

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Tuesday, January 22, 2013
Meeting Number: 33
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:07 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
---	--------------------	---

B. Agenda: See attached agenda from Meeting Number 33

C. Items distributed to the Haverford Township Historical Commission

1	Uncommon Modern, Photographic Portraits of Mid-century Vernacular Architecture in Greater Philadelphia, 1937-1970, by SM.
2	SM, Delaware County 20 th Century Historic Context Study Resource Survey Form, by the Delaware County Planning Department, Media, PA.
3	MC. About the House, by Clare Martin.
4	MC. House and Home, News, tips and more.
5	SM, DVRPC has invited SM to join the Advisory Group in which the DVRPC and the PHMC have partnered on a planning study to explore the transportation planning process and historic preservation mitigation. With the goal to study to identify ways in which mitigation activities performed as part of transportation projects can more thoughtfully and effectively benefit historic resources and communities. SM to attend the January 24, 2013 meeting.
6	SM. Process for Adding Resources to Survey.
7	SM. Borough of Media, Conditional uses and special exceptions.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	It was noted that SB and BG were appointed to new terms as members of the HTHC.	NAR

Haverford Township Historical Commission

Meeting 33, January 22, 2013

Page 2 of 4

	Meeting 33 Agenda items reviewed on January 22, 2013	
Agenda item 2	Reorganization (election of Officers, set calendar, confirm meeting time) See Item E. Motions below.	NAR
Agenda item 3	Discussion with representatives for the Main Line Art Center (045-HA-021), to present plans for proposed renovations/addition. During the HTHC meeting of January 22, 2013 Mark Wiend of James Bradberry Architects and Carlo Arjona representing the Main Line Arts Center presented to the HTHC, a proposed addition to the township Historic Resource number 22, The Main Line Arts Center. The HTHC was presented ten drawings dated November xx, 2012. By Momenee & Associates, Inc and James Bradbury Architects. James Bradbury Architects presented preliminary three-dimensional renderings of the proposed addition during the meeting. The HTHC heard the presentation and on a motion initiated by John Marshal and seconded by Thomas Unkefer and passed by a 7 to 1 measure with one in absence moved to recommend the approval of the Main Line Arts Center's proposed addition with the following recommendations: 1. Consider adding divided lites or mulleins to the lower level new windows consistent with the first floor mullein proportions. 2. Consider providing provisions to protect the large old tree adjacent to the entry walkway as much as is feasible. 3. Demolition of the existing building should have limited impact on the historic resource, including dust, vibration and construction traffic. 4. Construction vehicles should access the site via Lancaster Ave and Old Buck Road. 5. Existing established trees should be preserved and retained to the extent feasible. See item E.4 - Motions, below.	NAR
Agenda item 4	Approval of Minutes from December 2012 meeting See Item E.5. In addition it was requested that SW compile all 2012 meeting notes and forward to SM to assist in creating the year-end report.	SM
Agenda item 5	Discussion regarding St. Andrews Church (045-HA-011) and the adaptive reuse of Historic resources in the Township. A preliminary letter was crafted and then shelved in favor of the following with respect to gaining a better understanding of adaptive re-use. The planning commission is considering language appropriate for "Adaptive Reuse". The HTHC may want to better understand existing resource zoning and then recommend potential adaptive reuse to the planning commission.	HTHC
Agenda item 6	Discussion of 516 South Eagle Road (045-HA-068) (Mary) Historic Committee of the Board of Commissioners (BOC) is to reconvene with the Historical Society. Chris Connell to formulate BOC Historic Committee.	BOC
Agenda item 7	Discuss second draft of process for adding resources to Survey (revisit from December meeting) TU desires HTHC to be in agreement on goal to add resources before property owners are contacted and recommends that the HTHC work on administrative actions for adding resources to the survey.	HTHC

Haverford Township Historical Commission

Meeting 33, January 22, 2013

Page 3 of 4

Agenda item 8	Discussion regarding addition(s) to Haverford Township Historic Resources Survey See agenda item 7 above.	
Agenda item 9	Update regarding CLG application During this meeting it was determined to send the CLG application draft to HTHC members for review. And LH recommends sending the completed CLG application upon HTHC approval to the BOC for consideration. HTHC members are to forward to MM and MC respective resumes.	HTHC
Agenda item 10	Adjournment See item E.6 below.	

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to nominate Stacey Mattox as Chairperson.	CR	MC	9	0	Yes
2	Motion to nominate Suzanna Barucco as Vice Chairperson.	MC	CR	9	0	Yes
3	Motion to nominate Scott Winger as Secretary.	SB	CR	9	0	Yes
4	Motion noted in Agenda item 3 above. (CR was absent for this motion.)	JM	TU	7	1	Yes
5	Motion to adopt the HTHC meeting notes No. 32 (SW abstained and CR was absent for this motion.)	BG	JM	7	0	Yes
6	Motion to call Meeting to close at 9:21 pm (CR was absent for this motion.)	SB	SM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. <i>The HTHC discussed preliminary methods in which to add resources to the Historic Survey including:</i> a) <i>Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey.</i> b) <i>Conducting a "windshield survey" noting potential resources.</i> c) <i>Self generated list.</i>	HTHC
2	From previous meeting. <i>Ideas for HTHC as we move forward were discussed. Items for consideration are:</i> a) <i>Review the potential for a Historic Plaque as a fund raising event.</i> b) <i>Consider an award program.</i> c) <i>Consider an event to raise public awareness about the HTHC and our mission.</i> d) <i>Include realtors in an awareness program of the HTHC goals and mission.</i>	HTHC

Haverford Township Historical Commission

Meeting 33, January 22, 2013

Page 4 of 4

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
2	The next scheduled HTHC meeting is Tuesday — February 19, 2013.	HTHC
3	The HTHC was informed that 755 Millbrook will present to the board in February.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP (for Suzanna Barucco)

Scott Winger, AIA, Secretary

Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, Meeting 33, January 22, 2013

1. Call to order
2. Reorganization (election of Officers, set calendar, confirm meeting time)
Proceed with new business:
3. Discussion with representatives for the Main Line Art Center (045-HA-021), to present plans for proposed renovations/addition (7:30PM)
4. Approval of Minutes from December 2012 meeting
5. Discussion regarding St. Andrews Church (045-HA-011) and the adaptive reuse of historic resources in the Township
6. Discussion of 516 South Eagle Road (045-HA-068) (Mary)
7. Discuss second draft of process for adding resources to Survey (revisit from December meeting)
8. Discussion regarding addition(s) to Haverford Township Historic Resources Survey
9. Update regarding CLG application
10. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Tuesday, February 19, 2013
Meeting Number: 34
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:10 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 34

