco to be Vice Chairperson for the 2015 term, Stacey Mattox seconded the motion.	See Section E1, 2 & 3

	Chuck Reardon motioned for Scott Winger to be Secretary for the 2015 term, Stacey Mattox seconded the motion. See Section E for additional information relative to the noted motions. The HTHC stated there is no August meeting planned at this time. The HTHC meeting for November is tentatively planned for Nov. 16 if the CREC is available or Nov. 23 if it is not. The January 2016 meeting of the HTHC is planned for January 19. LW will confirm dates noted above and meeting locations.	
Agenda item 3	Introduction of new Historical Commission members Roy Ingraffia and Andrea Smith The HTHC is pleased to welcome Roy and Andrea to the commission.	N.A.R.
Agenda item 4	Group discussion regarding nomination to recommend adding 749 Millbrook Lane, Haverford, PA to the Historic Resources Survey. Darin Hayton the current owner of the property was in attendance to confirm his support of having his property considered for addition to the Historic Resource Survey. The HTHC recognizes in order to add a property to the Historic Resource Survey the HTHC must first provide a recommendation to the Board of Commissioners and the BOC would then need to approve such recommendation. Suzanna Barucco with the enthusiastic support of the Darin Hayton recommends the property 749 Millbrook Lane, Haverford, PA be included into the Historic Resource Survey. Chuck Reardon seconded the motion and all present supported the motion. The HTHC notes this is the first since 1994 that a property in the township has been recommended as a considered addition to the Historic Resource Survey. A copy of the Delaware County 20th Century Historic Context Study Resource Survey Form for 749 Millbrook Lane is attached to these meeting notes.	See Section E.4
Agenda item 5	Approval of Minutes from December 2014 meeting See Section E. below.	See Section E.4
Agenda item 6	Discuss Historic Resource Nomination Form for website. The HTHC discussed the goal of using a shorter nomination form for the web site in order to be more appealing and easier to navigate for those property owners who wish their property to be considered.	HTHC
Agenda item 7	Discuss next step for moving forward with adding resources to Survey. The HTHC discussed indentifying those township property owners that desire their property to be considered to be added to the Survey. It was noted there are numerous property owners in the Llanerch section as well as property	

	owners that are on the Historic Society's "tour" as well as those residences who signed up at last year's Heritage Day Festival, that would like their properties considered to be included in the Survey. The HTHC will also review its list of Possible Additions to the Historic Resources Survey for potential properties to be considered. RI requested whether the current Long Form Survey form can be queried via a data base format. AS noted she has experience with such data bases and collectively RI and AS will research this in more detail. The intent being to have the long form function as a data base for better interaction of filing and gathering information. As noted above the HTHC recognizes in order to add a property to the Historic Resource Survey the HTHC must first provide a recommendation to the Board of Commissioners. The BOC would then need to approve such a recommendation at which time changes would be needed to amend the code, to amend the map, to amend the overlay. With the above in mind the HTHC will soon begin the process of reviewing properties for consideration and will plan to target a date by year's end to provide or present to the BOC a list of recommended resources.	
Agenda item 8	Planning Commission update. (CR) a. CR informed the HTHC that a recent Planning Commission meeting noted the developers of 101 Tenby would need a court order to build more than one house on the property. b. CR noted the Planning Commission has reviewed plans from the YMCA to expand employee parking into the adjoining properties along Lawrence Road. c. CR noted the Planning Commission is reviewing plans to add four stop lights on Eagle Road.	N.A.R.
Agenda item 9	Other group discussions, general business, and updates. a. SM noted the C.L.G. Application has been reviewed by the Pennsylvania Museum and Historic Commission. SM anticipates an update soon. b. SW to send the year 2014 meeting notes to SB and SM for preparation of the 2014 yearend report. SW to review with LW to determine what HTHC meeting notes are not on the township web site. c. The HTHC is to consider writing an article for the commissioners newsletter with the possible topic of describing the Historic Resource Survey nomination form and the long form for survey review.	As noted
Agenda item 10	Adjournment See Section E.6 below.	See Section E.6

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
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Haverford Township Historical Commission

Meeting 55, Feb. 17, 2014

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1	Motion for Stacey Mattox to be Chairperson for the 2015 term.	CR	SB	8	0	Yes
2	Motion for Suzanna Barucco to be Vice Chairperson for the 2015 term.	CR	SM	8	0	Yes
3	Motion for Scott Winger to be Secretary for the 2015 term.	CR	SM	8	0	Yes
4	Motion to recommend 749 Millbrook Lane, Haverford PA be included into the Historic Resource Survey.	SB	CR	8	0	Yes
5	Motion to adopt the HTHC meeting notes No. 54 with changes noted. BG, RI and AS abstained	CR	SB	5	0	Yes
6	Motion to call meeting to close at 9:02 pm	CB	SB	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is March 16, 2015 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

Post meeting notes:

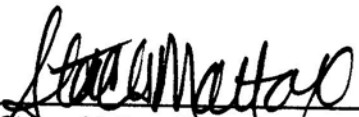
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

The Delaware County 20th Century Historic Context Study Resource Survey Form for 749 Millbrook Lane.

