

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Tuesday, January 17, 2012
Meeting Number: 21
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:14 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	Dick Walker	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
---	--------------------	---

B. Agenda: See attached agenda from Meeting Number 21

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 21 is attached to these meeting notes.
2	MC handed out the Fall 2011 Brandywine Country Magazine.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	As of January 3, 2012 the Haverford Township Board of Commissioners reappointed John Marshall and Scott Winger members of the HTHC.	
2	Lori Hanlon-Widdop called the meeting to order at approximately 7:14pm. At that time she requested nominations for Chairperson as this meeting marked the first HTHC meeting of the new year. See Section E. Motions. After the nominations SM then directed the meeting.	
3	The following alternate meeting dates will occur during the year 2012 in lieu of the standing third Monday of the month: Tuesday Feb. 21, 2012 and Tuesday September 18, 2012.	
4	CR updated the HTHC on the planning commissions approval for the 201 Highland Ave Property. CR noted all out buildings were to be un affected by the addition of two new residential buildings. CR also noted the utility routing was not permitted to encroach on the existing wetlands and would be installed under the existing garden walls, but would not disrupt the existing garden walls. In addition CR noted the developer of the property is to add illuminated fixtures at the new driveway entrances similar to the existing driveway monuments of 201 Highland Ave. CR offered to forward a copy of the engineers report to the HTHC.	CR.

Haverford Township Historical Commission

Meeting 21, Jan. 17, 2012

Page 2 of 4

	Meeting 20 Agenda items reviewed on December 19, 2011	
Agenda item 4	Discussion regarding 2011 HTHC Annual Report SB offered to assemble a compilation of the highlights of the HTHC year 2011 to submit as an annual report to the BOC. SW to assist.	SB & SW
Agenda item 5	Discussion of 1/9/2012 Board of Commissioners meeting The BOC proceeded with the first reading of P29-2011. Appellants have been sent letter from the township, which includes a waiver to appeal or confirmation to appeal. The hearing for the first appeals to be heard by the BOC is scheduled for Monday February 13, 2012. SM has requested that a minimum of 2 HTHC members attend each BOC appeal hearing. The HTHC is reminded that no more than 4 members may meet outside of normal meetings to discuss HTHC related matters due to Sunshine Laws.	HTHC as noted.
Agenda item 6	Update regarding Certified Local Government (CLG) application (Mary and Matt) MM and MC provided update on recent activity regarding CLG. MC to forward Letter in draft format to SM for comments prior to issuing to Lori, which will be in advance of issue such a letter to the Chief of the elected officials. The HTHC is requested to forward resumes to MM.	HTHC as noted.
Agenda item 7	Revisit discussion of walls at entrances to Merion Golf Manor It was noted that one of the affected walls is being rebuilt. SM to alert Jane Hall the new commissioner of the 3 rd ward, of the HTHC concern for the Historically significant walls. It may be that an adjacent property owner owns the walls.	SM
Agenda item 8	Discussion regarding Windshield Surveys This item is tabled pending the outcome of the pending ordinance review.	N.A.R.

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to nominate Stacey Mattox as Chairperson of the HTHC for the year 2012.	CR	MC	8	0	Yes
2	Motion to nominate Suzanna Barucco as Vice Chairperson of the HTHC for the year 2012.	SW	MC	8	0	Yes
3	Motion to nominate Scott Winger as Secretary of the HTHC for the year 2012	MM	CR	8	0	Yes
4	Motion to adopt the HTHC meeting notes No. 20	SB	TU	8	0	Yes
5	Motion to call Meeting to close at 8:55pm	CR	SM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	From previous meeting. Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider and event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC

J. New Items

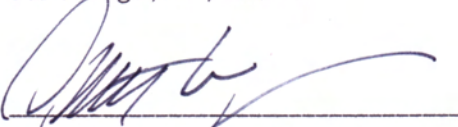
Item	Description	Action by
A	Items 1 and 2 are held over from previous meetings and as noted.	
1.	The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December 2010 meeting, the term Blasting was suggested to be included in the revised ordinance wording.	HTHC
2.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
3	Discussion of the Candle Factory, which was an old bowling alley as a potential candidate for a Historic Resource is to resume pending the outcome of the pending ordinance review.	HTHC
4	CR notes several houses have recently been placed on the market for sale of which may be historically significant these houses and others are to be discussed in more detail pending the outcome of the pending ordinance review.	HTHC
5	The February meeting date will be Tuesday , February 21, 2012	HTHC

