

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: February 18, 2014
Meeting Number: 44
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:17 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 44.

C. Items distributed to the Haverford Township Historical Commission

1	AT&T Construction Drawings for St Georges Episcopal Church located at 1 West Ardmore Avenue, Ardmore PA, Haverford Township Historic Resource. # 045-HA-033.
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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 44 Agenda items reviewed on Feb. 18, 2014	
Agenda item 1	Call to order by Lori Hanlon-Widdop. Lori Hanlon-Widdop called the meeting to order as required of the first meeting of the year which requires the HTHC to vote on new commission Chairperson, Vice Chairperson and Secretary. Once new officers are elected the newly appointed HTHC Chairperson then takes over the meeting.	N.A.R.
Agenda item 1A.	SM and ED were each re-appointed by the Board of Commissioners to the HTHC for an additional term.	N.A.R.
Agenda Item 2	Reorganization (election of Officers, set calendar, confirm meeting time) See item E. below.	N.A.R.
Agenda Item 3	Review of construction plans for proposed telecommunications facility at St. George's Episcopal Church (HRS# 045-HA-033) as submitted by applicant, New Cingular Wireless PCS, LLC, d/b/a AT&T Mobility. Resource # 045-HA-033. Debra Shulski of Riley, Riper, Hollin and Colagrecio, Attorneys at Law and Attorney for New Cingular Wireless PCS, LLC d/b/a AT&T Mobility (AT&T), assisted by Michael	Additional information is requested by HTHC.

Haverford Township Historical Commission

Meeting 44, Feb. 18, 2014

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	Cleary, P.E. for Maser Consulting Engineers presented new cell phone antenna plans to the HTHC. 24 drawings were available for HTHC members to review during the meeting. The presentation included a review of the site plan, equipment layout, antenna plan and elevations among other drawings. The 24 drawings are dated 01/14/14 Issued for Construction. (If issued for Construction – was a building permit granted or are the drawings noted as Issued for construction before a permit has been issued?) T1-Title Sheet GN-General Notes C1-Site Plan and General Notes C2-Equipment Layout and Elevation View A1-Antenna Plan and Detail. A2-Details-1 A3-Details-2 A4-Details-3 A5-Details-4 A6-Details-5 A7-Details-6 A8 Construction Notes E1- Electrical Notes, Abbreviations and Symbols E2- Electrical Plan E3- Riser Diagram E4-One-Line Diagram E5- Antenna and Fiber Schedule G1-Grounding Plan G2-Grounding Notes and Details G3-Grounding Details-1 G4-Grounding Details-2 M1-Mechanical Details S1-Structural S2-Structural Details 1. M. Cleary confirmed the following: A. The only element mounted on the face of the stone tower would be small GPS Units. Sizes to be confirmed. B. Meters and disconnect switches for ground mounted equipment would be no higher than “chest” height and would be screened with landscaping. All ground-mounted equipment would be behind landscape screening. C. All new cables would be installed interior of the tower with the only masonry penetration occurring at the base or near grade level behind the landscape screening. D. No removals of windows is/are required for the work proposed. This item is noted so a correction to the plans can be made by the applicant. E. Generator(s) if required are to be temporary only. F. Louvers or scrim would be mounted between the four existing masonry openings to conceal existing and proposed antenna and antenna racks. 2. The HTHC requested clarification of the following items: .1 Color and or color options for proposed Louvers and or Scrim. .2 Materials to be used for proposed Louvers or Scrim. .3 The HTHC would prefer the antenna to be painted to “blend in” as opposed to a stark contrasting color. In addition the HTHC noted Louvers would be a new feature for the Historic Resource and with care could be a solution common to the architectural characteristics of the existing church building type. The HTHC conveyed that not enough information was presented to allow for a motion as to whether the HTHC could make an informed recommendation to the BOC. DS and MC confirmed they would provide additional information to the township for HTHC to review at the March meeting.	
Agenda item 4	Approval of Minutes from December 2013 meeting See item E. below.	See Section E.

Haverford Township Historical Commission

Meeting 44, Feb. 18, 2014

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Agenda item 5	Discussion regarding 2013 HTHC Annual Report SW is to send SB and SM electronic files of the 2013 meeting notes.	SW
Agenda item 6	Discuss additional incentives for Historic Resource property owners. The National Alliance of Preservation Commissions meeting will be held July 16 to 20, in Philadelphia. TU will be attending and will forward a schedule of events. This annual meeting may be a good resource or learning about incentives for the owner of residential historic resources. The HTHC encourages as many members as possible to attend this meeting.	HTHC on going.
Agenda item 7	Review and discussion of Inventory Instruction Sheet, preliminary list of proposed additions to Historic Resource Survey, and discuss moving forward with adding resources to Survey. SM will forward for HTHC members to review a preliminary list of resources that may be considered for recommendations as new resources. The HTHC with respect to evaluating resources, seeks to clarify definition for "integrity" and "condition". And will establish a common vocabulary for volunteers to reference during preliminary resource evaluations.	HTHC on going
Agenda item 7A	Update regarding 516 S. Eagle Road property (HRS 045-HA-68) The Historical Society and the Township have been reviewing whether the resource is salvageable and at what cost to the Haverford Township Historical Society. LHW has through discussions with the Historical Society requested that ED have HTHC members that are Builders, Engineers, Architects and Preservationist visit the resource and offer a recommendations. ED has arranged for an approved tour of this property on March 15, 2014 from 9am to 10am for HTHC members that can attend.	HTHC
Agenda item 8	Other group discussions, general business, and updates. SM informed the HTHC that SB was recently appointment by the Governor as a board member to the Pennsylvania Historic and Museum Commission. The HTHC also noted that MM as of December 2013, is now a licensed Professional Engineer.	N.A.R.
Agenda item 9	Adjournment See Section E. below.	N.A.R.

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to nominate Stacey Mattox as Chairperson for 2014.	CB	BG	8	0	Yes
2	Motion to nominate Suzanna Barucco as Vice Chairperson for 2014.	CB	TU	8	0	Yes
3	Motion to nominate Scott Winger as Secretary for 2014	BG	CB	8	0	Yes
4	Motion to adopt the HTHC meeting notes No. 43 as is. ED abstained.	TU	CB	7	0	Yes
5	Motion to call Meeting to close at 9:04 pm	SW	YU	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
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G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	See Agenda item 3 above.		Additional information requested.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

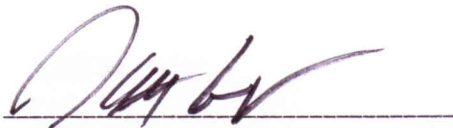
Item	Description	Action by
1	The next scheduled HTHC meeting is - Tuesday, March 18, 2014.	

Post meeting notes:

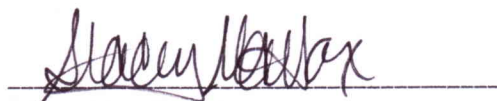
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
Feb. 18, 2013, 7PM

Meeting # 44

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Reorganization (election of Officers, set calendar, confirm meeting time)
Proceed with new business.
3. Review of construction plans for proposed telecommunications facility at St. George's Episcopal Church (HRS# 045-HA-033) as submitted by applicant, New Cingular Wireless PCS, LLC, d/b/a AT&T Mobility
4. Approval of Minutes from December 2013 meeting
5. Discussion regarding 2013 HTHC Annual Report
6. Discuss additional incentives for Historic Resource property owners
7. Review and discussion of Inventory Instruction Sheet, preliminary list of proposed additions to Historic Resource Survey, and discuss moving forward with adding resources to Survey
8. Other group discussions, general business, and updates
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: March 18, 2014
Meeting Number: 45
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:14 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 45.