C. Items distributed to the Haverford Township Historical Commission

1	CR provided copies of the Philadelphia Inquirer, May 15, 1982 Saturday Obituaries of Edith Hilles Dewees. Developer of 749 Millbrook Lane, Haverford PA. Ms Dewees is attributed with developing addresses 751 and 749 Millbrook Lane.
---	--

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 34 Agenda items reviewed on February 19, 2013	
Agenda item 2	Discussion regarding addition(s) to Haverford Township Historic Resources Survey -- Guests Mr. Adams of 751 Millbrook Lane and Mr. Bernard of 760 College Avenue. Mr. Bernard was not present. Mr. Gordon Adams, offered that he was open to having his property considered part of the Historic survey. During the evenings discussions it was learned that Thomas Unkefer's heritage business, Unkefer Brothers Construction Company built the homes of Millbrook Lane. The Architect is Nelson Edwards. The houses of Millbrook Lane are forming an interesting story of strong Quaker roots and property owners that have had strong roles as leaders in the community. Mr. Adams has ongoing property maintenance issues and is concerned about	

Haverford Township Historical Commission

Meeting 34, February 19, 2013

Page 2 of 3

	HTHC restrictions to repairs. The HTHC offered Mr. Adams the following benefits to being included in the Historic Resource Survey: the HTHC would provide assistance on design direction, the HTHC noted that many historic properties have appreciated a value assessed to being of historic significance and the Historic Ordinance prevents the demolition of Historically significant resources.	
Agenda item 3	Discussion with the Haverford Township Historical Society regarding temporary zoning change for St. Andrews Church (045-HA-011). Tonight's meeting was attended by: Rick Miller, Friends of St. Andrews Vince Snyder, President of the Haverford Township Historical Society. Erica Deuschle, Haverford Township Historical Society. Chris Whiting, Haverford Township Historical Society. Rick Miller presented to the HTHC his vision for a successful community center embracing an adaptive re-use of the historic church and how it's places for worship and assembly make for great community spaces for: children's workshops, teen coffee house events, theatre for all ages, and music venues for all ages. It was discussed that the parking for such events would probably be less than the church required during it's peak times. Rick Miller informed the HTHC that the Zoning Board was to have a hearing regarding a temporary zoning change to permit the church to be used as a community center and such condition would be temporary and reviewed and renewable on 6 month intervals for a period of two years.	NAR
Agenda item 4	Approval of Minutes from January 2013 meeting See Item E.1 below.	NAR
Agenda item 5	Update regarding CLG application Tabled until the March meeting.	HTHC
Agenda item 6	Update regarding Annual Report SM and SB are revising the first draft.	SM/SB
Agenda item 7	Update regarding DVRPC Planning Study (Stacey) SM attended this meeting and will brief the HTHC at the next meeting.	SM
Agenda item 8	Adjournment See item E.2 below.	NAR

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 33 as amended. CR abstained.	SB	MC	7	0	Yes
2	Motion to call Meeting to close at 9:09 pm	CR	MC	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
1	<i>From previous meeting.</i> The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	<i>From previous meeting.</i> Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission.	HTHC

J. New Items

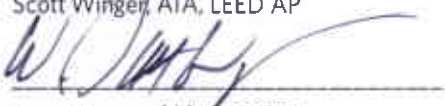
Item	Description	Action by
A	Items 1 and 2 are held over from previous meetings and as noted.	
1	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
2	The HTHC recognizes the need to begin the process of reviewing township resources for inclusion in the Historic Survey. In preparation for the next HTHC meeting members are to be prepared to walk through the steps necessary to fill out the PHMC and DVRPC survey forms.	HTHC
3	The next scheduled HTHC meeting is Monday — March 18, 2013.	

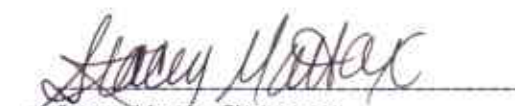
Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP


Scott Winger, AIA, Secretary


Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, Meeting 34, February 19, 2013
Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Discussion regarding addition(s) to Haverford Township Historic Resources Survey -- Guests Mr. Adams of 751 Millbrook Lane and Mr. Bernard of 760 College Avenue
3. Discussion with the Haverford Township Historical Society regarding temporary zoning change for St. Andrews Church (045-HA-011)
4. Approval of Minutes from January 2013 meeting
5. Update regarding CLG application
6. Update regarding Annual Report
7. Update regarding DVRPC Planning Study (Stacey)
8. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: March, March 18, 2013
Meeting Number: 35
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:10 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mower	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 35

C. Items distributed to the Haverford Township Historical Commission

1	
---	--

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 35 Agenda items reviewed on March 18, 2013	
Agenda item 2	Approval of Minutes from January 2013 meeting. SW to distribute meeting 33 for signature.	SW/SM
Agenda item 3	Approval of Minutes from February 2013 meeting SW to distribute meeting 34 for signature.	SW/SM
Agenda item 4	Complete sample of <i>Delaware County 20th Century Historic Context Study Resource Survey Form</i> . The HTHC discussed ways to inform residents of Haverford Township of the HTHC's intent to conduct preliminary reviews of potential properties and resources for inclusion into the HTHC Historic Resource Survey. 1. Discussed the potential to use B.O.C. Ward newsletters to inform residences of the HTHC's intent to conduct preliminary reviews of township properties and resources.	HTHC

Haverford Township Historical Commission

Meeting 35, March 18, 2013

Page 2 of 3

	2. Discussed potential to add a "sentence" or "dot points" to the Cable channels to assist with informing township residences of the above. 3. The HTHC went through the exercise of completing in a preliminary fashion the Historic Resource Survey Form using 749 Millbrook as an example. (The identified property was used as an example and is not meant to imply inclusion into the Historic Resource Survey) The HTHC requested to have printed copies of the guidelines incorporated by the current Survey for reference in evaluating potential resources. 4. Discussed the need to identify volunteers to assist in completing resource survey forms.	
Agenda item 5	Update regarding CLG application. Matt, sent a draft of the CLG form that he and Mary have developed for HTHC members to review. HTHC members are to read the draft in advance of the April meeting. HTHC members are to forward resumes to Matt for inclusion in the CLG application.	MM/ SM
Agenda item 6	Update regarding Annual Report. Tabled until the April meeting.	SM/SB
Agenda item 7	Preliminary discussion regarding 2013 Heritage Festival. 1. The Heritage Festival is the first Sunday of June. 2. Preliminary items discussed were: a. The desire to have a tent for protection from rain and sun. b. The consideration to share our table with Chris Madden and his P&W Amusement Park visual aids. c. The need to have improved signage for the HTHC tent / location. d. The desire to have a township map with a listing of current resources. 3. HTHC members are to discuss additional items for consideration for the Heritage Festival at the April meeting. 4. During the April meeting members are encouraged to review a schedule for HTHC member coverage at the festival tent.	HTHC
Agenda item 8	Adjournment See item E.2 below.	NAR