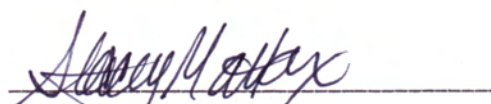
Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP


 Scott Winger, AIA, secretary


 Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting 21, Jan. 17, 2012

Page 4 of 4

Haverford Township Historical Commission

Meeting Agenda

January 17, 2012, 7PM

Meeting # 21

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Reorganization
3. Approval of Minutes from 12/19/2011 meeting
4. Discussion regarding 2011 HTHC Annual Report
5. Discussion of 1/9/2012 Board of Commissioners meeting
6. Update regarding Certified Local Government application (Mary and Matt)
7. Revisit discussion of walls at entrances to Merion Golf Manor
8. Discussion regarding Windshield Surveys
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Tuesday, February 21, 2012
Meeting Number: 22
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:17 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	Dick Walker	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 22

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 22 is attached to these meeting notes.
2	Mary Courtney handed out, Understanding Section 106 of the National Historic Preservation Act.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	SM received HTHC business cards from Lori for use at events.	
	Meeting 22 Agenda items reviewed on February 21, 2012	
Agenda item 3	Discussion of 2/13/2012 Board of Commissioners meeting. It should be noted that the Historic Resource Survey that this commission has been tasked to uphold was established before this historic commission was enacted.	
Agenda item 4	Discussion of Historic Preservation Workshop 2/11 and archaeology lecture 2/19. MC handed out a document entitled "Understanding Section 106" from the Preservation Workshop. SM emailed the HTHC additional handouts from the seminar. In addition, SM attended an archaeology lecture by the archaeologist Mitchell S. Rothman, Ph.D., at the Haverford Township Free Library, entitled "Archaeology and American History", sponsored by the HTHS. When does archeology get involved? SM notes Dr. Rothman would be happy to speak to the HTHC. There is a potential that Dr. Rothman will present to the HTHC on Mar. 19.	NAR

Haverford Township Historical Commission

Meeting 22, Feb. 21, 2012

Page 2 of 3

Agenda item 5	Discuss Historic Preservation newsletter from Mary (Propose amending & sending to SWRA). SM at the request of the HTHC sent a letter to SWRA to open the lines of communication about Historic Resource properties, so Real Estate agents are more informed.	HTHC
Agenda item 6	Discuss NAPC newsletter The group discussed the NAPC newsletter. SM discussed an article pertaining to a 'scavenger hunt' that might be something to draw interest to the HTHC table for the Heritage Festival. SM emailed a pdf version of the newsletter to the HTHC for future reference.	NAR
Agenda item 7	Update regarding Certified Local Government application (MC and MM). MC to provide draft of CLG application after appeals are acted upon by the Board of Commissioners.	MC
Agenda item 8	Update regarding 2011 HTHC Annual Report. Postponed until March meeting. SW to send year 2011 meeting notes to SB.	SW
Agenda item 9	Discussion regarding Windshield Surveys. Postponed until March meeting.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 21	MC	MM	8	0	Yes
2	Motion to call Meeting to close at 8:55pm	JM	MC	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. <i>The HTHC discussed preliminary methods in which to add resources to the Historic Survey including:</i> a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	From previous meeting. <i>Ideas for HTHC as we move forward were discussed. Items for consideration are:</i> a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider and event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December 2010 meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
3	The March meeting date will be Monday , March 19, 2012	HTHC

Post meeting notes:

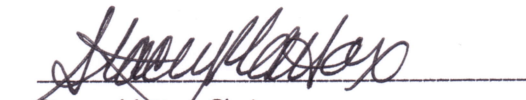
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
February 21, 2012, 7PM

Meeting # 22

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 1/17/2012 meeting
3. Discussion of 2/13/2012 Board of Commissioners meeting
4. Discussion of Historic Preservation Workshop 2/11 and archaeology lecture 2/19
5. Discuss Historic Preservation newsletter from Mary (propose amending and sending to SWRA)
6. Discuss NAPC newsletter
7. Update regarding Certified Local Government application (Mary and Matt)
8. Update regarding 2011 HTHC Annual Report
9. Discussion regarding Windshield Surveys
10. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Tuesday, March 19, 2012
Meeting Number: 23
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:12 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	Dick Walker	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
---	--------------------	---