Haverford Township Historical Commission
Meeting Agenda
February 17, 2015, 7PM

Meeting # 55

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown (with possible change to Commissioners' Back Meeting Room)

1. Call to order
2. Reorganization (election of Officers, set calendar, confirm meeting time)

Proceed with new business:

3. Introduction of new Historical Commission members Roy Ingraffia and Andrea Smith
4. Group discussion regarding nomination to recommend adding 749 Millbrook Lane, Haverford to the Historic Resources Survey
5. Approval of Minutes from December 2014 meeting
6. Discuss Historic Resource Nomination Form for website
7. Discuss next step for moving forward with adding resources to Survey
8. Planning Commission update (Chuck)
9. Other group discussions, general business, and updates
10. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: March 16, 2015
Meeting Number: 56
Meeting Location: Commissioners' meeting room of Ernest J. Quatrani Building,
2325 Darby Road, Havertown, PA
Meeting Called to Order: The meeting was called to order at approximately 7:15 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Barry Gleason	Member
	Erica Deuschle	Member
	Roy Ingraffia	Member
X	Andrea Smith	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 56

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 56 Agenda items reviewed on March 16, 2014	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Review list of possible additions to the Historic Resources Survey and answer questions from residents. The meeting attracted the attention of several Llanerch area residents with an interest in the pros and cons of being included in the Haverford Township Historic Resource Survey. The residents in attendance wanted to learn more about a Light Historic Overlay District. The HTHC notes a small group has met to review the potential for and the impact of such an overlay. The HTHC will attempt to provide more information when possible.	HTHC

Haverford Township Historical Commission

Meeting 56, Mar. 16, 2014

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	The Llanerch residents were encouraged to invite all of their neighbors who are interested in the potential for inclusion in the Haverford Township Historic Resource Survey to sign up for consideration.	
Agenda item 3	Approval of Minutes from August 2014 meeting Tabled until next meeting.	HTHC
Agenda item 4	Approval of Minutes from February 2015 meeting Tabled until next meeting.	HTHC
Agenda item 5	Discuss next step for moving forward with adding resources to Survey (training, volunteers, etc.) A meeting for training volunteers was scheduled for April 8, 2015. Tabled until next meeting.	HTHC
Agenda item 6	Discuss Heritage Festival, June 7, 2015 Tabled until next meeting.	HTHC
Agenda item 7	Planning Commission update. (CR) Tabled until next meeting.	N.A.R.
Agenda item 8	Other group discussions, general business, and updates. Tabled until next meeting.	HTHC
Agenda item 9	Adjournment See Section E. below.	See Section E

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to call meeting to close at 9:20 pm	SM	JM	5	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is April 20, 2015 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

Post meeting notes:

1. The meeting for training volunteers scheduled for April 8, 2015 was canceled.

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
March 16, 2015, 7PM

Meeting # 56

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown (with possible change to Commissioners' Back Meeting Room)

1. Call to order
2. Review list of possible additions to the Historic Resources Survey and answer questions from residents
3. Approval of Minutes from August 2014 meeting
4. Approval of Minutes from February 2015 meeting
5. Discuss next step for moving forward with adding resources to Survey (training, volunteers, etc.)
6. Discuss Heritage Festival, June 7, 2015
7. Planning Commission update (Chuck)
8. Other group discussions, general business, and updates
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: April 20, 2015
Meeting Number: 57
Meeting Location: Commissioners' meeting room of Ernest J. Quatrani Building,
2325 Darby Road, Havertown, PA
Meeting Called to Order: The meeting was called to order at approximately 7:15 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Barry Gleason	Member
	Erica Deuschle	Member
X	Roy Ingraffia	Member
X	Andrea Smith	Member

Commissioners Present:

X	Mario Oliva	President, Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 57

C. Items distributed to the Haverford Township Historical Commission

1	The booklet, How To Complete The Pennsylvania Historic Resource Survey Form, published by the Bureau for Historic Preservation from the Pennsylvania Historical and Museum Commission was presented to the HTHC by Jenna Solomon.
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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 57 Agenda items reviewed on April 20, 2015.	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Guest speaker Ms. Jenna Solomon (JS), formerly of the Anne Arundel County, Maryland Planning, Zoning, and Cultural Resources Division and Maryland Historical Trust (MD SHPO), discussed survey forms and data organization, and provided suggestions to the HTHC regarding understanding and identifying relevant data to be collected and recommendations for achieving useable survey data. Jenna is currently completing her PhD program at University of Pennsylvania. She has an archeology background and conveyed to the HTHC the need to develop a good paper trail. Jenna has used Geographical Information System	HTHC