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 45 Agenda items reviewed on March. 18, 2014	
Agenda item 1	Call to Order	N.A.R.
Agenda item 2.	Review of construction plans for proposed telecommunications facility at St. George's Episcopal Church (HRS# 045-HA-033) as submitted by applicant, New Cingular Wireless PCS, LLC, d/b/a AT&T Mobility. Resource # 045-HA-033. For additional reference please also see Agenda item 3 from Meeting 44, February 18, 2014. During the Haverford Township Historical Commission (HTHC) meeting of March 18, 2014 (meeting 45), New Cingular Wireless PCS, LLC d/b/a AT&T Mobility (AT&T), represented by Attorney Debra Shulski of Riley, Riper, Hollin and Colagreco, Attorneys at Law, and assisted by Michael Cleary, P.E. for Maser Consulting Engineers, presented plans for new telecommunications equipment at St. George's Episcopal Church, HRS 045-HA-033. This was a continuation of their presentation from February 18, 2014, at which time additional information was requested by the HTHC. Mr. Richard Delaney of St. George's Church was also in attendance, who reported the church's support of the planned additional antennae.	N.A.R.

	24 drawings presented by the Applicant were available for HTHC members to review during the meeting. The presentation included a review of the site plan, equipment layout, antenna plan and elevations among other drawings. The drawings, dated 01/14/14 Issued for Construction, included the following : T1-Title Sheet GN-General Notes C1-Site Plan and General Notes C2-Equipment Layout and Elevation View A1-Antenna Plan and Detail. A2-Details-1 A3-Details-2 A4-Details-3 A5-Details-4 A6-Details-5 A7-Details-6 A8 Construction Notes E1- Electrical Notes, Abbreviations and Symbols E2- Electrical Plan E3- Riser Diagram E4-One-Line Diagram E5- Antenna and Fiber Schedule G1-Grounding Plan G2-Grounding Notes and Details G3-Grounding Details-1 G4-Grounding Details-2 M1-Mechanical Details S1-Structural S2-Structural Details In accordance with the Township of Haverford Code Section 182-1305.D.(7), the HTHC reviewed the above referenced plans and the following items were discussed with the applicant: 1. Mr. Cleary confirmed the following: A. The only element mounted on the face of the stone tower would be small GPS Units. Sizes confirmed at +/- 18" and will be located on the south elevation only. B. Meters and disconnect switches for ground mounted equipment would be no higher than "chest" height and would be screened with landscaping. All ground-mounted equipment would be behind landscape screening. C. All new cables would be installed interior of the tower with the only masonry penetration occurring at the base or near grade level behind the landscape screening. D. No removals of windows is/are required for the work proposed. This item is noted so a correction to the plans can be made by the applicant. E. Generator(s) if required are to be temporary only. F. Louvers or scrim would be mounted between the four existing masonry openings to conceal existing and proposed antenna and antenna racks. Confirmed during the March 18, 2014 meeting a fiber glass scrim will be installed at all four openings to assist in visually concealing the existing and proposed antennae. 2. The HTHC requested clarification of the following items: A. Color and or color options for proposed Louvers and or Scrim. B. Materials to be used for proposed Louvers or Scrim. The HTHC was informed on March 18, 2014, that a fiberglass black scrim will be installed in lieu of louvers for all noted openings. C. The HTHC would prefer the antenna to be painted to "blend in" as opposed to a stark contrasting color. A Motion was made to recommend to the Board of Commissioners to approve the	
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Haverford Township Historical Commission

Meeting 45, March. 18, 2014

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	plans with the exceptions noted in Items 1 and 2 above, and carried by all five HTHC members present for the March 18, 2014 meeting. See Item E. below.	
Agenda item 3	Approval of Minutes from February 18, 2014 meeting. See item E. below.	See Section E.
Agenda item 4	Update regarding CLG Application (Matt, tabled until April meeting) SM informed the HTHC that the Board of Commissioners has approved unanimously, the HTHC request to process the CLG application and the B.O.C. will forward the HTHC CLG application to the Pennsylvania Historic and Museum Commission.	B.O.C.
Agenda item 5	Discussion regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) MM will forward an informal review on the property to the Haverford Township Historical Society.	MM
Agenda item 6	Review and discussion of Inventory Instruction Sheet, preliminary list of proposed additions to Historic Resource Survey (HRS), and discuss moving forward with adding resources to Survey. ED has access to the tax base reference for a majority of the preliminary list of additions for the HRS. In addition on behalf of the HTHS, ED will forward the list of homes previously included in annual historic house tours. On going activities with respect to the evaluation process include: receiving a letter of endorsement from Delaware County Planning Commission, developing a check list for evaluations, defining consistent definitions, defining photographic procedures each of which will help form the basis for an historic Inventory Instruction Sheet. As part of the process of reviewing and defining the review and evaluation process, TU has offered to finalize the practice form for the HTHC to review.	HTHC
Agenda item 7	Update regarding NAPC Forum (Tom) TU informed that Schedules for the NAPC Forum may be posted by April 1, 2014.	N.A.R.
Agenda item 8	Discussion regarding Heritage Festival Tabled until the April Meeting.	HTHC
Agenda item 9	Discussion regarding inclusion in next newsletter. SM and MM to coordinate an HTHC submission / article for the next BOC newsletter.	SM / MM
Agenda item 10	Other group discussions, general business, and updates. Tabled until the April Meeting.	N.A.R.
Agenda item 11	Adjournment See Section E. below.	N.A.R.

Haverford Township Historical Commission

Meeting 45, March. 18, 2014

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E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 44 as is.	BG	SM	5	0	Yes
2	Motion to recommend the B.O.C. approve the proposed cell phone tower modifications with noted recommendations of item 2 above.	BG	TU	5	0	Yes
3	Motion to call Meeting to close at 9:12 pm	SW	SM	5	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
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G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	See Agenda item 3 above.		Additional information requested.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

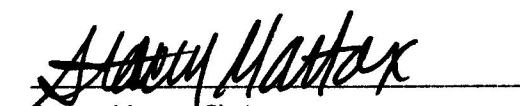
Item	Description	Action by
1	The next scheduled HTHC meeting is - Monday, April 21, 2014.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:


Scott Winger, AIA, Secretary
Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting 45, March. 18, 2014

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Haverford Township Historical Commission

Meeting Agenda

March. 18, 2014, 7PM

Meeting # 45

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Review of construction plans and related documents for proposed telecommunications facility at St. George's Episcopal Church (HRS# 045-HA-033) as submitted by applicant, New Cingular Wireless PCS, LLC, d/b/a AT&T Mobilit
3. Approval of Minutes from February 2014 meeting
4. Update regarding CLG Application (Matt, tabled until April meeting)
5. Discussion regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068)
6. Review and discussion of Inventory Instruction Sheet, preliminary list of proposed additions to Historic Resource Survey, and discuss moving forward with adding resources to Survey
7. Update regarding NAPC Forum (Tom)
8. Discussion regarding Heritage Festival
9. Discussion regarding inclusion in next newsletter
10. Other group discussions, general business, and updates
11. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: April 21, 2014
Meeting Number: 46
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:11 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 46.