B. Agenda: See attached agenda from Meeting Number 23

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 23 is attached to these meeting notes.
2	Mitchell S. Rothman, PhD, handed out early maps of the Lansdowne Quadrangle, noting Haverford: Delaware County Historical Map: Delaware County Seventeenth and Nineteenth Century: Prehistoric Cultural-chronological traditions of the Middle Atlantic region: Delaware County Historic Mill Sites as of 1826: Photos of - Lawrence Sawmill, Haverford, Nitre Hall Powder Mill Dry House, Haverford, early plan of Terraced gardens at the Grange - 1939.
3	SM handed out - A Citizen's Guide to Section 106 Review.
4	MC handed out - the HTHS Newsletter, Spring 2012 and a Heritage Festival Site map.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	MC informed the HTHC that Radnor Historic Society is having a meeting on HARBs on March 29 at 7:30, with a lecture by Cory Kegerise.	
	Meeting 23 Agenda items reviewed on March 19, 2012	
Agenda item 2	Guest speaker, Mitchell S. Rothman, Ph.D., Archaeologist, Professor of Anthropology at Widener University. See Section H1 Dr. Rothman began his presentation to the HTHC with a question. "What is it that you want to	NAR

Haverford Township Historical Commission

Meeting 23, Mar. 19, 2012

Page 2 of 4

	preserve"? It can't be everything. He spoke about when is it appropriate to consider having an Archaeologist present during an excavation. We learned that our region is not rich with pre-historic artifacts as the Native Americans in this region were hunters and gatherers and migrated along the rivers and creeks, although pre-colonial artifacts may be found along these areas. We learned that pre-colonial artifacts would typically be found at up to +/- 3' - 4' 0" below the surface. The artifacts of significance may be found along creeks, at noted historic structures and sites, and areas where mills were located in the Township, and that we as the Historical Commission may want to better understand where such sites of archaeological significance may be within Haverford. We also discussed how observing the shape of land may be able to provide us with information as well. We discussed the potential to bring local artifacts to the Heritage Festival to garner interest for Historic Resources. Marshal Becker of West Chester University was identified as a strong resource to identify potential Lenni Lenape Native American areas of significance within the township.	
Agenda item 3	Approval of Minutes from 2/21/2012 meeting. See Section E1	NAR
Agenda item 4	Discussion of 3/12/2012 Board of Commissioners meeting. During the appeals review of March 12, five properties were heard by the BOC. 419 & 421 Earlington Road. 307 Oxford – Owner was present at BOC hearing. 721-725 Haverford Road 1-9 East Eagle Road – Owner was present at BOC hearing. Board of Commissions renders their decisions regarding Appeals once the appeals process has been completed. The next BOC hearing date is April 9, where 14 Claremont will be heard. MM to be prepared to comment on 14 Claremont.	NAR
Agenda item 5	<i>Economic Benefits of Historic Preservation</i> report by PHMC This extensive economic study was recently completed by consultants working for the PHMC and Preservation Pennsylvania. This report can be used as a useful tool to support the economic benefits of historic preservation to both individual property owners as well as surrounding neighborhoods. It substantiates both quantitatively as well as qualitatively that historic preservation has been proven to increase property values as well as provide other economic benefits including downtown revitalization, job creation, and tax revenue generation to communities who support historic preservation, in addition to aesthetics and education, environmental sustainability, and revitalization and stabilization. This report was forwarded as a PDF to the HTHC by SBM as well as to the BOC and LHW by MC.	HTHC
Agenda item 6	Discussion of Nitre Hall Powder Magazine, 045-HA-008 DW reminded the HTHC that the Powder Magazine at Nitre Hall, which was used during the war of 1812, was succumbing to Demolition by Neglect and raised the question, "What can be done to save this structure"?	HTHC
Agenda item 7	NAPC Newsletter (carry forward to April meeting) SM to forward PDF version of newsletter to HTHC members.	SM
Agenda item 8	Update regarding Certified Local Government application (Mary and Matt) Postponed pending BOC outcome regarding appeals. In the interim HTHC members are to forward resumes to MM	MC/MM