	(G.I.S.) software in the past, which is an intelligent based data system that is capable of conveying multiple levels of information if properly used. She spoke about the steps required of Survey, Inventory and Register for reviewing potential historic resources. Jenna encouraged the HTHC to establish intelligent based data systems comprised of several data base types including: 1. Bollian - yes and no responses. 2. Pull Down menus - offering a limited response but a controlled response. 3. Number - develops a hierarchy to the response. 4. Data - can be searchable. 5. Text - not searchable. JS noted that data based information gathering requires clean cells using computer programs Access or Excel. Properties should include a Longitude and Latitude reference, achievable via Google, Bing and other similar applications. JS provided insight into CLG tax credits including the need for a property to be listed to be eligible as well as to be a none user occupied property. She noted there were no credits for non-profits. The program offers the potential for tax credits of 5 years for income producing properties amounting approximately to a 5% federal tax credit. The credits can be applied to interior and exterior work. To qualify properties must be on the National Register and on the Haverford Township Historic Resource Survey. JS offered the need to Categorize a property vs. Narrating a property's points of interest allowing for better data retrieval. She described various options for hyperlinks as part of the data sharing programs that allow connections to the National Registry Standards, including photos and other web links. JS noted that the more consistent our gathering forms the better our survey's would be to interact with the Delaware Planning Commission Historic resources at a regional and state level. Jenna Solomon offered a wealth of knowledge to the HTHC regarding controlled and consistent survey information gathering.	
Agenda item 3	Approval of Minutes from August 2014 meeting See Section E. below.	See Section E
Agenda item 4	Approval of Minutes from February 2015 meeting See Section E. below.	See Section E
Agenda item 5	Approval of Minutes from March 2015 meeting See Section E. below.	See Section E
Agenda item 6	Discussion regarding Certified Local Government Certification SM informed the group that our CLG status was the 45th such award in the State and the 2nd in Delaware County. SM noted that Cory Kagerise of the PHMC is to speak to the HTHC in the near future. SM provided an article about the HTHC and the newly awarded Certified Local Government Certification and what that means to the township for inclusion in the Board of Commissioners next News Letter.	HTHC

Haverford Township Historical Commission

Meeting 57, Apr. 20, 2015

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Agenda item 7	Discuss next step for moving forward with adding resources to Survey (training, volunteers, etc.) SM noted Jill Hall of the DCPC is available to meet and review next steps with the HTHC volunteers. All seemed in agreement the latest Survey form should be adjusted to allow for improved data collecting. The HTHC is evaluating ways in which to incorporate some of the ideas presented by Jenna Solomon, into the current survey form.	HTHC
Agenda item 8	Discuss Heritage Festival, June 7, 2015 The following are the time slots reviewed for the HTHC table at the Heritage Festival. 10:30 am to noon - SW, CD and JM (set up) Noon to 2pm - RI, SB, SM 2pm to 4pm BG, AS, (take down)	HTHC
Agenda item 9	Planning Commission update (Chuck) Tabled until next meeting.	HTHC
Agenda item 10	Other group discussions, general business, and updates a. SM informed the following meeting date and meeting location updates. The meeting of Monday Nov. 16, 2015 will be at the CREC. The meeting of Tuesday January 19, 2016 will be at the Quatrani Building. The meeting of Tuesday February 16, 2016 will be at the Quatrani Building. b. The HTHC congratulates Suzanna Barucco for being named the Chair of the Pennsylvania National Register Review Board.	N.A.R.
Agenda item 11	Adjournment See Section E. below.	See Section E

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC Meeting Notes 50. Note, AS, RI, SW and JM were not in attendance at meeting 50. (A majority of those HTHC members in attendance at meeting 50 were in attendance at meeting 57.)	SB	BG	3	0	Yes
2	Motion to adopt the HTHC Meeting Notes 55. JM abstained.	SB	SM	6	0	Yes
3	Motion to adopt the HTHC Meeting Notes 56. RI abstained.	BG	JM	6	0	Yes
4	Motion to call meeting to close at 9:22 pm	SW	JM	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is May 18, 2015 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

Post meeting notes:

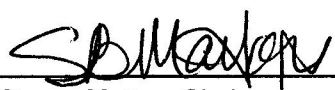
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
April 20, 2015, 7PM

Meeting # 57

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown (with possible change to Commissioners' Back Meeting Room)

1. Call to order
2. Guest speaker Ms. Jenna Solomon, formerly of the Anne Arundel County, Maryland Planning, Zoning, and Cultural Resources Division and MD Historical Trust (MD SHPO), to discuss survey forms and data organization, and provide suggestions to the HTHC regarding understanding and identifying relevant data to be collected and recommendations for achieving this goal
3. Approval of Minutes from August 2014 meeting
4. Approval of Minutes from February 2015 meeting
5. Approval of Minutes from March 2015 meeting
6. Discussion regarding Certified Local Government Certification
7. Discuss next step for moving forward with adding resources to Survey (training, volunteers, etc.)
8. Discuss Heritage Festival, June 7, 2015
9. Planning Commission update (Chuck)
10. Other group discussions, general business, and updates
11. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: May 18, 2015
Meeting Number: 58
Meeting Location: Commissioners' meeting room of Ernest J. Quatrani Building,
2325 Darby Road, Havertown, PA
Meeting Called to Order: The meeting was called to order at approximately 7:11 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Barry Gleason	Member
X	Erica Deuschle	Member
	Roy Ingraffia	Member
	Andrea Smith	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 58

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 58 Agenda items reviewed on May 18, 2015.	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Review and discussion regarding request from Katharine M. and William M. Breuninger, Jr., owners of Historic Resource Survey # 045-HA-048, also known as "Maryland Woods", located at 327-329 Ellis Road, to remove property from the Survey See attached HTHC letter of recommendation to the Board of Commissioners.	N.A.R.
Agenda item 3	Approval of Minutes from April 2015 meeting See Section E. below.	See Section E
Agenda item 4	Discuss next step for moving forward with adding resources to Survey (HTHC members selecting from list of possible additions and completing forms, and revisit training, volunteers, etc.)	HTHC