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 34 as amended. MM abstained as he was not at meeting 34.	CR	SM	7	0	Yes
2	Motion to call Meeting to close at 9:12 pm	CR	SM	9	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. <i>The HTHC discussed preliminary methods in which to add resources to the Historic Survey including:</i> a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	From previous meeting. <i>Ideas for HTHC as we move forward were discussed. Items for consideration are:</i> a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission.	HTHC

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
2	<i>The HTHC recognizes the need to begin the process of reviewing township resources for inclusion in the Historic Survey. In preparation for the next HTHC meeting members are to be prepared to walk through the steps necessary to fill out the PHMC and DVRPC survey forms.</i>	HTHC
3	<i>The next scheduled HTHC meeting is Monday — April 15, 2013.</i>	

Post meeting notes:

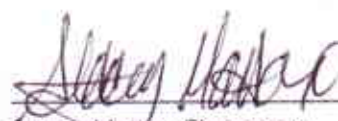
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting Agenda, Meeting 35, March 18, 2013

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from January 2013 meeting
3. Approval of Minutes from February 2013 meeting
4. Complete sample of Delaware County 20th Century Historic Context Study Resource Survey Form
5. Update regarding CLG application
6. Update regarding Annual Report
7. Preliminary discussion regarding 2013 Heritage Festival
8. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: April 15, 2013
Meeting Number: 36
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:05 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mower	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 36

C. Items distributed to the Haverford Township Historical Commission

1	Mary Courtney provided members of the HTHC membership to the Haverford Township Historical Society. (HTHS)
2	MC provided the HTHC with a copy of the Spring 2013 Newsletter of the HTHS.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	It was noted that the Heritage Trail received a Preservation Award from the Delaware County Commissioners.	
2	The Haverford Township Music Festival will be September 7, 2013	
3	It was noted that the St. Andrews church was denied a zoning variance.	
	Meeting 36 Agenda items reviewed on April 15, 2013	
Agenda item 2	Guest Mr. Roy Sandstrom of the Friends of the Grange to provide HTHC with update regarding Grange Amphitheater project (HRS # 045-HA-003) Postponed until the May meeting.	N.A.R.
Agenda item 3	Approval of Minutes from March 2013 meeting See item E.1 below.	N.A.R.
Agenda item 4	Discussion regarding adding Resources to Survey Recent discussions have included the HTHC providing a column for the Commissioners	HTHC

Haverford Township Historical Commission

Meeting 36, April 15, 2013

Page 2 of 4

	News letters, a draft of which is to be reviewed by the June HTHC meeting in anticipation of a September publication. The HTHC noted that an Act 247 Review of the Map of Historic properties is required when adding a resource to the survey, to modify the district overlay. The HTHC recognized the Haverford Township Historical Society may be a good source for volunteers to assist in the assessment and application process of adding resources to the survey. In addition a request for volunteers will be noted in the newsletter column noted above. The HTHC noted they prefer the original form used for the township survey. SB to gain a copy of the PHMC recommended form for adding Historic resources.					
Agenda item 5	Discuss easier process for checking if property is on Survey The HTHC recommends adding a list of current resources to Kelly Krause for up-loading to the township web site. MC offered to correct and update the current resource list. MM will provide a word document for MC to correct, of which is to be reviewed at the May meeting.	MM/MC HTHC				
Agenda item 6	Update regarding CLG application The CLG application is almost complete. The goal is to present to the B.O.C during their September meeting. As part of the requirements of the CLG application the HTHC members agree to participate in 8 hours of training. MC to define question 8 of the CLG application and email to the HTHC members.	MC/MM SM				
Agenda item 7	Update regarding Annual Report Tabled until the May meeting.	HTHC				
Agenda Item 8	<table><tr><td>Discussion regarding 2013 Heritage Festival</td><td></td></tr><tr><td>JM BG MC / BG MC SM JM SM SM / MC JM BG SM</td><td>HTHC sign Tent Table Chairs Copy of Ordinance Historic Resources Survey Map Copy of Survey List Brochures Mystery Photo album Copy of Resources Survey Pad and Pencils</td></tr></table> Location – Across from HTHS similar to last year Chris Madden (with information from the Beechwood Amusement Park) is to share the HTHC table. Schedule of HTHC members to staff festival table. JM/SW 11-12 BG/CR/MM 12-2 TU/SB/SM 2-4	Discussion regarding 2013 Heritage Festival		JM BG MC / BG MC SM JM SM SM / MC JM BG SM	HTHC sign Tent Table Chairs Copy of Ordinance Historic Resources Survey Map Copy of Survey List Brochures Mystery Photo album Copy of Resources Survey Pad and Pencils	HTHC
Discussion regarding 2013 Heritage Festival						
JM BG MC / BG MC SM JM SM SM / MC JM BG SM	HTHC sign Tent Table Chairs Copy of Ordinance Historic Resources Survey Map Copy of Survey List Brochures Mystery Photo album Copy of Resources Survey Pad and Pencils					
Agenda item 9	Adjournment See item E.2 below.	NAR				

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 35 as amended.	CR	MC	9	0	Yes
2	Motion to call Meeting to close at 8:26 pm	MM	CR	9	0	Yes

2	Motion to call Meeting to close at 8:26 pm	MM	CR	9	0	Yes
---	--	----	----	---	---	-----

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
------	-------------	-----------

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday — May 20, 2013.	

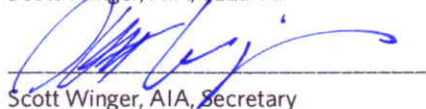
Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered a draft until signed by the Secretary and Chairperson.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, Meeting 36, April 15, 2013
Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Guest Mr. Roy Sandstrom of the Friends of the Grange to provide HTHC with update regarding Grange Amphitheater project (HRS # 045-HA-003)
3. Approval of Minutes from March 2013 meeting
4. Discussion regarding adding Resources to Survey
5. Discuss easier process for checking if property is on Survey
6. Update regarding CLG application
7. Update regarding Annual Report
8. Discussion regarding 2013 Heritage Festival
9. Adjournment

Haverford Township Historical Commission

Meeting 36, April 15, 2013

Page 3 of 4

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday — May 20, 2013.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered a draft until signed by the Secretary and Chairperson.