Haverford Township Historical Commission

Meeting 23, Mar. 19, 2012

Page 3 of 4

Agenda item 9	Update regarding 2011 HTHC Annual Report SW to send past meeting note files to SB.	SW / SB
Agenda item 10	Pictures for HTHC/Heritage Festival Scavenger Hunt The HTHC decided that this year's table should be located on the street opposite the HTHS table. We discussed the potential to have a large "map" of Haverford noting historic resources, of which visitors go "pin" their homes. Additional Heritage Festival discussions were postponed to the April meeting.	HTHC
Agenda item 11	Discussion regarding Windshield Surveys Postponed to the April meeting.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 22 CR abstained, as he was absent from meeting 22.	MC	SM	8	0	Yes
2	Motion to call Meeting to close at 9:29 pm	SW	MC	9	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1	Guest speaker, Mitchell S. Rothman, Ph.D., Archaeologist, Professor of Anthropology at Widener University. See section D Agenda Item 2.		

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. <i>The HTHC discussed preliminary methods in which to add resources to the Historic Survey including:</i> a) <i>Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey.</i> b) <i>Conducting a "windshield survey" noting potential resources.</i> c) <i>Self generated list.</i>	HTHC
2	From previous meeting. <i>Ideas for HTHC as we move forward were discussed. Items for consideration are:</i> a) <i>Review the potential for a Historic Plaque as a fund raising event.</i> b) <i>Consider an award program.</i> c) <i>Consider and event to raise public awareness about the HTHC and our mission.</i> d) <i>Include realtors in an awareness program of the HTHC goals and mission.</i> e) <i>It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.</i>	HTHC

Item	Description	Action by
A	Items 1 and 2 are held over from previous meetings and as noted.	
1.	The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December 2010 meeting, the term <i>Blasting</i> was suggested to be included in the revised ordinance wording.	HTHC
2.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
3	The April meeting date will be Monday , April 16, 2012	HTHC

Post meeting notes:

Lori Widdop informed the HTHC on April 2, 2012, that Dick Walker resigned from the HTHC.

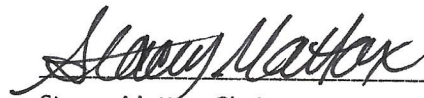
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
March 19, 2012, 7PM

Meeting # 23

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Guest speaker, Mitchell S. Rothman, Ph.D., Archaeologist, Professor of Anthropology at Widener University
3. Approval of Minutes from 2/21/2012 meeting
4. Discussion of 3/12/2012 Board of Commissioners meeting
5. Economic Benefits of Historic Preservation report by PHMC
6. Discussion of Nitre Hall Powder Magazine, 045-HA-008
7. NAPC Newsletter (carry forward to April meeting)
8. Update regarding Certified Local Government application (Mary and Matt)
9. Update regarding 2011 HTHC Annual Report
10. Pictures for HTHC/Heritage Festival Scavenger Hunt
11. Discussion regarding Windshield Surveys
12. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday April 16, 2012
Meeting Number: 24
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:09 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 24

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 24 is attached to these meeting notes.
---	--

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1		
	Meeting 24 Agenda items reviewed on April 16, 2012	
Agenda item 3	Discussion of 4/9/2012 Board of Commissioners meeting. MM and MC spoke at the BOC meeting in response to comments regarding the Historical Resource at 14 Claremont Road. It appears that their discussions may have assisted in calming concerns expressed by the property owners.	
Agenda item 4	Discussion of SB 1150 Tax Credit Bill. The Bill referenced was passed by the State Senate providing tax credits for Historic commercial buildings. The HTHC and MO are urged to talk with their respective State Representatives in response to House Bill 1354 for the potential to gain tax credits for historic residential properties or some form of state funding or grants for historic residential properties.	
Agenda item 5	Oakmont Business District proposed improvements. The HTHC informally reviewed the HPED proposed plan for this district. The HTHC recommends continuity with respect to recent developments ala Manoa Rd and West Chester Pike and Llanerch Crossing. Should the proposed improvements be considered to extend toward Lawrence Road?	