Haverford Township Historical Commission

Meeting 58, May 18, 2015

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	Agenda item 4 was tabled until our next meeting.	
Agenda item 5	Planning Commission update (Chuck) The Planning Commission is currently reviewing improperly zoned properties to assist in rectifying to correct zoning status.	N.A.R.
Agenda item 6	Other group discussions, general business, and updates SM noted the township Library will begin a design and renovation process.	N.A.R.
Agenda item 7	Adjournment See Section E. below.	See Section E

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC Meeting Notes 57. CR abstained. ER had to leave early. (Totals represent a quorum of those present.)	SB	BM	3	0	Yes
4	Motion to call meeting to close at 9:05 pm	SW	CR	4	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is June 15, 2015 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

- Encl: 1. Items distributed at the meeting are listed under section C.
2. Letter or Recommendation to the Board of Commissioners, HTHC BOC HRS 045-HA-048 052815

Haverford Township Historical Commission
Meeting Agenda

May 18, 2015, 7PM

Meeting # 58

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown (with possible change to Commissioners' Back Meeting Room)

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Review and discussion regarding request from Katharine M. and William M. Breuninger, Jr., owners of Historic Resource Survey # 045-HA-048, also known as "Maryland Woods", located at 327-329 Ellis Road, to remove property from the Survey
3. Approval of Minutes from April 2015 meeting
4. Discuss next step for moving forward with adding resources to Survey (HTHC members selecting from list of possible additions and completing forms, and revisit training, volunteers, etc.)
5. Planning Commission update (Chuck)
6. Other group discussions, general business, and updates
7. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: June 15, 2015
Meeting Number: 59
Meeting Location: Commissioners' meeting room of Ernest J. Quatrani Building,
2325 Darby Road, Havertown, PA
Meeting Called to Order: The meeting was called to order at approximately 7:01 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
	Scott Winger, AIA	Secretary
X	Barry Gleason	Member
	Erica Deuschle	Member
X	Roy Ingraffia	Member
X	Andrea Smith	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 59

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 59 Agenda items reviewed on June 15, 2015.	
Agenda item 1	Call to Order. As Scott Winger was absent, Andrea Smith volunteered to act as Secretary.	N.A.R.
Agenda item 2	Approval of Minutes from May2015 meeting Tabled until the next meeting	HTHC
Agenda item 3	Group discussion regarding the Heritage Festival, held June 7, 2015 The group discussed the Heritage Festival, and it was agreed that this year was the most positive and best interest to date for the HTHC. Suggestions for next year included exploring ways to draw increased traffic, including interactive elements, such as guess date and get free item (TBD), "tell us something we don't know", and/or something to draw interest from children.	HTHC
Agenda item 4	Update regarding Llanerch School (HRS# 045-HA-073) and its possible adaptive reuse (Andrea)	HTHC

Haverford Township Historical Commission

Meeting 59, June 15, 2015

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	We had a general discussion regarding Llanerch School (HRS 045-HA-073). This property was recently purchased by a developer (Jeff Steigerwalt) who plans to adaptively reuse the school as apartments, with the possibility of between 12 and 20 units planned in addition to two houses on the existing side parking lot facing Lansdowne Road. To date no plans have come before the HC.	
Agenda item 5	Update regarding CLG Certification Cory Kegerise plans to attend our September meeting to discuss our Certified Local Government certification.	N.A.R.
Agenda item 6	Discuss next step for moving forward with adding resources to Survey (HTHC members selecting from list of possible additions and completing forms, and revisit training, volunteers, etc.) We then discussed moving forward with adding properties to the HRS, and everyone selecting one from our list. SBM to resend list to group.	HTHC
Agenda item 7	Planning Commission update (Chuck) Tabled until the next meeting.	N.A.R.
Agenda item 8	Other group discussions, general business, and updates We discussed preparing something for the next Board of Commissioners newsletter. Andrea to work on drafting something. Roy gave a suggestion regarding examples of what is historic with pictures, for example 18 th century farmhouse and also a mid-century modern building. Another suggestion was to have a bio and photo of Suzanna. It was also suggested to add something to a future newsletter after our meeting with Cory Kegerise with regard to highlights/benefits of being a CLG.	HTHC
Agenda item 9	Adjournment See Section E. below.	See Section E

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to call meeting to close at 8:50 pm	SM	AS	5	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is July 18, 2015 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

Post meeting notes:

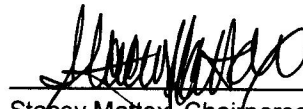
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl:

Haverford Township Historical Commission
Meeting Agenda

Meeting # 59

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from May 2015 meeting
3. Group discussion regarding the Heritage Festival, held June 7, 2015
4. Update regarding Llanerch School (HRS# 045-HA-073) and its possible adaptive reuse (Andrea)
5. Update regarding CLG Certification
6. Discuss next step for moving forward with adding resources to Survey (HTHC members selecting from list of possible additions and completing forms, and revisit training, volunteers, etc.)
7. Planning Commission update (Chuck)
8. Other group discussions, general business, and updates
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: September 28, 2015
Meeting Number: 60
Meeting Location: Commissioners' meeting room of Ernest J. Quatrani Building,
2325 Darby Road, Havertown, PA
Meeting Called to Order: The meeting was called to order at approximately 7:13 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Erica Deuschle	Member
	Roy Ingraffia	Member
X	Andrea Smith	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 60