Prepared by:

Scott Winger, AIA, LEED AP

Scott Winger, AIA, Secretary

Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting Agenda, Meeting 36, April 15, 2013

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Guest Mr. Roy Sandstrom of the Friends of the Grange to provide HTHC with update regarding Grange Amphitheater project (HRS # 045-HA-003)
3. Approval of Minutes from March 2013 meeting
4. Discussion regarding adding Resources to Survey
5. Discuss easier process for checking if property is on Survey
6. Update regarding CLG application
7. Update regarding Annual Report
8. Discussion regarding 2013 Heritage Festival
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: May 20, 2013
Meeting Number: 37
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:07 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mower	Member
X	Thomas Unkefer	Member
	Barry Gleason	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
---	--------------------	---

B. Agenda: See attached agenda from Meeting Number 36

C. Items distributed to the Haverford Township Historical Commission

1	Chris Wilson presented but did not submit to members of the HTHC Photos and articles about resource HRS# 045-HA-062.
2	Mr. Sandstrom presented the HTHC with S-1, A-1 and dimensioned untitled plan of the proposed amphitheater for the Grange

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	The Haverford Township Music Festival will be September 7, 2013	
	Meeting 37 Agenda items reviewed on May 20, 2013	
Agenda item 2	Guest Mr. Chris Wilson to discuss plans for adaptively reusing Bethesda Methodist Episcopal Church, 404 South Manoa Road, Havertown (HRS# 045-HA-062). Owner, Chris Wilson desires to maintain the resource structure intact with the intent to maintain the ecclesiastical arches during window repair. The desired use as stated by the owner for the resource is for artist studio and personal storage space. During the meeting the HTHC was unanimous in their favorable response to the proposed	HTHC

	adaptive reuse of the resource.	
Agenda item 3	Guest Mr. Roy Sandstrom of the Friends of the Grange to provide HTHC with update regarding Grange Amphitheater project (HRS # 045-HA-003). Mr. Sandstrom presented plans developed by the architectural firm of Frens & Frens, LLC, Restoration Architects for the previously discussed outdoor amphitheater. The drawings presented note a stage requiring approximately 14 concrete piers. MC requested consideration to carefully excavate the first 12" of soil excavation for the intent of locating additional artifacts. The HTHC noted that lighting, safety features or landscaping features were not indicated in the provided plans. Mr. Sandstrom noted that no nighttime performances would occur until the Township Engineer's approval of compliant plans. See Item E. Motions number 2.	N.A.R
Agenda item 4	Guest Mr. Chris Whiting to discuss plans for building a storage shed at Nitre Hall (HRS # 045-HA-010). Mr. Whiting presented sketches dated 4-24-2013 by an anonymous source. The HTHC noted the following regarding the presentation: 1. The presentation did not offer a site plan. The HTHC was not able to clearly understand the shed location in relation to Nitre Hall. 2. The HTHC recommends that if plywood is used as an exterior wall material it be stained to match the existing Summer Kitchen. The HTHC would prefer the siding and exterior wall material of the presented shed to match the exterior wall materials of the Summer Kitchen. 3. The HTHC noted the presented Cedar Shingles will not match the existing Cedar Shake roof material and requested the "shed roof" consider matching the Summer Kitchen roof. 4. The HTHC recommends that a site plan be developed to a scale typically accepted for township submittals for review and comment by the HTHC> 5. The project review and motion of recommendation was tabled until the June 17, 2013 meeting.	Nitre Hall & HTHC
Agenda item 5	Approval of Minutes from April 2013 meeting. See Item E. Motions number 3.	N. A. R.
Agenda item 6	Discussion regarding adding Resources to Survey. Tabled until the June meeting.	HTHC
Agenda item 7	Discuss easier process for checking if property is on Survey. MC to correct addresses and miscellaneous inconsistencies in the existing survey.	MC
Agenda Item 8	Discussion regarding write-up for inclusion in next Commissioner newsletter. MM to organize article for the Board of Commissioner's Newsletter.	MM
Agenda item 9	Update regarding CLG application. CR to send resume to MM.	CR - MM/MC
Agenda item 10	Update regarding Annual Report. SM to finalize 2012 for the June meeting.	SM/SB
Agenda item 11	Discussion regarding 2013 Heritage Festival. Responsibilities were reviewed based on meeting (36 -agenda item 8).	HTHC

item 11	Responsibilities were reviewed based on meeting (36 -agenda item 8).	
Agenda item 12	Adjournment See item E.2 below.	NAR

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 36 as amended. CR left prior to the motion.	MC	SB	7	0	Yes
2	Motion to accept amphitheater deck design as presented. Material for the deck to be by Wolf Manufacturer or similar. The HTHC finds no adverse impact to the Historic Resource HRS # 045-HA-003	SB	TU	7	0	Yes
3	Motion to call Meeting to close at 9:18 pm	MC	SW	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
------	-------------	-----------

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday — June 17, 2013.	

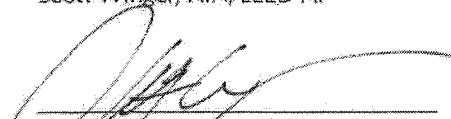
Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note. Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

Scott Winger, AIA, LEED AP


 Scott Winger, AIA, Secretary


 Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, Meeting 37, May 20, 2013
Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Guest Mr. Chris Wilson to discuss plans for adaptively reusing Bethesda Methodist Episcopal Church, 404 South Manoa Road, Havertown (HRS# 045-HA-062)
3. Guest Mr. Roy Sandstrom of the Friends of the Grange to provide HTHC with update regarding Grange Amphitheater project (HRS # 045-HA-003)
4. Guest Mr. Chris Whiting to discuss plans for building a storage shed at Nitre Hall (HRS # 045-HA-010)
5. Approval of Minutes from April 2013 meeting
6. Discussion regarding adding Resources to Survey
7. Discuss easier process for checking if property is on Survey
8. Discussion regarding write-up for inclusion in next Commissioner newsletter
9. Update regarding CLG application
10. Update regarding Annual Report
11. Discussion regarding 2013 Heritage Festival
12. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: June 17, 2013
Meeting Number: 38
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:07 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
	Scott Winger, AIA	Secretary
X	Matthew Mower	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 37

C. Items distributed to the Haverford Township Historical Commission

1	SM distributed a section of Lower Merion Conservancy's <i>Winter 2013 Newsletter</i> containing information about a new Conversion Ordinance passed in Lower Merion pertaining to historic places of worship and social halls.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	The Haverford Township Music Festival will be September 7, 2013	
	Meeting 38 Agenda items reviewed on June 17, 2013	
Agenda item 2	Applicant Mr. Chris Whiting to resume discussion of plans for building a storage shed at Nitre Hall (HRS # 045-HA-010) Mr. Whiting requests additional time to prepare documents to deliver to the HTHC. Zoning guidelines prohibit the shed from being too close to the road. MC was recently made aware that the wood siding of the original "to remain" shed was from wood milled on site.	N.A.R
Agenda item 3	Approval of Minutes from May 2013 meeting Postponed until the July meeting.	HTHC