Haverford Township Historical Commission

Meeting 24, Apr. 16, 2012

Page 2 of 4

Agenda item 6	Discussion regarding recognition for property owners supporting historic preservation. This item has been discussed at several HTHC meetings and appears to warrant additional discussion pending the outcome of the appeals process.	HTHC
Agenda item 6.5	It was noted that TU, SM and SB will be attending The Preservation Alliance's 19 th Annual Preservation Achievement Awards on May 8, 2012.	TU, SM, SB
Agenda item 7	Revisit discussion regarding inclusion in Old House magazine. This item appears in previous meeting notes. The publicity appears to be desirable for Haverford Township. The HTHC discussed the potential to garner interest from the various Civic Associations to "take on the cause". MC to relay this opportunity to the Civic Councils and perhaps find a way to tie it into the Heritage Festival.	MC
Agenda item 8	Update regarding Certified Local Government application (Mary and Matt) This item is also pending the outcome of the Appeals process. MC and MM met with Rich Paul of Marple Township to discuss the CLG. It was noted that Commissioner Siegel's newsletter provides a link to the HTHC meeting notes and resource survey.	MM / MC Pending.
Agenda item 9	Update regarding 2011 HTHC Annual Report. Tabled until May meeting.	SB
Agenda item 10	Discussion of Heritage Festival related items. This year the HTHC will be across the road from the Historical Society's table. We discussed the need for: a tent, a table, a Historic Map- mounted on foam core, Brochures, photos, a copy of the Resource Survey. In addition we discussed the desire to have HTHC members take photos of relevant or Historic Resources capturing a specific detail or feature, with the challenge to festival attendees to guess which resource etc. Prizes to be developed. Bring photos to the next HTHC meeting.	HTHC.
Agenda item 11	NAPC Newsletter SM has forwarded an electronic copy of the NAPC Newsletter for the HTHC to review. The newsletter is a proven reference.	NAR
Agenda item 12	Discussion regarding Windshield Surveys. Tabled until the May meeting.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 23	MC	SM	6	0	Yes
2	Motion to call Meeting to close at 8:50 pm	MC	SM	6	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	From previous meeting. Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC

J. New Items

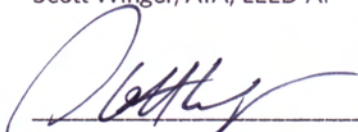
Item	Description	Action by
A	Items 1 and 2 are held over from previous meetings and as noted.	
1.	The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December 2010 meeting, the term Blasting was suggested to be included in the revised ordinance wording.	HTHC
2.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
3	The May meeting date will be Monday , May 21, 2012	HTHC

Post meeting notes:

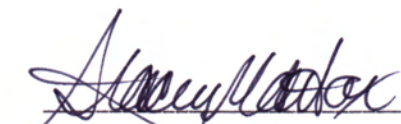
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting 24, Apr. 16, 2012

Page 4 of 4

Haverford Township Historical Commission

Meeting Agenda

April 16, 2012, 7PM

Meeting # 24

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 3/19/2012 meeting
3. Discussion of 4/9/2012 Board of Commissioners meeting
4. Discussion of SB 1150 Tax Credit Bill
5. Oakmont Business District proposed improvements
6. Discussion regarding recognition for property owners supporting historic preservation
7. Revisit discussion regarding inclusion in Old House magazine
8. Update regarding Certified Local Government application (Mary and Matt)
9. Update regarding 2011 HTHC Annual Report
10. Discussion of Heritage Festival related items
11. NAPC Newsletter
12. Discussion regarding Windshield Surveys
13. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday May 21, 2012
Meeting Number: 25
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:11 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Matthew Mowrer	Member
	Thomas Unkefer	Member
X	Barry Gleason	Member - New

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 25

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 25 is attached to these meeting notes.
---	--

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	Stacey introduced the newest HTHC member appointed by the Board of Commissioners. (BOC) Please welcome, Mr. Barry Gleason. Barry brings a criminal justice background with over a dozen years of construction management to the commission. Meeting 25 Agenda items reviewed on May 21, 2012	
Agenda item 3	Update regarding remaining appeal. 18 Dartmouth Road is the remaining appeal to be heard by the BOC. At this time a June hearing is unlikely however a July hearing may be possible.	N.A.R.
Agenda item 4	Section 106 and Amtrak Electrification Transmission Line project. MC informed the HTHC that Amtrak is planning to raise electrical lines and support structures along the Amtrak / Paoli Rail Road (RR). A length of the Paoli RR cut through Havertown / Bryn Mawr near Polo Fields. Stell Environmental Enterprises Inc. in compliance with Section 106 of the National Historic Preservation Act is identifying Historic Resources along the Paoli RR. No action is required at this time as the initial point of inquiry was via a letter to the Haverford Township Historic Society. It was discussed that MC would call Stell Enterprises to inform them of the HTHC.	MC