C. Items distributed to the Haverford Township Historical Commission

1	Re. Agenda Item 3. 1. Drawings prepared by J&N Structures LLC, of the proposed garage, including: Plan, Four elevations Roof plan. 2. Photos of the existing garage. 3. Photos depicting images similar to the desired garage. 4. Photos depicting images similar to the desired shutters, doors and columns for the work planned to the house.
2.	Re. Agenda Item 2. 1. Drawings prepared by Frens and Frens LLC, Restoration Architects, consisting of the following: S-1 Site Plan A-1 Ground Floor Plan and Elevations A-2 Ramp and Porch Section Details
3	Re. Agenda Item 3 1. Sketch of proposed enclosed porch. 2. Photos of the nearly original house prior to the 1990 era addition. 3. Photo of existing structure showing an addition completed more than 25 years ago. 4. Certificate of Appreciation issued on May 8, 1990 by The Heritage Commission of Delaware County.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 60 Agenda items reviewed on September 28, 2015.	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Review and discuss plans, and provide recommendations for applicants Mr. and Mrs. Chad and Casey Pradelli, future owners of 3018 Darby Road, Ardmore (HRS# 045-HA-051), regarding proposed demolition and reconstruction of existing barn, and replacement of existing shutters and doors on residence. See attached HTHC letter of recommendation to the Board of Commissioners. See Section E. below.	See Section E
Agenda item 3	Review plans and provide recommendations to The Friends of the Grange (TFG) (HRS#045-HA-003), regarding details pertaining to proposed amphitheater. Ray Sandstrom of the TFG presented drawings noted in Section C.1 above to the HTHC. The intent of TFG is to provide an accessible path for patrons to navigate the existing sloping site to watch productions at the amphitheater. The drawings note a level landing adjacent to the existing porte-cochere that extends via a sloped concrete ramp adjacent to the gift shop to a ramped switch back leading to the final leg of the sloped ramp extending toward the newly constructed stage. Mr. Sandstrom noted the ramp will consist of Pennsylvania Blue Stone pavers at the top landing and will transition to colored concrete for the majority of the ramp length. The foundation of the ramp is planned to support a potential future application of field stone for those portions of the ramp sides, visible above grade. Metal handrails are planned to be similar to existing metal railings of the site. The HTHC passed a motion to recommend to the BOC approval of the plans presented. See Section E. below.	See Section E
Agenda item 4	Review plans and provide recommendations to applicant Mr. Nicholas Quinn, representing 222 South Manoa, LLC, owner of 222 South Manoa Road, Havertown (HRS#045-HA-063, referenced in Survey as 151 South Eagle Road, Havertown), regarding proposed plans to enclose existing front porch and convert to office space. The Quinn's years ago converted the noted resource into commercial offices and added an addition to the resource of which was noted by The Heritage Commission of Delaware County in 1990. Nicholas and Bryan Quinn presented a sketch of the desired image of the proposed enclosure for the existing open front porch, noting the use of the porch was intended to be as a private office and would not function as an entrance to the facility.	N.A.R.

	The HTHC noted the porch enclosure composition was not consistent in material and fenestration with that of the existing structure. The HTHC provided suggestions of an elevation that is more consistent with the vernacular of a porch enclosure for the existing building. The HTHC commented that the Quinn's desire to have steps connecting the porch to the sidewalk of Eagle Road, although a common gesture for the residential neighborhood was at odds with the use of the space. The HTHC recommended that the applicant reconsider the design of the porch addition to be more in character with the original house, and to reconsider the placement of the front stairs so not to be too inviting to a door that was not intended as an entrance. The Quinn's embraced the commission's recommendations and would like to present revised drawings at the next HTHC meeting.	
Agenda item 5	Discussion with Ms. Renee Coffey, President of the Haverford Township Historical Society (HTHS), regarding upcoming photography project. Renee Coffey and Chris Whiting introduced the HTHC to Jenna Miele a senior at Haverford High School. Jenna and others who have an interest in photography are currently volunteering to assist the HTHS in documenting existing HTHS items of historic significance as part of a cataloging process. The HTHS wanted the HTHC to be aware that some of the photographer's assisting the cataloging process may also be interested in assisting the HTHC survey of potential new resources process. The HTHC and HTHS will follow up on this unique opportunity after an upcoming photography session at St Denis' Church	HTHC
Agenda item 6	Approval of Minutes from May 2015 meeting Tabled until the October meeting.	HTHC
Agenda item 7	Approval of Minutes from June 2015 meeting Tabled until the October meeting.	HTHC
Agenda item 8	Review and approval of Annual Reports for 2013 and 2014 Tabled until the October meeting.	HTHC
Agenda item 9	Planning Commission update (Chuck) Tabled until the October meeting.	HTHC
Agenda item 10	Other group discussions, general business, and updates. a. Stacey Mattox informed the commission that Barry Gleason resigned from the HTHC effective immediately. The commission thanks Barry for his service to the Haverford Township Historic Commission. b. SM informed the HTHC that Cory Kegerise is planning a future meeting with the HTHC to discuss Certified Local Government.	N.A.R.
Agenda	Adjournment	See Section

item 11	See Section E. below.	E
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E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to recommend approval of plans for 3018 Darby Road, Resource HRS# 045-HA-051. See letter of Recommendation to BOC dated 10-5-15	SB	SW	5	0	Yes
2	Motion to recommend approval of accessibility ramp at the Grange, resource HRS#045-HA-051.	SB	SW	5	0	Yes
3	Motion to call meeting to close at 10:03 pm	SM	SB	5	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is October 19, 2015 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl:

1. Items distributed at the meeting are listed under section C.
2. HTHC letter of recommendation to the Board of Commissioners, regarding HRS# 045-HA-051.