Agenda item 4	Discussion regarding Section 106 / Zoo to Paoli Electrification Project The HTHC notes there are no resources affected by the proposed Electrification project. SM will respond to Allen Heist, Project Manager for this project, of Stell Environmental Enterprises, Inc. The HTHC notes we had discussed this same issue during meetings in 2012. See Section E. Motions regarding TU's motion for the HTHC to respond in letter format.	SM
Agenda item 5	Discussion regarding 2013 Heritage Festival The festival was deemed a success and the HTHC table saw the most traffic to date. Possible additions to HRS noted during festival to be added to list for further review. Opportunities for next year are to include a larger map to allow adults and kids to place push pins of where they live in the township.	N. A. R.
Agenda item 6	Discussion regarding 2012 Annual Report All commented that it was good and ready to be sent to the Board of Commissioners. The HTHC is waiting for one last appeal of 18 Dartmouth. It was noted that the HTHC should present the 2012 Annual Report to the BOC during a regularly scheduled BOC meeting to help bring awareness to the HTHC during the publicly televised meetings. MC makes a motion to accept the HTHC 2012 Annual Report as writing to present to the Board of Commissioners. See Section E. Motions below. The 2012 HTHC Annual Report was sent out today.	HTHC
Agenda item 7	Discussion regarding adding Resources to Survey The HTHC noted we have a draft of a process to add resources to the survey. MC will discuss the need for volunteers with the Historical Society during their next meeting. SB to review the current PHMC forms regarding resource evaluation procedures. The HTHC agreed that one property should be selected as a trial entry to gain familiarity with the process. The HTHC noted that a complete list of desired additions should be submitted at one time. SM to send a list of previously discussed potential resources.	MC, SB, SM
Agenda Item 8	Update regarding Historic Resources List by address, to create easier process for searching if a property is on Survey MM updated the current resource list into an excel spreadsheet for easier sorting. MM to send list to MC to review survey list. The HTHC discussed the potential to include the list on the Township web site to facilitate sorting by resource number or alphabetical by address listing.	MM, MC
Agenda item 9	Update regarding write-up for inclusion in next Commissioner newsletter MM will complete a write up for the next commissioner's newsletter. MM to send to LHW.	MM, LHW
Agenda item 10	Update regarding CLG application MM requests all HTHC members resumes be resent to him due to an unforeseen computer issue. The goal is to present the CLG application to the BOC when the 2012 HTHC Annual Report is presented.	MM, SM HTHC
10a	The HTHC discussed how the public can contact the HC via the website. MM mentioned that	MM

	there is a general link that allows the user to select the specific commission they are interested in notifying. Unknown who this email gets sent to. MM will update all at next meeting	
Agenda item 11	Adjournment See item E.2 below.	NAR

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to accept the HTHC 2012 Annual Report as writing to present to the Board of Commissioners.	MC	TU	8	0	Yes
2	Motion to call Meeting to close at 8:35 pm	SB	MM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday — July 15, 2013.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

Matthew Mower


 Scott Winger, AIA, Secretary


 Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, Meeting 37, June 17, 2013
Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Applicant Mr. Chris Whiting to resume discussion of plans for building storage shed at Nitre Hall (HRS # 045-HA-010)
3. Approval of Minutes from May 2013 meeting
4. Discussion regarding Section 106 / Zoo to Paoli Electrification Project
5. Discussion regarding 2013 Heritage Festival
6. Discussion regarding 2012 Annual Report
7. Discussion regarding adding Resources to Survey
8. Update regarding Historic Resources List by address, to create easier process for searching if a property is on Survey
9. Update regarding write-up for inclusion in next Commissioner newsletter
10. Update regarding CLG application
11. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: July 15, 2013
Meeting Number: 39
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:05 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mower	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 39

C. Items distributed to the Haverford Township Historical Commission

1	Mary Courtney handed out the article Historic Preservation Today, from Save to Sustain, by Leslie Greene Bowman, printed in the History News magazine, spring 2013 edition.
2	Stacey Mattox, handed out the Lower Merion Conservancy Newsletter for winter 2013.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	The Haverford Township Music Festival will be September 7, 2013	
	Meeting 39 Agenda items reviewed on July 15, 2013	
Agenda item 2	Approval of Minutes from May 2013 meeting See item E.1 below.	N.A.R
Agenda item 3	Approval of Minutes from June 2013 meeting See item E.2 below.	N.A.R
Agenda item 4	Update regarding appeals It was reported that the Board of Commissions accepted each of the appeals seeking removal as historic resources from the Township Historical Resource Survey. Additionally	N.A.R

Haverford Township Historical Commission

Meeting 39, July 15, 2013

Page 2 of 4

	the B.O.C voted to remove the currently demolished resources from the "survey", after which the Township Engineers can create an overlay based on the Historic Resource Survey which is to be included in an updated zoning map	
Agenda item 4A	The HTHC discussed consideration be given such that a prerequisite for one member of the HTHC to be a member of the Haverford Township Historical Society.	HTHC
Agenda item 5	Discussion regarding adding resources to Survey, including: a. Process b. Form c. List of possible additions d. Test case (to be completed by HTHC) e. Volunteers to assist with completion of forms. The following have volunteered to assist: Terry Dougherty, Sherry Jenkins, John Coyne, Vince Snyder & Renee Coffey. f. Write up of talking points re benefits to being on Survey	HTHC on going
Agenda item 6	Discussion regarding <i>Havertown Life</i> magazine. The HTHC discussed various ways in which to raise the profile of the commission including: Publishing articles in the Historical Society's web site, Havertown Life, Township News Letter. The intent is to track when and where HTHC articles are published and to follow up with timely and targeted articles.	HTHC on going
Agenda item 7	Other general business and updates. SB informed the HTHC that Merion Golf club was in the planning process for a new addition and invited the HTHC for a tour of their facility to better understand their planning objectives. Post meeting note, a tour was planned for August 6 at 4:30pm.	HTHC
Additional Item 7A	Mary Courtney's last HTHC meeting. Meeting 39 marked Mary's last meeting with the HTHC. We thank Mary for her tireless dedication to the HTHC and her community. It is believed this Historic Commission may have been formed with the intent to have Mary Courtney who has been a very active member of the Haverford Township Historical Society as one of its original guiding members. We'll miss you Mary and we wish you well.	
7B	All HTHC members are to send their resumes to MM.	HTHC
7C	The HTHC Annual report has been emailed to Mario Oliva and Chris Connell	N.A.R
7D	MM introduced the idea that a searchable list of Historic Resources be considered to be available from the township web site. MM confirmed that inquiries to the HTHC are in fact forwarded to SM in a timely manner.	HTHC
7E	The HTHC noted the recent passing of Dick Walker. Dick retired from the HTHC over a year ago and was one of the first members to be appointed by the Board of Commissioners to the HTHC.	