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 46 Agenda items reviewed on April 21, 2014	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2.	Approval of Minutes from March, 2014 meeting. See item E. below.	HTHC
Agenda item 3	Update regarding CLG Application. (MM) MM reports the CLG may request a copy of the HTHC 2013 Annual Report. The report, once accepted by the Board of Commissioners (BOC) is to be issued to the Pennsylvania Historic and Museum Commission. MM to review and provide update. MM submitted on behalf of the HTHC an article about the HTHC for inclusion into the BOC Newsletter.	MM
Agenda item 4	Review and discussion of Inventory Instruction Sheet, preliminary list of proposed additions to Historic Resource Survey, and discuss moving forward with adding resources to Survey.	HTHC

Haverford Township Historical Commission

Meeting 46, April 21, 2014

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	The HTHC discussed the following “next steps” for the procession of adding resources to the Historic Resource Survey. 1. Define Common evaluation terms and definitions. 2. Instructions. BG to review. In the past we have discussed the potential for the HTHC to conduct training sessions for survey volunteers. 3. Adopt Survey Form. See the latest sample form from TU. 4. Adopt a list of potential resources. 5. Review Township criteria for solicitation. 6. Review how best to establish a public awareness of the process to add resources.	
Agenda item 5	Update regarding NAPC Forum. (TU) The NAPC conference is now posted on their web sites and includes an agenda of the July 17-20 event. TU recommended we consider the following sessions: 7-17-14, Commissioners Short Course. 7-19-14 Survey Super Session and Survey Super Session Where new tools for a quick and efficient surveys will be discussed. All HTHC members are encouraged to attend.	HTHC
Agenda item 6	Discussion regarding Heritage Festival. This year the HTHC will try to raise the public awareness of the HTHC goal to add resources to the Resource Survey as noted in item 4 above as well as a general awareness of the HTHC goals and objectives. Forms will be provided to see how much interest is in the following.: 1. Would you like your property listed on the Haverford Township Historic Resource Survey? 2. Would you be interested in volunteering to assist with the survey and evaluation process to determine if a potential property should be considered a Historic Resource? We established the following times for HTHC members to staff our table at the Heritage Festival on June 1, 2014. 10am - 12noon JM/ SW 12pm - 2pm MM / BG / CR 2pm - 4pm TU / SB / SM The following supplies are to be provided by: Tent and table - BG Map and Sign - JM Copy of the Historic Resource Survey - BG Forms and Special Signs - SW Chairs - from the festival. Brochures - SM	HTHC
Agenda item 7	Update regarding 516 S. Eagle Road, Havertown. (HRS # 045-HA-068) (ED) Tabled until meeting 47.	ED
Agenda item 8	Other group discussions, general business, and updates. Tabled until next meeting.	HTHC
Agenda item 9	Adjournment See Section E. below.	N.A.R.

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 45 as is. ** Of the six HTHC members present, JM & MM abstained. Adopting meeting notes 45 to be reviewed at meeting 46	SM	BG	4 **	0	No **
2	Motion to call Meeting to close at 8:30 pm	SM	BG	6	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
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G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	See Agenda item 3 above.		Additional information requested.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

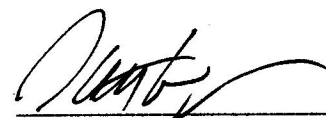
Item	Description	Action by
1	The next scheduled HTHC meeting is - Monday, May 19, 2014.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting 46, April 21, 2014

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Haverford Township Historical Commission

Meeting Agenda

April 21, 2014 7PM

Meeting # 46

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from March 2014 meeting
3. Update regarding CLG Application (Matt)
4. Review and discussion of Inventory Instruction Sheet, preliminary list of proposed additions to Historic Resource Survey, and discuss moving forward with adding resources to Survey
5. Update regarding NAPC Forum (Tom)
6. Discussion regarding Heritage Festival
7. Update regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) (Erica)
8. Other group discussions, general business, and updates
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: May 19, 2014
Meeting Number: 47
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:09 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 47.

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 47 Agenda items reviewed on May 19, 2014	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2.	Approval of Minutes from March 2014 meeting See item E. below.	N.A.R.
Agenda item 3	Approval of Minutes from April 2014 meeting See item E. below.	N.A.R.
Agenda item 4	Review and discussion of completed Survey Form for 749 Millbrook Lane (completed by TU) TU to revise two sections and add a cell for listing Sources used to evaluate or review potential resource.	MM
Agenda item 5	Discuss and compile first round list of possible additions to Historic Resources Survey. Sixteen properties were selected to evaluate eligibility of becoming an Historic Resource. The properties identified below were selected from the List of Possible	HTHC

Haverford Township Historical Commission

Meeting 47, May 19, 2014

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	Additions to Historic Resources Survey, prepared July 7, 2013 and revised May 13, 2014. The properties identified follow the numbering of the referenced list: 1, 2, 4, 7, 8, 12, 17, 18, 40, 48, 49, 51, 52, 53, 54, 55.	
Agenda item 6	Discuss next steps for moving forward with adding resources to Survey 1. The survey form is going through final edits. 2. A list of properties has been identified. 3. The HTHC to review the list of volunteers who have offered to assist with the survey. 4. Training sessions for educating the volunteers is to be scheduled. 5. The HTHC will receive an endorsement letter from the township. 6. The HTHC will attempt to contact township members who volunteered on the original Resource Survey to participate in and or attend the noted training sessions.	HTHC
Agenda item 7	Update regarding NAPC Forum (TU) TU has kept the HTHC very informed on this event. The event runs daily from July 16 through July 20.	N.A.R.
Agenda item 8	Discussion regarding Heritage Festival This year the HTHC will try to raise the public awareness of the HTHC goal to add resources to the Resource Survey as noted in item 5 above as well as a general awareness of the HTHC goals and objectives. Forms will be provided to see how much interest is in the following: 1. Would you like your property listed on the Haverford Township Historic Resource Survey? 2. Would you be interested in volunteering to assist with the survey and evaluation process to determine if a potential property should be considered a Historic Resource? We established the following times for HTHC members to staff our table at the Heritage Festival on June 1, 2014. 10am - 12noon JM/ SW 12pm - 2pm MM / BG / CR 2pm - 4pm TU / SB / SM The following supplies are to be provided by: Tent and table - BG Map and Sign - JM Copy of the Historic Resource Survey - BG Forms - SW Chairs - from the festival. Brochures - SM	HTHC
Agenda item 9	Update regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) (Erica) ED (on behalf of the Historical Society) has kept the HTHC informed on progress of the noted resource. There is no additional information to report this month. The Historical Society will discuss the resource at its May 22, 2014 Board Meeting.	N.A.R.
Agenda item 10	Other group discussions, general business, and updates 1. SM is inquiring about a historic plaque intended for the Quarry site, but not installed. CR to follow up with the owners of the property (the Crockett family)	CR

	2. CR noted the construction of the addition to the Merion Golf Course club house (HRS 045-HA-108) is underway.	
Agenda item 11	Adjournment See Section E. below.	N.A.R.

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 45 as is. CR & MM abstained.	SM	TU	4	0	Yes
2	Motion to adopt the HTHC meeting notes No. 46 with noted corrections CR abstained.	MM	TU	4	0	Yes
3	Motion to call Meeting to close at 8:43 pm	SW	CR	6	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
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G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
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H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
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I. Action items for the HTHC

Item	Description	Action by
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J. New Items

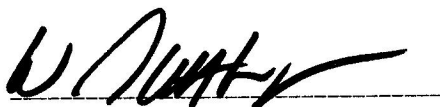
Item	Description	Action by
1	The next scheduled HTHC meeting is - Monday, June 16, 2014.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting 47, May 19, 2014

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Haverford Township Historical Commission

Meeting Agenda

May 19, 2014 7PM

Meeting # 47

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from March 2014 meeting
3. Approval of Minutes from April 2014 meeting
4. Review and discussion of completed Survey Form for 749 Millbrook Lane (completed by Tom)
5. Discuss and compile first round list of possible additions to Historic Resources Survey
6. Discuss next steps for moving forward with adding resources to Survey
7. Update regarding NAPC Forum (Tom)
8. Discussion regarding Heritage Festival
9. Update regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) (Erica)
10. Other group discussions, general business, and updates
11. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: June 16, 2014
Meeting Number: 48
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:10 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
	Scott Winger, AIA	Secretary
X	Matthew Mowrer, P.E.	Member
	Thomas Unkefer	Member
X	Barry Gleason	Member
	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 48.