Haverford Township Historical Commission

Meeting Agenda

September 28, 2015, 7PM

Meeting # 60

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown (with possible change to Commissioners' Back Meeting Room)

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Review and discuss plans, and provide recommendations for applicants Mr. and Mrs. Chad and Casey Pradelli, future owners of 3018 Darby Road, Ardmore (HRS# 045-HA-051), regarding proposed demolition and reconstruction of existing barn, and replacement of existing shutters and doors on residence.
3. Review plans and provide recommendations to The Friends of the Grange (HRS#045-HA-003), regarding details pertaining to proposed amphitheater.
4. Review plans and provide recommendations to applicant Mr. Nicholas Quinn, representing 222 South Manoa, LLC, owner of 222 South Manoa Road, Havertown (HRS#045-HA-063, referenced in Survey as 151 South Eagle Road, Havertown), regarding proposed plans to enclose existing front porch and convert to office space.
5. Discussion with Ms. Renee Coffey, President of the Haverford Township Historical Society, regarding upcoming photography project.
6. Approval of Minutes from May 2015 meeting
7. Approval of Minutes from June 2015 meeting
8. Review and approval of Annual Reports for 2013 and 2014
9. Planning Commission update (Chuck)
10. Other group discussions, general business, and updates
11. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: October 19, 2015
Meeting Number: 61
Meeting Location: Commissioners' meeting room of Ernest J. Quatrani Building,
2325 Darby Road, Havertown, PA
Meeting Called to Order: The meeting was called to order at approximately 7:13 pm

Sub-Committee Meeting

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Erica Deuschle	Member
	Roy Ingraffia	Member
	Andrea Smith	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 61

C. Items distributed to the Haverford Township Historical Commission

1	Re. Agenda Item 2 1. Sketch of proposed enclosed porch. 2. Revised porch drawings dated 10-15-15, prepared by Calvert Architects including: S1 Enclosed Porch Plan, noting revised entry location. S2 Elevations of the three sides of the enclosed porch.
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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 61 Agenda items reviewed on October 19, 2015.	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Review plans and provide recommendations to applicant Mr. Nicholas Quinn, representing 222 South Manoa, LLC, owner of 222 South Manoa Road, Havertown (HRS#045-HA-063, referenced in Survey as 151 South Eagle Road, Havertown), regarding proposed plans to enclose existing front porch and convert to office space. Recommendations were provided by the Historical	See Section E

	Commission to the applicant and Mr. Brian Quinn at our September meeting. The Quinn's years ago converted the noted resource into commercial offices and added an addition to the resource of which was noted by The Heritage Commission of Delaware County in 1990. Nicholas and Bryan Quinn presented a sketch of the desired image of the proposed enclosure for the existing open front porch, noting the use of the porch was intended to be as a private office and would not function as an entrance to the facility. Mr. Quin has presented the plans, elevations and rendering noted in item C.1 which incorporate several of the HTHC recommendations noted in Meeting Minutes 60. The Plan reflects the steps and door relocated to the side of the building opposite the parking lot. The elevations were described as using horizontal siding, asphalt shingles, wood like trim boards, double hung windows with shutters of similar scale to existing windows of the office building. Suzanna Barucco offered a motion to the sub-committee of the HTHC to accept the drawings S1 and S2 and revised sketch in addition to A1 presented in meeting 60, for the proposed porch enclosure to Historic Resource HRS#045-HA-063. Chuck Reardon seconded the motion.	
Agenda item 3	Review application and discuss plans from applicant Ms. Alice Belz, owner of 1509 Ashton Road, Havertown (HRS# 045-HA-091), regarding replacement of siding, windows, and storm door. Ms Alice Belz and Mr. Jack Belz presented their plans provide exterior siding and window replacement to their Sears catalog house. The plans include removing the previous owners applied asbestos siding and replacing it with a narrower profile siding, replace a storm door and a nine lite fixed panel window at rear porch. The HTHC Sub-Committee noted the siding presented was not the same scale of the horizontal siding that would have been original to a Crescent Model Sears House. The HTHC sought clarification to the dividers of the window present to understand the intent was to have the windows being replaced to be keeping in size, scale and number of divided lites as the original windows are or would have been. The HTHC Sub-Committee noted the siding being removed was not original to the house and the HTHC sub-committee sited instances where similar after market siding had been removed to find the existing narrow horizontal siding in good or repairable conditions. The sub-committee recommended the Belz' consider removing a few small areas of the asbestos siding to confirm if the existing siding was intact and salvable. The Belz' embraced the suggestion and arrangements were made for a contractor working in the area to assist the areas for evaluation. See post meeting note.	See Section E