Agenda item 8	Adjournment See item E.3 below.	NAR
------------------	--	-----

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 37, with modifications to Item C.2 and D.2.	MC	CB	8	0	Yes
2	Motion to adopt the HTHC meeting notes No. 38. CB and SW abstained.	BG	SB	7	0	Yes
3	Motion to call Meeting to close at 8:40 pm	CB	SB	9	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday —September 16, 2013.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

During the month of August Erica Deuschle a member of the Haverford Township Historical Society was appointed by the Board of Commissioners to serve the remaining four months of Mary Courtney's term.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, Meeting 39, July 15, 2013
Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

Call to order

2. Approval of Minutes from May 2013 meeting
3. Approval of Minutes from June 2013 meeting
4. Update regarding appeals
5. Discussion regarding adding resources to Survey, including
 - a. Process
 - b. Form
 - c. List of possible additions
 - d. Test case (to be completed by HTHC)
 - e. Volunteers to assist with completion of forms
 - f. Write up of talking points re benefits to being on Survey
6. Discussion regarding *Havertown Life* magazine
7. Other general business and updates
8. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: September 16, 2013
Meeting Number: 40
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:10 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mower	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
---	--------------------	---

B. Agenda: See attached agenda from Meeting Number 40

C. Items distributed to the Haverford Township Historical Commission

1	Merion Golf Club drawings for 409 Ardmore Ave, Ardmore, PA 19003. Pavilion
2	Sub-division Plan for Sposato Homes, 303 Bewley Ave. Havertown, PA

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 40 Agenda items reviewed on Sept. 16, 2013	
Agenda item 2	Introduction of new Historical Commission member Erica Deuschle This item occurred later in the meeting than intended. Erica was introduced by SM. Erica is a Real Estate Agent, a current member of the Haverford Township Historic Society, and is passionate about Havertown. The HTHC welcomes Erica to the Commission.	N.A.R
Agenda item 3	Review plans for proposed pavilion at Merion Golf Club (HRS 045-HA-108) Representing the Merion Golf Club were Robinson Cox , Clive Smith and Mr. Don Dissinger, AIA, principal of Ewing Cole Architects and a member of Merion Golf Club - presented plans developed by Blackney Hayes Architects. The HTHC was provided eleven drawings dated 8-23-13 Permit Construction Set. In addition to the drawing submission Mr. Dissinger provided a detailed power slide presentation that outlined the timeline of the resource. Highlights of the presentation included the timeline of building and additions, notably:	See Section E.

	1825 Original house was built. 1912 MGC opened. 1928 Last major property renovation. 1981 Permanent terrace was erected at the site of the event tent. 2002-2007 MGC modernized the facility. 2013- Desire to construct a permanent pavilion addition suitable for all seasons. The HTHC discussed the entry and arrival sequence, reviewed the scale of the proposed elevations and roof lines. The HTHC requested consideration to soften the roof expanse with dormers consistent in earlier additions. MGC noted they were in process of incorporating three additional roof dormers. MGC noted a limited size basement was planned. The HTHC heard a motion to recommend to the Board of Commissioners the Merion Golf Club Pavilion be approved consistent with township rules and regulations. See Section E. for motion.	
Agenda item 4	Review proposed subdivision plan for 303 Bewley Road, which lies within 100 feet of Historic Resource 045-HA-082 (104 Park Road, Havertown) Mr. Michael J. Cicco, P.E., S.E.O. of Catania Engineering Associates, Inc and Mr. Vince Sposato presented their plans to construct a house next to the 303 Bewly property. The drawings presented were dated 9-3-13 rev.3. The materials for the new residential property were discussed to consist of cultured stone veneer base with Hearty Plank siding, to evoke a stone base and wood siding composition. The HTHC noted the proposed building appeared to cause little affect to the resource on E. Park Road. The HTHC heard a motion to recommend to the Board of Commissioners that the residential property construction adjacent to 303 Bewley Road be approved, consistent with township rules and regulations. See Section E. for motion.	See Section E.
Agenda item 5	Discussion regarding Bethesda Methodist Episcopal Church (HRS 045-HA-062). Property owner, Chris Wilson, is seeking recommendations from the Historical Commission for an alternative adaptive reuse of his historic resource Tabled until the October meeting.	HTHC on going
Agenda item 5A	The HTHC heard a motion to accept the application for Certified Local Government (CLG) be presented to the Board of Commissioners during the October or December work sessions. See Section E. for motion.	See Section E.
Agenda item 6	Approval of Minutes from July 2013 meeting. Minor corrections were requested to Agenda items, 4, 7 and 7A	SW
Agenda item 7	Discussion regarding adding resources to Survey, including - Process - Form - List of possible additions - Test case (to be completed by HTHC) - Volunteers to assist with completion of forms - Write up of talking points re benefits to being on Survey Tabled until the October meeting.	HTHC on going
Agenda item 8	Other general business and updates 1. Wesley Waters will provide a presentation on Art Deco at the Grange Estate. 2. The National Alliance of Preservation Commissions will have its bi-annual meeting in Philadelphia during 2014 and the HTHC may want to consider how best to be represented.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 39, with corrections ED abstained, as she was not present at meeting 39.	TU	SM	7	0	Yes
2	Motion to recommend to the BOC the MGC Pavilion addition be approved.	SM	CB	8	0	Yes
3	Motion to recommend to the Board of Commissioners that the residential property construction adjacent to 303 Bewley Road be approved.	BG	CB	8	0	Yes
4	Motion to accept the CLG application to be presented to the BOC.	MM	SM	8	0	Yes
5	Motion to call Meeting to close at 9:17 pm	CB	BG	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1	See Agenda Item 3. Plans for proposed pavilion at Merion Golf Club	HRS 045- HA-108	Motion to approve request.
2	See Agenda Item 4 Proposed subdivision plan for 303 Bewley Road, which lies within 100 feet of Historic Resource at 104 Park Road, Havertown	HRS 045- HA-082	Motion to approve request.

I. Action items for the HTHC

Item	Description	Action by
------	-------------	-----------

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday — October 21, 2013.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, AIA, Secretary


Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, Meeting 40, September 16, 2013
Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

Call to order

1. Call to order
2. Introduction of new Historical Commission member Erica Deuschle
3. Review plans for proposed pavilion at Merion Golf Club (HRS 045-HA-108)
4. Review proposed subdivision plan for 303 Bewley Road, which lies within 100 feet of Historic Resource 045-HA-082 (104 Park Road, Havertown)
5. Discussion regarding Bethesda Methodist Episcopal Church (HRS 045-HA-062). Property owner, Chris Wilson, is seeking recommendations from the Historical Commission for an alternative adaptive reuse of his historic resource
6. Approval of Minutes from July 2013 meeting
7. Discussion regarding adding resources to Survey, including
 - a. Process
 - b. Form
 - c. List of possible additions
 - d. Test case (to be completed by HTHC)
 - e. Volunteers to assist with completion of forms
 - f. Write up of talking points re benefits to being on Survey
8. Other general business and updates
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: October 21, 2013
Meeting Number: 41
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:08 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mower	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 41