C. Items distributed to the Haverford Township Historical Commission

1	Lori Widdop provided the HTHC a letter of endorsement for use during the Historic Resource Survey update process.
2	Mr. Sandstrom presented plans prepared by Frens and Frens, LLC regarding agenda item 2.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 48 Agenda items reviewed on June 16, 2014	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2.	Review plans and provide recommendations to The Friends of the Grange (045-HA-003), regarding details for their proposed amphitheatre and handicap access ramp. Mr. Roy Sandstrom presented schematic designs for the above including 3 plans from Frens and Frens, LLC Restoration Architects dated 5/1/2014 (S-1), 6/12/2014 (A-1), and 6/12/2014 (A-2), in addition to four pages containing photographs pertaining to the site. Discussion was held regarding restoration of existing steps and addition of ADA ramp and handrail. Consensus was reached that the handrail should be mounted into the concrete of the ramp in lieu of wall mounted to the house. The HTHC also provided the following feedback: Ramp may want to be moved away from the building 18-24". HTHC was divided on this issue.	HTHS To review, revise and present to the HTHC

Haverford Township Historical Commission

Meeting 48, June 16, 2014

Page 2 of 4

	Mr. Sandstrom noted they are considering repointing masonry at the rear entrance to what is now the Gift Shop. HTHC also discussed material to be used for ramp and landing area outside of bottom of ramp. Mr. Sandstrom informed all that this is an ongoing discussion, and they had looked into Rainbow Turf. Mr. Sandstrom will obtain additional information and return before the HTHC.	
Agenda item 3	Approval of Minutes from May 2014 meeting See item E. below.	N.A.R.
Agenda item 4	Group discussion regarding the Heritage Festival, held June 1, 2014 Feedback Results of sign-up sheets Sign up sheet was successful for obtaining interest for either being on survey or assisting in the survey.	HTHC
Agenda item 5	Discuss moving forward with adding resources to Survey Review and discussion of completed Survey Form for 749 Millbrook Lane (completed by Tom) Additions Endorsement letter Training Next steps SB will draft outline of what we should cover and how to go about starting to train. SM will confer with DelCo Planning Comm. about where to start for the training. SM received the template version from Jill Hall. She will look into how to edit the format to include additional cells and boxes. SB wants the heading to be "Del. Co. Historic resource Survey Form" The HTHC inquired whether there were instruction for the new form, similar to what was provided to the surveyors in 1994. SM to contact DCPD. SM suggested putting a form on the HTHC webpage where homeowners can nominate their property and include a description of why it is historically significant. SM will discuss creation of form with SW.	HTHC
Agenda item 6	Update regarding NAPC Forum (Stacey) Next month, July 16 – 20.	N.A.R.
Agenda item 7	Update regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) (Erica) Tabled until next meeting.	ED
Agenda item 8	Other group discussions, general business, and updates It was brought to the attention of the HTHC by an attendee at the Heritage Festival that the porch was demolished at HR #17, for which the HTHC was not notified. The Ordinance notes the HTHC is required to be notified regarding a demolition of a Resource. The HTHC will address this with the Township.	HTHC to review with LW

Agenda item 9	Adjournment See Section E. below.	N.A.R.
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E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 47 as is. Tabled until meeting 48.					
2	Motion to call Meeting to close at 8:43 pm	CR	SB	6	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey- code/ Ref	Appeal Date
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G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
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H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
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I. Action items for the HTHC

Item	Description	Action by
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J. New Items

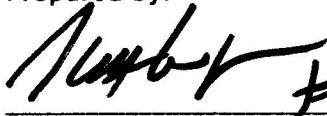
Item	Description	Action by
1	The next scheduled HTHC meeting is - Monday, July 21, 2014.	

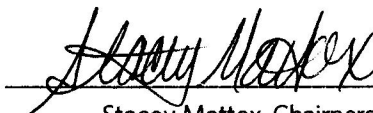
Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:


Matthew Mowrer, P.E. (acting Secretary)


Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting 48, June 16, 2014

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Haverford Township Historical Commission

Meeting Agenda

June 16, 2014 7PM

Meeting # 48

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Review plans and provide recommendations to The Friends of the Grange (045-HA-003), regarding details for their proposed amphitheatre and handicap access ramp.
3. Approval of Minutes from May 2014 meeting
4. Group discussion regarding the Heritage Festival, held June 1, 2014
Feedback
Results of sign-up sheets
5. Discuss moving forward with adding resources to Survey
6. Review and discussion of completed Survey Form for 749 Millbrook Lane (completed by Tom)
Additions
Endorsement letter
Training
Next steps
7. Update regarding NAPC Forum (Stacey)
8. Update regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) (Erica)
9. Other group discussions, general business, and updates
10. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: July 21, 2014
Meeting Number: 49
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:04 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 49.

C. Items distributed to the Haverford Township Historical Commission

1	Ms Karen Helf provided the HTHC with a photo of her existing porch and a rendering and plan / elevation of the proposed new porch.
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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 49 Agenda items reviewed on July 21, 2014	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2.	Discuss plans and provide recommendations for applicant Ms. Karen Helf, owner of Historic Resource 045-HA-017 located at 2125 Haverford Road, Ardmore, regarding rebuilding of the porch roof. Ms Helf presented a rendering and plan / elevation of the proposed new porch. She indicated it is her intention to rebuild the porch similar to the original porch. She intends to replace a guard rail and use a wood post similar in detail to those that were removed. In addition she intends to use a matching asphalt shingle to that of the existing upper roof. She intends to file for building permit after meeting with the HTHC. Comments- The HTHC informed Ms Helf the original porch and photos contained in the Historic Resource Survey note that originally a guard rail on the porch edge did not exist. The HTHC encouraged Ms Helf to consider not installing guard rails to be more consistent with the original porch as noted, provided the building codes permit such a condition for a porch that is less than 30" above	See Section E. below.

Haverford Township Historical Commission

Meeting 49, July 21, 2014

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	grade. In addition the HTHC encouraged Ms Helf to attempt to find post and associated wood trim to be consistent with what was removed. The HTHC passed a motion to recommend to the Board of Commissioners approval of Ms Helf's plans.	
Agenda item 3	Approval of Minutes from May 2014 meeting	See Section E. below.
Agenda item 4	Approval of Minutes from June 2014 meeting	See Section E. below.
Agenda item 5	Discuss moving forward with adding resources to Survey: a) Review and discussion of completed Survey Form for 749 Millbrook Lane (completed by Tom) Comments- The form was reviewed again and instructions will be added to assist with consistent interpretations and annotation. b) Review and discussion of instructions for form (prepared by Jill Hall of DCPD) Comments- The HTHC to consider creating an instruction letter to assist those completing the form and to ensure consistent interpretations. ED to review and edit survey instructions and attempt to combine previous instructions with new instructions. c) Additions Comments- SM distributed a preliminary list of Possible Additions to the Historic Resource Survey. d) Endorsement letter (group review of letter prepared by Lori Hanlon-Widdop) Comments- The HTHC is to review the endorsement letter and provide comments to SM. The HTHC is to review if or how the letter of endorsement is distributed to township residents. e) Outline for training/Training (assistance available from DCPD) Comments- Jill Hall of DCPD will be available for training of survey volunteers. f) Next steps Comments- The HTHC is to identify possible volunteers to assist with the survey and BG will contact those township residents that signed up to volunteer during the Heritage Day weekend, as well as those residents that desire to have their property considered to be added to the survey.	HTHC
Agenda item 6	Discussion regarding NAPC Forum Comments- TU attended session on Taxes including Federal Tax incentives for improving Commercial properties SM attended three days of sessions noting the experience was very rewarding. Sessions attended included:	SM