Haverford Township Historical Commission

Meeting 61, October 19, 2015

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	The sub-committee discussed a two part motion holding off on accepting the presented siding option in lieu of investigation of the asbestos siding removal. Suzanna Barucco offered a motion to the sub-committee of the HTHC to recommend to the BOC to accept the front storm door as proposed as well as the rear nine lite fixed window as well as to accept the gutters and downspouts as presented. Scott Winger seconded the motion. The HTHC requested to delay regarding a motion to recommend or not the proposed horizontal siding as presented. See Post meeting notes.	
Agenda item 4	Discussion with Mr. Jeffrey Steigerwalt, owner of the Llanerch School (HRS#045-HA-073), regarding his proposed plans to adaptively reuse this building as apartments and provide recommendations. Due to the Sub-Committee status of this meeting of the HTHC, the pending action or potential recommendation was Tabled until the November meeting when a quorum of the HTHC is anticipated and more information is provided by the applicant.	HTHC
Agenda item 5	Approval of Minutes from May 2015 meeting. Tabled until the November meeting.	HTHC
Agenda item 6	Approval of Minutes from June 2015 meeting Tabled until the November meeting.	HTHC
Agenda item 7	Approval of Minutes from September 2015 meeting Tabled until the November meeting..	HTHC
Agenda item 8	Review and approval of Annual Reports for 2013 and 2014 Tabled until the November meeting.	HTHC
Agenda item 9	Planning Commission update (Chuck) Tabled until the November meeting.	HTHC
Agenda item 10	Other group discussions, general business, and updates. Tabled until the November meeting.	HTHC
Agenda item 11	Adjournment See Section E. below.	See Section E

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to the sub-committee of the HTHC to accept the drawings S1 and S2 and revised sketch in addition to A1 presented in meeting 60, for the proposed porch enclosure to Historic Resource HRS#045-HA-063. See letter of Recommendation to BOC.	SB	CR	4	0	Yes
2	Motion to recommend approval of Belz plans as noted	SB	SW	4	0	Yes
3	Motion to call meeting to close at 8:05 pm	SM	SW	4	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is November 16, 2015 at the CREC.	

Post meeting notes:

Re Agenda item 3, The Belz' siding removal investigation informed that the existing siding was in good condition and the Belz' then directed their contractor to carefully remove the asbestos siding and restore the existing narrow profile horizontal siding allowing for a more authentic exterior finish for the historic Sears house and HRS# 045-HA-091.

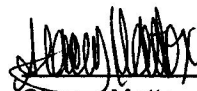
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl:

1. Items distributed at the meeting are listed under section C.
 2. HTHC letter of recommendation to the Board of Commissioners.
-

Haverford Township Historical Commission

Meeting Agenda

October 19, 2015, 7PM

Meeting # 61

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown (with possible change to Commissioners' Back Meeting Room)

1. Call to order
2. Review revised plans and provide recommendations to applicant Mr. Nicholas Quinn, representing 222 South Manoa, LLC, owner of 222 South Manoa Road, Havertown (HRS#045-HA-063, referenced in Survey as 151 South Eagle Road, Havertown), regarding proposed plans to enclose existing front porch and convert to office space. Recommendations were provided by the Historical Commission to the applicant and Mr. Brian Quinn at our September meeting.
3. Review application and discuss plans from applicant Ms. Alice Belz, owner of 1509 Ashton Road, Havertown (HRS# 045-HA-091), regarding replacement of siding, windows, and storm door.
4. Discussion with Mr. Jeffrey Steigerwalt, owner of the Llanerch School (HRS#045-HA-073), regarding his proposed plans to adaptively reuse this building as apartments and provide recommendations.
5. Approval of Minutes from May 2015 meeting
6. Approval of Minutes from June 2015 meeting
7. Approval of Minutes from September 2015 meeting
8. Review and approval of Annual Reports for 2013 and 2014
9. Planning Commission update (Chuck)
10. Other group discussions, general business, and updates
11. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: November 16, 2015
Meeting Number: 62
Meeting Location: Community Recreation & Environmental Center (CREC), 9000 Parkview Drive, Haverford, PA 19041
Meeting Called to Order: The meeting was called to order at approximately 7:20 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Erica Deuschle	Member
	Roy Ingraffia	Member
X	Andrea Smith	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 62

C. Items distributed to the Haverford Township Historical Commission

1	See Drawings noted in Agenda Item 2.
2	Mr. Kegerise, provided the HTHC with Exhibit A - CLG Performance Standards Checklist

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 62 Agenda items reviewed on November 16, 2015.	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Discussion with Mr. Jeffrey Steigerwalt, owner of the Llanerch School (HRS#045-HA-073), Proposed plans to adaptively reuse this building as apartments. No plans were provided by the applicant due to the Planning Commission's request for adjustments and the plans being updated. CR provided the HTHC with the Following Drawings Dated 09/21/15 prepared by Maser Consultants as most recently presented to the Haverford Township Planning Commission: 1 of 7 Cover Sheet 2 of 7 Existing Conditions / Demolition And Erosion & Sediment Control Plan	See Section E