Haverford Township Historical Commission

Meeting 25, May 21, 2012

Page 2 of 3

Agenda item 5	Preservation Alliance luncheon 5/8/2012. SM, TU and SB attended the Preservation Alliance luncheon. The HTHC was well represented at this event. Additional discussion is anticipated at the June HTHC mtg.	
Agenda item 6	Update regarding Certified Local Government application (Mary and Matt) This item is tabled until the appeals have been heard and acted upon by the BOC. MC informed the HTHC the application is completed and will soon be ready for submission to the BOC.	BOC
Agenda item 7	Update regarding 2011 HTHC Annual Report. Tabled until the June meeting.	SB
Agenda item 8	Discussion of Heritage Festival related items Table - Will be provided by Barry Gleason. Tent - Will be provided by Barry Gleason. Map - Resource survey map, John will provide and may mount onto foam core. Or I'll be happy to oblige if John can provide the map to me. Resource survey - Mary will provide her copy. Photos - We are to forward each of our photos as an individual file with separate identification to John by the end of the day on Memorial Day May 28 th We are to man a table from 11am until 4pm on June 3rd at Karakung Drive. 11am to 12 noon, John will set up, and I will help. 12 until 1:30, Scott 130 until 230pm Stacey 230 until 330 Susanna 330 until 400, Matthew.	HTHC
Agenda item 9	Discussion regarding Windshield Surveys Tabled until the June meeting.	

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 24 BG and CR abstained.	JM	SM	4	0	Yes
2	Motion to call Meeting to close at 9:04 pm	SW	JM	6	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
1	<i>From previous meeting.</i> <i>The HTHC discussed preliminary methods in which to add resources to the Historic Survey including:</i> a) <i>Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey.</i>	HTHC

	b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	
2	From previous meeting. Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC

J. New Items

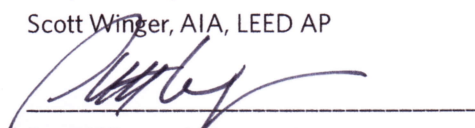
Item	Description	Action by
A	Items 1 and 2 are held over from previous meetings and as noted.	
1.	The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December 2010 meeting, the term Blasting was suggested to be included in the revised ordinance wording.	HTHC
2.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
3	The June meeting date will be Monday, June 18, 2012.	HTHC

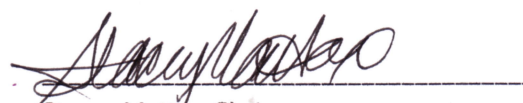
Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP


Scott Winger, AIA, secretary


Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
May 21, 2012
Meeting # 25

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 4/16/2012 meeting
3. Update regarding remaining appeal
4. Section 106 and Amtrak Electrification Transmission Line project
5. Preservation Alliance luncheon 5/8/2012
6. Update regarding Certified Local Government application (Mary and Matt)
7. Update regarding 2011 HTHC Annual Report
8. Discussion of Heritage Festival related items
9. Discussion regarding Windshield Surveys
10. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday June 18, 2012
Meeting Number: 26
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:17 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 26

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 26 is attached to these meeting notes.
---	--

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
Mtg 25	Agenda item 4- of meeting 25, May 21, 2012 Section 106 and Amtrak Electrification Transmission Line project. MC informed the HTHC that Amtrak is planning to raise electrical lines and support structures along the Amtrak / Paoli Rail Road (RR). A length of the Paoli RR cut through Havertown / Bryn Mawr near Polo Fields. Stell Environmental Enterprises Inc. in compliance with Section 106 of the National Historic Preservation Act is identifying Historic Resources along the Paoli RR. No action is required at this time as the initial point of inquiry was via a letter to the Haverford Township Historic Society. It was discussed that MC would call Stell Enterprises to inform them of the HTHC.	MC, informed Stell Ent of the HTHC for future commun - ications.
	Meeting 26 Agenda items reviewed on June 18, 2012	
Agenda item 3	Update regarding remaining appeal. The BOC has informed the HTHC of the potential to hear the final appeal in August.	
Agenda item 4	Preservation Alliance luncheon 5/8/2012. Thomas Unkefer provided a generous contribution to the Alliance to permit, the HTHC to be listed in the program. It was noted that the Preservation Alliance event was better organized than in years past.	
Agenda item 5	Update regarding Historic Preservation Incentive Act SB 1150.	