Haverford Township Historical Commission

Meeting 49, July 21, 2014

Page 3 of 4

	- Commission Chairperson Training - Surveys - Preservation - Economics and benefits to listing a property on a Historic Survey - Applying Secretary of the Interior standards to resource evaluations - How to sell preservation SM volunteered to prepare an outline of her session notes to share with the HTHC.	
Agenda item 7	Update regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) Comments- ED informed the HTHC of no updates and none would be forthcoming until the resource became an agenda item of the Board of Commissioners meetings.	ED
Agenda item 8	Other group discussions, general business, and updates Comments- a) CR noted a +/- 200 year old property located at 715 Darby Terrace in Darby Borough was recently demolished. b) SM inquired if there was a way to streamline the HTHC meeting notes to assist with the end of year summary submission to the Board of Commissioners. It was discussed that the format would remain. c) SM noted the CLG will respond within 75 days of receipt of the HTHC application and appears to have exceeded the allotted window of time. SM to follow-up with LW.	SM
Agenda item 9	Adjournment See Section E. below.	N.A.R.

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 47 as is. JM and BG abstained.	CR	TU	5	0	Yes
2	Motion to adopt the HTHC meeting notes No. 48 with corrections. TU, ED and SW abstained.	BG	JM	4	0	Yes
3	Motion to recommend to the Board of Commissioners approval of Ms Helf's porch plans for Historic Resource 045-HA-017.	CR	BG	7	0	Yes
4	Motion to call Meeting to close at 9:14 pm	TU	SW	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1	Ms. Karen Helf, owner of Historic Resource 045-HA-017 located at 2125 Haverford Road, Ardmore, regarding rebuilding of the porch roof.	045-HA-017	See Agenda Item 2 and Section E above.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is – September 15, 2014.	

Post meeting notes:

Please note at the conclusion of the July meeting the HTHC intended not to meet in August. Subsequently August meeting was scheduled.

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
July 21, 2014 7PM

Meeting # 49

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Discuss plans and provide recommendations for applicant Ms. Karen Helf, owner of Historic Resource 045-HA-017 located at 2125 Haverford Road, Ardmore, regarding rebuilding of the porch roof
3. Approval of Minutes from May 2014 meeting
4. Approval of Minutes from June 2014 meeting
5. Discuss moving forward with adding resources to Survey:
 - Review and discussion of completed Survey Form for 749 Millbrook Lane (completed by Tom)
 - Review and discussion of instructions for form (prepared by Jill Hall of DCPD)
 - Additions
 - Endorsement letter (group review of letter prepared by Lori Hanlon-Widdop)
 - Outline for training/Training (assistance available from DCPD)
 - Next steps
6. Discussion regarding NAPC Forum
7. Update regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) (Erica)
8. Other group discussions, general business, and updates
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: August 12, 2014
Meeting Number: 50
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:32 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
	Scott Winger, AIA	Secretary
X	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
	Erica Deuschle	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 50.

C. Items distributed to the Haverford Township Historical Commission

1	Prior to the meeting the permit for the Saint Andrews Property was distributed which included a roof replacement proposal and copy of the contractors insurance.
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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 50 Agenda items reviewed on August 12, 2014	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2.	Discuss plans and provide recommendations for applicant Mr. Michael Szlachta owner of the St.Andrews Church, located at the corner of Llandillo & Lansdowne roads, Historical Resource Survey Code 0 45-HA-011. During our review and discussion of the proposed demolition and its impact on the historic character and integrity of St. Andrews Church, the Historical Commission made the following recommendations: -The proposed replacement roof material (steel), style (raised seam) and color (dark bronze) are not compatible or appropriate for this building. This Resource has a steep-slope Pennsylvania ribbon slate roof, which is a prominent feature of this site. Significantly altering this feature will give the Resource a false historical appearance as the proposed replacement is incompatible with the original material(slate). -The HTHC strongly recommended(per Ordinance 2580-2009, Section D .7.) that an objective professional assessment (an architect, architectural conservator or roofing consultant Experienced in the assessment of slate roofs) be obtained, to determine the condition of the existing slate roof. In the event that the existing slate roof cannot be repaired, the HTHC recommended several alternate roofing materials which would retain the distinctive historical character and architectural integrity of this	See Section E. below.

Haverford Township Historical Commission

Meeting 50, Aug. 12, 2014

Page 2 of 3

	Historic Resource. Alternate materials recommended by the Commission included synthetics late, laminated fiberglass/asphalt shingles with a slate-like Appearance Ludowici clay tiles in a slate design, or DECI, a stainless steel slate style roofing (a product offered by Metal Sales Manufacturing Corporation, the manufacturer referenced on the Permit Application) Per the Township's Historic Preservation Ordinance(,Section I 305 D.7), the Commission referenced the Secretary of the Interior's Standards Exhibit 4). "It is recommended to replace in kind any feature of the roof that too Deteriorated to repair- if the overall form and detailing a re still evident- using the physical evidence as a model to reproduce the feature. If using the same kind of material is not technically or economically feasible, then a compatible substitute material may be considered. Additionally the following are NOT recommended: Radically changing damaging or destroying roof's which are important in defining the overall historical character of the building so that, as a result, the character is diminished." It is the HTHC's opinion that demolition of the slate roof and replacement with a metal standing seam roof would create a false historical appearance and have a significant negative impact on the historic character of the Historic Resource.	
Agenda item 3	Review of plans and related documents for the proposed installation of telecommunications equipment at Llanarch Fire Company (HRS#@045-HA-87), located at 107 West Chester Pike, Havertown PA. This is in response to letter received dated July 22, 2014 from EBI Consulting Inc. pursuant to Section 106 requirements, on behalf of Cellco Partnership and its affiliates d/b/a Verizon Wireless. The Haverford Township Historical Commission reviewed the drawings and discussed the proposed project at our meeting on 12 August 2014. We find that the current antenna location, at the center of the main roof over the original building, has a negative impact on the historic character and appearance of this building. A recommendation was made to install a new antennae to the rear (north) of the one story east bay roof.	See Section E. below.
Agenda item 4	Adjournment	N.A.R.

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to The Historical Commission recommends to the Board of Commissioners that demolition of the slate roof be denied, based on the Permit Application submitted by the applicant (Permit Application dated T13/2014, Roof Permit Application Addendum dated 7/12/2014 and Contractor Quoted 7/14/2014), and that a consultant be engaged as recommended under Ordinance 2580-2009, Section 1305D.7 to investigate the integrity of the existing slate roof.	SB	MM	6	0	Yes
2	Motion to deny the proposal of the additional antennas be added to the Llanarch Fire Company, because the current antenna location at the center of the main roof over the original building, has a negative impact on the historic character and appearance of this building.	SB	TU	6	0	Yes
4	Motion to call Meeting to close at 8:58 pm	BG	SB	6	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
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G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is – September 15, 2014.	

Post meeting notes:

Please note at the conclusion of the July meeting the HTHC intended not to meet in August. Subsequently August meeting was scheduled.

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:


Barry Gleason


Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
Aug. 12, 2014 7PM

Meeting # 50

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Discuss plans and provide recommendations for applicant Mr. Michael Szlachta, owner of Historical resource 045-HA-011 (St. Andrews Church), located at 17 Llandillo Road, Havertown, regarding replacement of existing slate roof.
3. Review of plans and related documents for the proposed installation of telecommunications equipment at Llanarch Fire Company (HRS#@045-HA-87), located at 107 West Chester Pike, Havertown PA. This is in response to letter received dated July 22, 2014 from EBI Consulting Inc. pursuant to Section 106 requirements, on behalf of Cellco Partnership and its affiliates d/b/a Verizon Wireless Approval of Minutes from June 2014 meeting
4. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: September 15, 2014
Meeting Number: 51
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:10 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 51.