	3 of 7 Record Plan 4 of 7 Grading, Drainage & Utility Plan (PCSM Plan) 5 of 7 Construction Details 6 of 7 Landscape Plan 7 of 7 Lighting Plan The HTHC provided the following comments: 1. The four A/C compressor units at the front of the building are to be surrounded with plantings. 2. The HTHC recommends no carving into existing stone marquee. 3. The HTHC recommends the door at the rear of the building / below grade is to be changed to be consistent with adjacent doors. 4. The Architect, Brian Man of Omni notes there will be no changes to the existing windows. 5. The architect notes there will be no handicap accessible units and the plan seeks variance from Harrisburg for accessibility requirements. 6. The parking is to be adjusted per the Planning Commission recommendations. 7. Light poles are noted to have an illumination color value of 4000K and will be lowered to +/- 2700K color rendition value. 8. The project will maintain as much of the existing grassy knoll as possible. Suzanna Barucco offered the following motion that the HTHC recommend to the BOC approval of the project noting the following conditions: a. The recommendation includes drawings 1 of 7 through 7 of 7 noted above. b. The existing limestone sign remain as it exists with no alterations. c. The four A/C compressor units located at the front of the building be screened with landscaping. d. The replacement of the basement level rear door is to be a replacement in kind. e. Reject light pole's at 4000k color value in lieu of 2700k illumination color value. f. Wall packs as proposed are accepted. g. The HTHC recommends against new signage being applied to the building. All present were in favor and the motion passed at 6 for and 0 against.	
Agenda item 3	Applicant: Mr. Chris Whiting, Vice President, Haverford Township Historical Society Address: 1800 Karakung Drive, Havertown HRS# 045-HA-010 (Nitre Hall) <u>For Review:</u> Construction of storage shed behind existing summer kitchen. The applicant was not present.	NAR
Agenda item 4	Guest Mr. Cory R. Kegerise, Community Preservation Coordinator, Eastern PA Region of the Pennsylvania Historical & Museum Commission was present to discuss details pertaining to the Historical Commission's Certified Local Government certification. Mr. Kegerise informed the HTHC that there are 45 CLG's throughout the State of Pennsylvania and Ridley Park and Haverford HTHC are the only CLG's in Delaware County.	HTHC

Haverford Township Historical Commission

Meeting 62, November 16, 2015

Page 3 of 5

	The discussions included: 1. Grants are available to the HTHC from the state for work in kind with applications due by 1-16-16. 2. Scholarship funds are available for HTHC members to attend or have speakers present education work-shops. Scholarships are available via an application process. 3. There is a four year evaluation process for the CLG's. 4. It is recommended that the HTHC use the State tools regarding forms and definitions for survey compilation noting the minimum of information the HTHC collects should be in alignment with the State guidelines. 5. The goal for local surveys and the State forms is consistency in terminology.	
Agenda item 5	Approval of Minutes from May 2015 meeting. See Section E.	See Section E
Agenda item 6	Approval of Minutes from June 2015 meeting Tabled until next meeting	HTHC
Agenda item 7	Approval of Minutes from September 2015 meeting See Section E.	See Section E
Agenda item 8	Approval of Minutes from October 2015 meeting See Section E.	See Section E
Agenda item 9	Review and approval of Annual Reports for 2013 and 2014 See Section E.	See Section E
Agenda item 10	Planning Commission update (Chuck) Tabled until the December meeting.	HTHC
Agenda item 11	Other group discussions, general business, and updates. Tabled until the December meeting.	HTHC
Agenda item 12	Adjournment See Section E. below.	See Section E

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to recommend to the BOC approval of the plans presented by Mr. Jeffrey Steigerwalt, owner of the Llanerch School (HRS#045-HA-073), as noted in Agenda Item 2.	SB	SM	6	0	Yes
2	Motion to adopt the HTHC Meeting Notes from the May 2015 meeting. AS had to leave early. JM abstained.	CR	SB	4	0	Yes
3	Motion to adopt the HTHC Meeting Notes from the September 2015 meeting. AS had to leave early. CR and JM Abstained. This was a majority vote of those at the September meeting.	SB	SW	3	0	Yes

Haverford Township Historical Commission

Meeting 62, November 16, 2015

Page 4 of 5

4	Motion to adopt the HTHC Meeting Notes from the October 2015 meeting. AS had to leave early. JM abstained	SB	CR	4	0	Yes
5	Motion to adopt the annual reports for years 2013 and 2014. AS had to leave early.	SB	CR	5	0	Yes
6	Motion to call meeting to close at 9:20 pm	SW	CR	5	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is December 21, 2015 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

Scott Winger, Secretary

Stacey Mattox, Chairperson

Encl:

1. Items distributed at the meeting are listed under section C.
 2. HTHC letter of recommendation to the Board of Commissioners.
-

Haverford Township Historical Commission

Meeting Agenda

November 16, 2015, 7PM

Meeting # 62

Community Recreation & Environmental Center (CREC), 9000 Parkview Drive, Haverford, PA 19041

1. Call to order

2. Applicant: Mr. Jeffrey Steigerwalt
Address: 5 Llandillo Road, Havertown
HRS# 045-HA-073 (Llanerch School)

For Review: Proposed plans to adaptively reuse this building as apartments.

3. Applicant: Mr. Chris Whiting, Vice President, Haverford Township Historical Society
Address: 1800 Karakung Drive, Havertown
HRS# 045-HA-010 (Nitre Hall)

For Review: Construction of storage shed behind existing summer kitchen.

4. Guest Mr. Cory R. Kegerise, Community Preservation Coordinator of the Pennsylvania Historical & Museum Commission, to discuss details pertaining to the Historical Commission's Certified Local Government certification.

5. Approval of Minutes from May 2015 meeting

6. Approval of Minutes from June 2015 meeting

7. Approval of Minutes from September 2015 meeting

8. Approval of Minutes from October 2015 meeting

9. Review and approval of Annual Reports for 2013 and 2014

10. Planning Commission update (Chuck)

11. Other group discussions, general business, and updates

12. Adjournment