C. Items distributed to the Haverford Township Historical Commission

1	
---	--

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 41 Agenda items reviewed on Oct. 21, 2013	
Agenda item 2	Review site plan from Carelink for proposed handicap access ramp at former Llanerch School (HRS 045-HA-73) See item E2 and H1 below	See Section E.
Agenda item 3	Approval of Minutes from September 2013 meeting See item E1 below.	See Section E.
Agenda item 4	Review a draft of proposed Survey addition at 749 Millbrook Lane TU presented a draft "for review version" of a sample resource survey. Some items discussed relative to improving TU's efforts included providing a clear definition of terms for the evaluators to reference.	HTHC on going
Agenda item 5	Discussion regarding adding resources to Survey, including a. Process b. Form	HTHC on going

Haverford Township Historical Commission

Meeting 41, Oct. 21, 2013

Page 2 of 4

	c. List of possible additions d. Test case (to be completed by HTHC) e. Volunteers to assist with completion of forms f. Write up of talking points re benefits to being on Survey This item was discussed with item 4 above and will continue at the next HTHC meeting.	
Agenda item 6	Update regarding 516 S. Eagle Road property (HRS 045-HA-68) ED reports that the Historic Society desires to preserve the noted resource through the sale of two building lots on the site, such that the money from the sale of the building lots would be placed toward preserving the resource. The historic Society anticipates the township will set up a meeting of the Historic Society and the Township Property Committee	N.A.R.
Agenda item 7a	Other general business and updates The HTHC's membership with the National Alliance of Preservation Commissions is coming due for renewal. It has been noted that the annual fee has increased from \$35 to \$100 due to changes in how the organization calculates membership. The HTHC discussed and agreed there is great benefit for membership with this organization and that it is the national trade association for historical commissions.	HTHC
Agenda item 7b	SM was contacted by the property owners of the "Home of the CoOper" (HRS # 045-HA-092) across from the Federal School, who are looking for guidance regarding maintenance of the property.	SM to respond.
Agenda item 7c	The CLG application is to be presented to the BOC on 12-2-13 during their working session. In addition the HTHC annual report will be presented at that time as well.	SM & MM
Agenda item 7d	Please note that the Nov. 18 meeting will be held in the small conference room of the Township building.	HTHC
Agenda item 7e	SM and ED are encouraged to submit resumes to the township for consideration for new terms on the HTHC.	SM & ED
Agenda item 7f	The following training and continuing education opportunities were discussed. 11-2-13 Historical Resources, Scranton PA 11-9-13 Grant Writing, Glen Mills PA	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 40, with corrections SB abstained, as she was not present at meeting 40.	TU	SM	7	0	Yes
2	Motion to recommend to the Board of Commissioners that the ADA ramp proposed for resource HRS 045-HA-73, be considered for approval.	SB	SM	8	0	Yes
3	Motion to call Meeting to close at 8:50 pm	SW	SM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

Haverford Township Historical Commission

Meeting 41, Oct. 21, 2013

Page 3 of 4

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1	See Agenda Item 2. During the HTHC meeting of October 21, 2013, meeting 41, Carelink represented by Michael Cosentino of Linn Architects of Media presented the proposed accessible ramp for the Llanerch School, HRS-045-HA-73. The plans presented included SP-1 dated 5-31-13 as well as an existing photo of the area of work and a photo rendering of the proposed ramp and guard rails. Mr. Cosentino indicated the desire was to create a ramp of the same stone and matching the coursing and joinery of the existing stone of the school building. The ramp is proposed to rise approximately 64" and provide accessible entry to a new reception space. The new building entry will require a modification to one window on the first floor and exterior lighting will be required to illuminate the new door and ramp. The lighting was not presented at this time, but was noted to be required. The addition of a ramp will require infill to several windows affecting natural light to the basement area. The window infill was discussed to include leaving in place the window headers, removing the window frame and infilling the existing opening with stone to match the existing school building. The infill work was described to be recessed from the face of the window header. Some concern was expressed to not see flashing and it was subsequently noted that at the windows in question, no visible flashing exists today. The HTHC passed a motion in favor of the planned accessible ramp with the following provisions: 1. The new stone as presented is to match the cut and coursing of the existing stone of the school. Real stone was presented and Mr. Cosentino noted cultured stone would not be used on the project. 2. The stone joints are to match the existing building stone joints which may be ribbon joints. The joints are to be verified and Mr. Cosentino noted the new stone work at the ramp would match the existing stone joints. The motion to recommend to the BOC, the approval of the plan presented and noted above was nominated by Suzanna Barucco and seconded by Stacey Mattox, all eight members present were in favor. The motion carried.	HRS 045-HA-73	See item E2

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday — November 18, 2013 , to be held in the small conference in the township building.	

Post meeting notes:

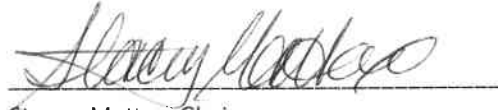
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, Meeting 41, October 21, 2013
Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

Call to order

1. Call to order
2. Review site plan from Carelink for proposed handicap access ramp at former Llanerch School (HRS 045-HA-73)
3. Approval of Minutes from September 2013 meeting
4. Review completed draft of proposed Survey addition at 749 Millbrook Lane (Tom)
5. Discussion regarding adding resources to Survey, including
 - a. Process
 - b. Form
 - c. List of possible additions
 - d. Test case (to be completed by HTHC)
 - e. Volunteers to assist with completion of forms
 - f. Write up of talking points re benefits to being on Survey
6. Update regarding 516 S. Eagle Road property (HRS 045-HA-68) (Erica)
7. Other general business and updates
8. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: November 18, 2013
 Meeting Number: 42
 Meeting Location: The Executive Meeting Room, 2325 Darby Road, Havertown, PA 19083
 Meeting Called to Order: The meeting was called to order at approximately 7:10 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 42**C. Items distributed to the Haverford Township Historical Commission**