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 51 Agenda items reviewed on Sept. 15, 2014	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Approval of Minutes from July 2014 meeting	See Section E. below.
Agenda item 3	Approval of Minutes from August 2014 meeting Tabled until meeting 52.	See Section E. below.
Agenda item 4	Review proposed subdivision plans for 566 Mill Road, submitted by applicants John and Jen Kirkland, representing Milstone Collaborative LLC. This project is within 100' of Historic Resource 045-HA-015, the Leedom Mansion, located at 570 Mill Road. See Section I - Presentations to the Haverford Township Historical Commission, Below.	See Section E. below.
Agenda	Discussion regarding billboards, and their potential impact on historic resources	See Section

item 5	in the Township The HTHC noted the following: a. The HTHC considered the location of five proposed billboards to the proximity to five Historic Resources. The 5 historic resources include 045-HA-060, 070, 071, 073 and 076. The HTHC notes Numbers 060 and 070 have been removed from the survey by the Board of Commissioners, number 071 has been demolished, number 073 is the Llarnach School. Of the remaining properties on the Survey, the proposed billboards are well beyond the 100' review limits of the Historical Commission b. SB & SM to send an email to LW to express the HTHC discussions.	E. below.
Agenda item 6	Discuss moving forward with adding resources to Survey: a. Review and discussion of completed Survey Form for 749 Millbrook Lane (completed by Tom) b. Review and discussion of instructions for form (prepared by Jill Hall of DCPD, Erica to review and draft proposed revisions) c. Additions d. Endorsement letter (group review of letter prepared by Lori Hanlon-Widdop, with proposed revisions drafted by Erica) e. Outline for training/Training (assistance available from DCPD) f. Next steps. HTHC comments. a. The consensus of the HTHC is to move forward with the latest form. b. ED to assist in developing instructions. c. BG to contact those residents that have signed up during Heritage Day and others that may be interested. d. LW issued a draft letter of endorsement. SM to send to the HTHC LW's letter of endorsement to gain comments. e. The DCPD will assist with training sessions. f. To have an approved letter of endorsement and to reach out to volunteers who want to assist with the survey as well as those that want the property considered for inclusion in the Resource Survey.	HTHC
Agenda item 7	Update regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) (Erica) ED reports the Historic Society sent a letter to the Board of Commissioners expressing the ideal solution of being able to preserve the resource but realistically the Historic Society would benefit more from use of proceeds of the sale of the property.	N.A.R.
Agenda item 8	Other group discussions, general business, and updates a. SM expressed concern regarding access to a key for the township meeting room. b. Annual Reports. SW to send SM and SB the HTHC meeting notes for year 2013 in word format. c. SW to develop a form for the web site for residents to complete if they believe their property should be considered a candidate for the Historic Resource Survey. d. Newsletters. The HTHC desires to contribute to the township newsletters. MM to follow with a brief summary of recent HTHC activity including number of properties that came before the HTHC during the latest time frame.	HTHC and as noted.

Haverford Township Historical Commission

Meeting 51, Sept. 15, 2014

Page 3 of 5

	e. MM to inquire regarding the CLG status. The application was resubmitted in August due to the first application not being received by the PHMC. f. The HTHC expressed a desire for stronger and better communication with the Board of Commissioners. g. Agenda items are to be posted in advance of the next meeting per CLG guidelines. MM to confirm how many days they are to be posted in advance of the next meeting. h. Library update. It appears the library will remain where it is and not be considered part of the new Administrative and Police Building planning, at this time.	
Agenda item 9	Adjournment See Section E. below.	N.A.R.

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 50 with changes noted. SB and MM abstained.	CR	JM	7	0	Yes
2	Motion to recommend to the Board of Commissioners approval of subdivision of 566 Mill Road. CR abstained.	BG	SB	8	0	Yes
3	Motion to call Meeting to close at 9:05 pm	CR	SB	9	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1	John and Jen Kirkland, Haverford Township residents, representing Milstone Collaborative LLC, presented their plans to demolish an existing 1920's era house and develop the existing property into two lots containing two houses with attached garages. The houses are proposed with materials consistent with the immediate neighborhood. The project is within 100' of Historic Resource 045-HA-015, the Leedom Mansion, located at 570 Mill Road. The HTHC noted the following items. a. The proposed set back appeared to be similar to the original property. b. Concern about six larger trees on the property. c. The house at 560 Mill Road slated to be demolished and the exterior stone wall which are to remain were not currently listed on the Historic Resource Survey. d. The stone walls of the property of 570 Mill Road have a portion of	045-HA-015	See Agenda Item 2 and Section E above.

	its stone walls within the R.O.W. of Mill Road. e. Requested consideration that any new stone have similar characteristics to that of the stone of Resource 045-HA-015. f. Noted the "wood or wood like" fence at the rear of the property was illustrated to blend in with those similar in the neighborhood. g. Requested consideration that protection be provided to the adjacent historic resource including care with respect to vibration. The HTHC summarized their comments and recommendations to pass a motion to recommend to the Board of Commissioners the approval of the property at 560 Mill Road to be subdivided into two properties containing two houses with the following recommendations. 1. Consideration be provided during construction to minimize vibration affect to the adjacent Historic Resource # 045-HA-015. 2. Provide protection of the largest trees on the property, including sediment and erosion control such that the largest trees can be preserved to lessen impact to the Historic Resource. 3. Consideration be provided to select new stone to be similar to that of the adjacent resource and to match if possible. The Motion was nominated by BG and seconded by SB, CR due to his roll on the Planning Commission abstained from the motion. The Motion carried with 8 yeses and 0 no's with one abstention.		
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I. Action items for the HTHC

Item	Description	Action by

J. New Items

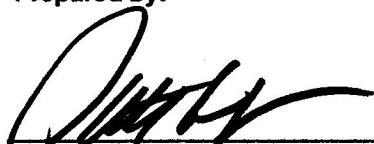
Item	Description	Action by
1	The next scheduled HTHC meeting is – October 20, 2014.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting Agenda

September 15, 2014 7PM

Meeting # 51

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from July 2014 meeting
3. Approval of Minutes from August 2014 meeting
4. Review proposed subdivision plans for 566 Mill Road, submitted by applicants John and Jen Kirkland representing Milstone Collaborative LLC. This project is within 100' of Historic Resource 045-HA-015, the Leedom Mansion, located at 570 Mill Road.
5. Discussion regarding billboards, and their potential impact on historic resources in the Township
6. Discuss moving forward with adding resources to Survey:
 - a. Review and discussion of completed Survey Form for 749 Millbrook Lane (completed by Tom)
 - b. Review and discussion of instructions for form (prepared by Jill Hall of DCPD, Erica to review and draft proposed revisions)
 - c. Additions
 - d. Endorsement letter (group review of letter prepared by Lori Hanlon-Widdop, with proposed revisions drafted by Erica)
 - e. Outline for training/Training (assistance available from DCPD)
 - f. Next steps
7. Update regarding 516 S. Eagle Road, Havertown (HRS # 045-HA-068) (Erica)
8. Other group discussions, general business, and updates
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: October 20, 2014
Meeting Number: 52
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:07 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 52.