1	
---	--

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 42 Agenda items reviewed on Nov. 18, 2013	
Agenda item 2	Approval of Minutes from October 2013 meeting. See item E1 below.	See Section E.
Agenda item 3	Discussion regarding adding resources to Survey, including: a. Process b. Form c. List of possible additions d. Test case (revisit completed draft of proposed Survey addition at 749 Millbrook Lane, completed by Tom Unkefer prior to our October meeting) e. Volunteers to assist with completion of forms f. Write up of talking points re: benefits to being on Survey A numbering system for potential new resources was discussed. A temporary numbering system is encouraged for potential resources and once a resource is approved for inclusion in the survey then the "official" numerical sequence is to start where the	HTHC

	previous survey numerical sequence left off. It is the HTHC's understanding that the draft form referenced above is acceptable by the Delaware County Planning Commission. The HTHC is to establish a list of definitions recognized by the National Parks Service. SB is to assist with definitions. Key terms to define are "integrity" and "condition". We should also seek the definitions defined in the original survey documents. Additional discussions regarding incentives for home owners as to why they may want to be included in the Historical Resource Survey included the following examples. a. The potential to wave permit fees for Historic Resources seeking building permit. b. The potential to provide plaques for Historic Resources. SM is to compile the list of approximately 37 potential properties noted on 7-7-13 as Candidates to review for inclusion into the Historic Resource Survey. It was noted that the Historical Society may have volunteers willing to assist in compiling the information necessary to assist in potential resource evaluations.	
Agenda item 4	Update regarding 516 S. Eagle Road property (HRS 045-HA-68) (Erica) The Township is developing a preliminary site plan for the property to better understand how best to develop the site if that proves to be an option.	LHW
Agenda item 5	Discussion regarding the NAPC and upcoming 2014 Forum in Philadelphia. The Township will pay the annual dues for the HTHC to be a yearly member. The 2014 Forum of the National Alliance of Preservation Commissions will meet in Philadelphia on July 16 - 20, 2014. Ideally 1 or 2 members of the HTHC will be able to attend the event.	HTHC on going
Agenda item 6	Other group discussions, general business, and updates. SB presented a review based on attending the seminar: Law - Municipal Law and Ordinances, Preservation as an Economical Driver, Legal issues of National Trust. Preserving view sheds and Crisis of Legitimacy.	N.A.R.
Agenda item 6a	MM and SM to present the CLG and 2012 annual report to the Board of Commissioners during the December B.O.C meeting.	MM & SM

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 41, as is.	MM	JM	8	0	Yes
2	Motion to call Meeting to close at 9:19 pm	SM	SB	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday — December 16, 2013 , to be held in the small conference in the township building.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, Meeting 42, November 18, 2013
Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

Call to order

1. Call to order
2. Approval of Minutes from October 2013 meeting
3. Discussion regarding adding resources to Survey, including
 - a. Process
 - b. Form
 - c. List of possible additions
 - d. Test case (revisit completed draft of proposed Survey addition at 749 Millbrook Lane, completed by Tom Unkefer prior to our October meeting)
 - e. Volunteers to assist with completion of forms
 - f. Write up of talking points re benefits to being on Survey
4. Update regarding 516 S. Eagle Road property (HRS 045-HA-68) (Erica)
5. Discussion regarding the NAPC and upcoming 2014 Forum in Philadelphia
6. Other group discussions, general business, and updates
7. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: December 16, 2013
Meeting Number: 43
Meeting Location: The Commissioner's Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:12 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
X	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
---	--------------------	---

B. Agenda: See attached agenda from Meeting Number 43

C. Items distributed to the Haverford Township Historical Commission

1	
---	--

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 43 Agenda items reviewed on Dec. 16, 2013	
Non-Agenda Items - A	MM presented the Certified Local Government application (CLG) to the Board of Commissioners on 12-2-13. MM was requested to return to a BOC meeting on March 3 2014 to review questions.	MM
Non-Agenda Items - B	SM presented the HTHC 2012 Annual Report to the Board of Commissioners during their 12-2-13 meeting.	N.A.R.
Agenda item 2	Approval of Minutes from November 2013 meeting. See item E1 below.	See Section E.
Agenda item 3	Review and discussion of preliminary list of proposed additions to Historic Resource Survey and discuss next steps. The HTHC noted that training sessions would be established to educate those desiring to assist in Historic Resource Survey information.	HTHC

Haverford Township Historical Commission

Meeting 43, Dec. 16, 2013

Page 2 of 3

	The HTHC will reach out for volunteers from the Historic Society and to others that may be interested in volunteering. The HTHC noted SB may consider leading some of the training sessions. Discussion of additional next steps for the Historic Resource Survey were tabled until the next meeting.									
Agenda item 4	Update regarding 516 S. Eagle Road property (HRS 045-HA-68) (Erica) BG, JM, SB and ED (with ED attending as both a member of the HTHC and the Historic Society) attended a meeting of the Historic Society to review next steps for the referenced property. The Historic Society expressed interest in maintaining the property if possible and would support the sale of the property if necessary noting a sale of the resource (if practical) may assist in offsetting expenses for other resources. The Historic Society questions if there could be a conservation easement established for the property with the intent to assist in maintaining the resource while portions of the site were sold and developed. The Historic Society expressed appreciation that members of the HTHC attended their meeting and offered insight.	N.A.R.								
Agenda item 5A	Other group discussions, general business, and updates 5A. The HTHC is to consider having an article in the BOC newsletters. Commissioner Connell has offered to include an HTHC article in the newsletter when appropriate. The HTHC needs to be mindful of submission and printing deadlines. In general the publication dates and submission deadlines for inclusion in the BOC newsletter are: <table><tr><td><u>Publication Date</u></td><td><u>Submission Date</u></td></tr><tr><td>Feb-1</td><td>+/- Early November</td></tr><tr><td>June 1</td><td>+/- Early April</td></tr><tr><td>Oct 1</td><td>+/- Early August</td></tr></table>	<u>Publication Date</u>	<u>Submission Date</u>	Feb-1	+/- Early November	June 1	+/- Early April	Oct 1	+/- Early August	HTHC on going
<u>Publication Date</u>	<u>Submission Date</u>									
Feb-1	+/- Early November									
June 1	+/- Early April									
Oct 1	+/- Early August									
Agenda item 5B	The HTHC was informed that St Georges Church may be seeking the installation of additional cell phone antennae into their bell tower. At this time there has not been a submission regarding cell phone antennae additions to the resource.	N.A.R.								
Agenda item 5C	SM and ED have resubmitted their resumes to the Township requesting consideration for reappointment to the Historical Commission. The Board of Commissioners will render their decisions on 1/6/2014."	N.A.R.								

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 42 as is. CR abstained.	SB	JM	7	0	Yes
2	Motion to call Meeting to close at 8:19 pm	SB	SM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by

J. New Items

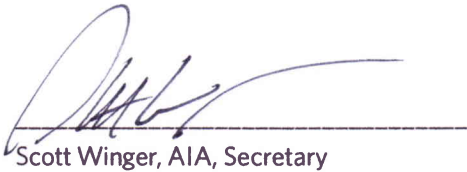
Item	Description	Action by
1	The next scheduled HTHC meeting is - Tuesday, January 21, 2014.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
December 16, 2013, 7PM

Meeting # 43
Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from November 2013 meeting
3. Review and discussion of preliminary list of proposed additions to Historic Resource Survey and discuss next steps
4. Update regarding 516 S. Eagle Road property (HRS 045-HA-68) (Erica)
5. Other group discussions, general business, and updates
6. Adjournment