C. Items distributed to the Haverford Township Historical Commission

1	
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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 52 Agenda items reviewed on October 20, 2014	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Discuss plans and provide recommendations for applicant Mr. Michael Szlachta, owner of Historic Resource 045-HA-011 (St. Andrews Church) located at 17 Llandillo Road, Havertown, regarding replacement of existing windows and doors. HTHC comments Mr. Szlachta was not present due to a miscommunication regarding date of meeting. The HTHC requests the owner to provide a submission for consideration per the requirements and in accordance with Section 1306 of the of the Township Ordinance as applicable. Please include photos of the existing windows and the proposed windows and doors as well as manufactures product literate of the doors and windows proposed.	Property owner to appear before the B.O.C

Haverford Township Historical Commission

Meeting 52, October 20, 2014

Page 2 of 4

	In addition the HTHC has reviewed the rejection letter issued by the township to Mr. Szlachta and notes a request by the township for additional information. The HTHC requests additional information and has requested same prior to meeting 52. Administrative actions, the HTHC notes they should receive proper submittals and information in order for the HTHC to render sufficient recommendations to the B.O.C.	
Agenda item 3	Approval of Minutes from August 2014 meeting Tabled until meeting 52.	tabled
Agenda item 4	Approval of Minutes from September 2014 meeting	See Section E. below.
Agenda item 5	Discussion regarding 101 Tenby Road, Havertown <u>Issue-</u> Neighbors are concerned about a developers intent to purchase the referenced property not currently listed on the Historic Resource, with intent to demo the existing house and construct two homes on the lot. SM reviewed exploration of a conservation district.	No action at this time.
Agenda item 6	Discuss moving forward with adding resources to Survey a. Review and discussion of instructions for form (prepared by Jill Hall of DCPD, Erica to review and draft proposed revisions, table to the November meeting) b. Additions c. Endorsement letter (group review of letter prepared by Lori Hanlon-Widdop, with proposed revisions drafted by Erica.) d. Outline for Training (assistance available from DCPD) e. Next steps. <u>HTHC comments.</u> a. Tabled until November meeting. b. Tabled until November meeting. c. Review ED's letter. d. Tabled until November meeting. e. Tabled until November meeting. f. SB to investigate historic district requirements.	HTHC
Agenda item 7	Other group discussions, general business, and updates. a. SM provided information on Older Home workshops offered by Lower Merion Township to be held on the following dates: October 21, 30 and November 13 in the Lower Merion Township Admin Building. b. TU and MM terms of service to the HTHC are nearing their term limit. Please forward a letter of intent to continue and a resume to the B.O.C via Larry Gentile. c. Discussion of the township news letter noting the HTHC's continued intent to provide information for the News letter in a timely fashion.	HTHC

Agenda item 8	Adjournment See Section E. below.	N.A.R.
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E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 51 with changes noted.	SB	SM	7	0	Yes
2	Motion to call Meeting to close at 8:43 pm	TU	MM	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is – November 17, 2014 and will be held at the C.R.E.C.	

Post meeting notes:

1. Mr. Michael Szlachta, owner of Historic Resource 045-HA-011 (St. Andrews Church) located at 17 Llandillo Road, Havertown, requested and received permission to hold an announced public meeting with a sub-committee of the HTHC on November 8, 2014. Please see meeting notes from the November 8 meeting issued separately.

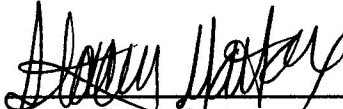
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
October 20, 2014 7PM

Meeting # 52

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Discuss plans and provide recommendations for applicant Mr. Michael Szlachta, owner of Historic Resource 045-HA-011 (St. Andrews Church) located at 17 Llandillo Road, Havertown, regarding replacement of existing windows and doors.
3. Approval of Minutes from August 2014 meeting
4. Approval of Minutes from September 2014 meeting
5. Discussion regarding 101 Tenby Road, Havertown
6. Discuss moving forward with adding resources to Survey
 - a. Review and discussion of instructions for form (prepared by Jill Hall of DCPD, Erica to review and draft proposed revisions, table to the November meeting)
 - b. Additions
 - c. Endorsement letter (group review of letter prepared by Lori Hanlon-Widdop, with proposed revisions drafted by Erica.)
 - d. Outline for Training (assistance available from DCPD)
 - e. Next steps.
7. Other group discussions, general business, and updates
8. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: November 8, 2014

Meeting Location: 17 Llandillo Road, Havertown, PA 19083

Meeting Called to Order: The meeting was called to order at approximately 10:15AM

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC),

Stacey Mattox

Matthew Mowrer, P.E.

Scott Winger, AIA,

Thomas Unkefer

B. Agenda: Review homeowners' plans for replacing doors and windows at 17 Llandillo Road Havertown.

C. Meeting summary.

On Saturday November 8, a Subcommittee of the Haverford Township Historical Commission met with Mike and Jodie Szlachta, owners of 17 Llandillo Road and Historic Resource #045-HA-011(St. Andrews Church). The purpose of the meeting was to review the homeowners' plans for removing, replacing and maintaining windows and doors of the Historic Resource. The HTHC was provided miscellaneous photos and images of the owners' ideals but as yet have not been provided a clear representation of the desired replacement windows and doors.

Today the subcommittee heard the owners desire to maintain all existing openings in their original form, including opening and restoring to original size the basement area windows and area-ways. We heard their passion for a thorough renovation including retaining some historic reference in the replacement widows but not with the goal of replacing in a manner that is period specific. Mr. Szlachta intends to maintain all existing openings including retaining and restoring the rose window and courtyard stained glass windows. The stained glass window from the Pastor's office was believed to be original to the building. The other stained glass windows of what was the sanctuary were presented as not original to the building. Mr. Szlachta intends to remove the smaller sanctuary stained glass and clear windows and replace them with aluminum clad windows with wood interior surfaces. Mr. Szlachta intends to store the sanctuary stained glass windows. The openings will contain double casement windows with a transom extending into the Gothic arch. The transom is be a true divided light in a modified sunburst pattern. Mr. Szlachta showed the subcommittee images from various web sites of similar window combinations.

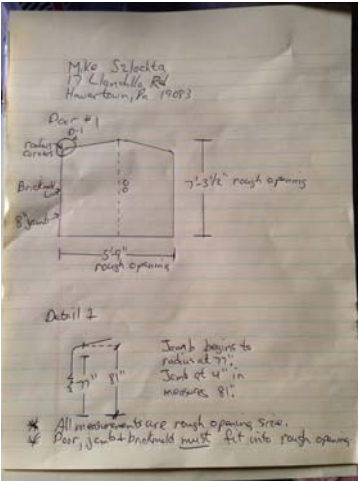
Mr. Szlachta intends to remove the main double entry doors (at the bottom of the bell tower) and relocate and re-purpose them as a gateway to the courtyard, placing them parallel and prominently to Lansdowne Road. The main entry door opening is intended to be replaced with a large single door made of African Mahogany (stained to match the interior wood roof beams) framed by two continuous side lights that will form into the existing arched opening. Each exterior door of the church portion is to be replaced with an African Mahogany door containing a small vision panel.

Mr. Szlachta informed the subcommittee that no work is currently planned for the annex or education building.

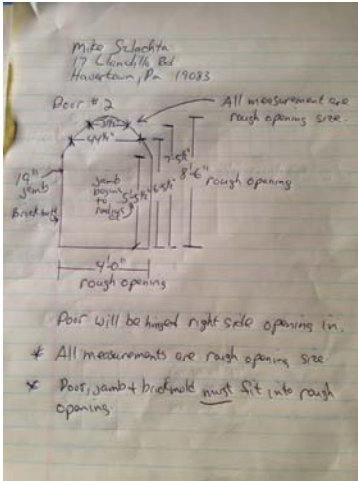
The HTHC members present encouraged Mr Szlachta to present images of the doors and windows described above to the BOC during his next scheduled meeting.

The subcommittee present was provided a tour of the church interior.

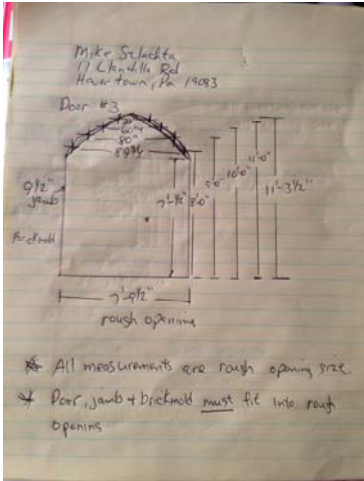
Sketches provided by Mr. Szlachta



Side door opening size.



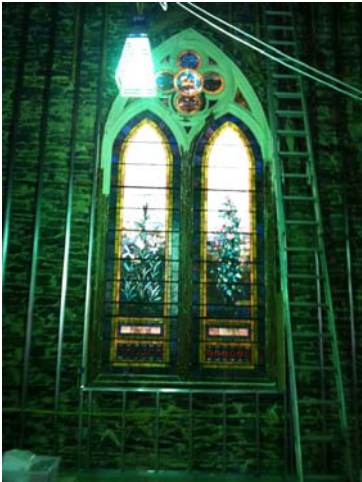
Main door opening size.



Typical sanctuary window opening size.



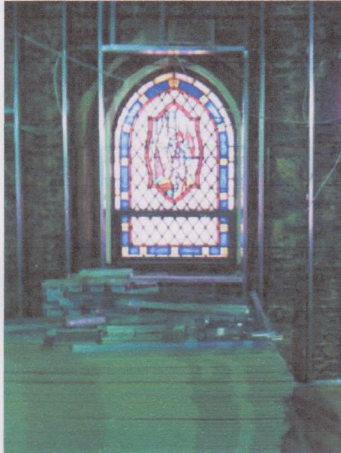
Rose window to be retained and restored.



Courtyard side stained glass to be retained and restored.



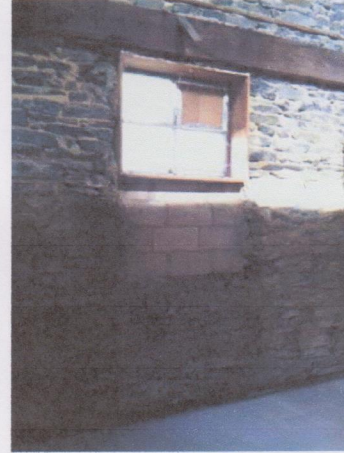
Original stained glass window from Pastor's Office (to be retained by applicant).



Existing Sanctuary window



Existing Side windows- clear glazing



Basement window to be restored to original opening size.

The subcommittee presented a motion to recommend to the Board of Commissioners that Mr. and Mrs. Szlachta be granted approval to install replacement doors and windows as noted above and upon review of physical images, drawings or renderings of the planned replacement doors and windows.

The motion was provided by Tom Unkefer and seconded by Matt Mowrer, all present were in favor of the motion. The motion carried.

The meeting concluded at approximately 11:15AM.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

Scott Winger, Secretary

Stacey Mattox, Chairperson

Encl: see photos above.

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: December 15, 2014
Meeting Number: 54
Meeting Location: Community Recreation and Environmental Center (CREC)
9000 Parkview Drive, Havertown, PA 19041
Meeting Called to Order: The meeting was called to order at approximately 7:17 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 54

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 54 Agenda items reviewed on December 15, 2014	
Agenda item 1	Call to Order.	N.A.R.
Item 1.1	TU and MM have decided to limit their volunteer participation with the HTHC to one term which is scheduled to end December 2014. TU may continue with the Commission until a replacement is found. Tom Unkefer has lead the significant efforts to compile a revised Historic Resource evaluation form. In addition Tom has represented the Commission at numerous conventions and seminars including the NAPC. Mat Mowrer, in addition to his monthly contributions to the HTHC provided the Commission with his tireless leadership in compiling information used for applying for the commission's Certified Local Government application to the	

Haverford Township Historical Commission

Meeting 54, December 15, 2014

Page 2 of 4

	Pennsylvania Historic and Museum Commission. The Historic Commission wishes to express their gratitude to both Tom and Matt for their tremendous dedication and committed work effort on behalf of the Haverford Township Historic Commission.	
Agenda item 2	Approval of Minutes from August 2014 meeting. Tabled until the next meeting.	HTHC
Agenda item 3	Approval of Minutes from November 2014 meeting See Section E. below.	See Section E.1
Agenda item 4	Recapitulation of 101 Tenby Road, Havertown After the HTHC November 17 meeting, SM was subpoenaed to appear in court in Media where she was accompanied by township council. The stay of demolition on 101 Tenby was lifted by the court as the court recognized the HTHC letter of recommendation to the Township Board of Commissioners, to include 101 Tenby as a Historic Resource as a nomination only, noting it was not currently on the Historic Resource Survey. SM has received interest from the Llanerch community of potential in pursuing the merits of forming a Conservation District.	N.A.R.
Agenda item 5	Discuss Historic Resource Nomination Form The commission discussed the efforts to date to create a Historic Resource evaluation form. All agreed that the latest form prepared in depth by TU, should be adopted for use in documenting future resources for consideration to be added to the Historic Resource Survey. The commission discussed using a short form on the web site for documenting potential future resources in addition to using the long form. In addition the commission will consider as an agenda item for the January meeting the recommendation to nominate 749 Millbrook Lane to the Historic Resource Survey.	HTHC
Agenda item 6	Discuss moving forward with adding resources to Survey a. Review and discussion of instructions for form (prepared by Jill Hall of DCPD, Erica to review and draft proposed revisions.) b. Additions c. Endorsement letter (group review of letter prepared by Lori Hanlon-Widdop, with proposed revisions drafted by Erica.) d. Outline for Training (assistance available from DCPD) e. Next steps. Items a, b, c, d and e were tabled until the January meeting. ED to inquire with the Historic Society to gain a better understanding of the interest level within the Historic Society to assist with Historic Resource evaluations.	HTHC
Agenda item 7	Other group discussions, general business, and updates See item 1.1 above	N.A.R.
Agenda item 8	Adjournment	See Section

	See Section E. below.	E.2
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E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 53 with changes noted, and with adjustments reviewed 12-15-14. MM abstained	SB	CR	7	0	Yes
2	Motion to call meeting to close at 8:55 pm	SW	MM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is – January 19, 2015 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

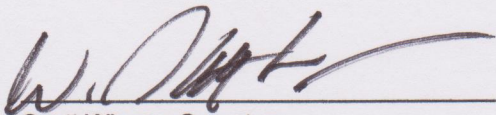
Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

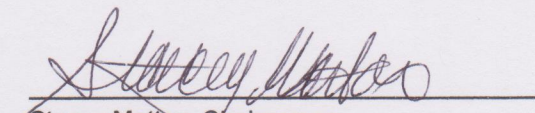
1. As of 01-21-15, the January meeting will be held on January 27 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.
2. The Board of Commissioners has appointed Roy Ingrassia to the HTHC.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
November 17, 2014 7PM

Meeting # 53
Community Recreation and Environmental Center (CREC)
Haverford Reserve, 9000 Parkview Drive, Haverford, PA 19041

1. Call to order
2. Guest speakers Cory R. Kegerise, Community Preservation Coordinator of the Pennsylvania Historical & Museum Commission and Jill Hall, Principal Planner with the Delaware County Planning Department, to discuss Conservation Districts and other options with the Llanerch community.
3. Group discussion of Historic Resource Nomination received for 101 Tenby Road, Havertown.
4. Approval of Minutes from August 2014 meeting
5. Approval of Minutes from September 2014 meeting
6. Approval of Minutes from October 2014 meeting
7. Approval of Minutes from November 8, 2014 Subcommittee meeting
8. Other group discussions, general business, and updates
9. Adjournment