Haverford Township Historical Commission

Meeting 26, June 18, 2012

Page 2 of 3

	SM provided an update on PA SB 1150, printers number 2259, which is proposed legislation to be known as the Historic Preservation Incentive Act. This bill pertains to state tax credits available for historic commercial property meeting specific criteria. This revision to the previous printers number removes reference to geographic preference and proposes access of up to \$70 million total in rehabilitation costs over a seven year period beginning July 1, 2013.	
Agenda item 6	HARB and Historic Preservation Commission Training/Workshop, July 16, 2012 in Lancaster, PA. SM & MC may attend the event.	
Agenda item 7	NAPC - Newsletter and Forum. This forum will be held in Norfolk VA from July 18 thru 22, TU plans to attend.	
Agenda item 8	Discussion of Heritage Festival (feedback, ideas). The HTHC appreciated sharing our table with Chris Madden who had a nicely organized history perspective on the Beechwood Amusement Park. The HTHC should include the following for next year's event. - Signage, Poster / boards listing the key points of the HTHC brochure, Historic Resource Survey - for the public to view. A tent, table and chairs are essential. The location should be near the HTHS and the HTHC may want to be included in the HTHS scavenger hunt questions. The Heritage Festival should be an HTHC meeting agenda item for the March / April meetings.	
Agenda item 9	Update regarding 2011 HTHC Annual Report. SB to have an update for the July meeting.	
Agenda item 10	Update regarding Certified Local Government application (Mary and Matt). This item is tabled until after the BOC hears and responds to all appeals of the Historic Resource Survey.	
Agenda item 11	Discussion regarding Windshield Surveys. Tabled, see item 10.	

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 25 SB, MM & TU abstained.	CR	SM	6	0	Yes
2	Motion to call Meeting to close at 9:04 pm JM abstained.	CR	SM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
------	-------------	-----------

1	From previous meeting. <i>The HTHC discussed preliminary methods in which to add resources to the Historic Survey including:</i> a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	From previous meeting. <i>Ideas for HTHC as we move forward were discussed. Items for consideration are:</i> a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
2	The July meeting date will be Monday, July 16, 2012.	HTHC

Post meeting notes:

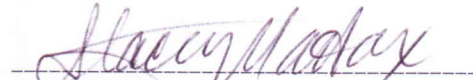
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, June 18, 2012
Meeting # 26

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 5/21/2012 meeting
3. Update regarding remaining appeal
4. Preservation Alliance luncheon 5/8/2012
5. Update regarding Historic Preservation Incentive Act SB 1150
6. HARB and Historic Preservation Commission Training/Workshop, July 16, 2012 in Lancaster, PA
7. NAPC - Newsletter and Forum
8. Discussion of Heritage Festival (feedback, ideas)
9. Update regarding 2011 HTHC Annual Report
10. Update regarding Certified Local Government application (Mary and Matt)
11. Discussion regarding Windshield Surveys
12. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday July 16, 2012
Meeting Number: 27
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:12 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
	Barry Gleason	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 27

C. Items distributed to the Haverford Township Historical Commission

1	
---	--

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 27 Agenda items reviewed on July 16, 2012	
Agenda item 3	Update regarding remaining appeals. The process is ongoing with no action to report.	
Agenda item 4	Update regarding Historic Preservation Incentive Act SB 1150 This item is pending PA House approval.	NAR
Agenda item 5	Discussion re: 516 S. Eagle Road (045-HA-068), Estate of Wesley E. Schwarz (Mary) The structure was the second public school in Haverford Township, since converted to a residential property. The owner apparently willed the property to the Township for the use by the Historical Society. The Township may take ownership of the property by early August. SB, CR and MC to review and will keep the HTHC informed of future developments pertaining to this Resource.	SB, CR & MC
Agenda item 6	Discussion re: NAPC Conference July 18-22, 2012 (Tom) TU plans to attend the conference in Virginia. We'll look forward to hearing about the workshops and lectures that Tom attended during the September meeting.	TU

Haverford Township Historical Commission

Meeting 27, July 16, 2012

Page 2 of 3

Agenda item 6.1	The HTHC discussed ideas to raise the awareness of the HTHC in the community. See item I.2 below.	HTHC
Agenda item 7	Update regarding 2011 HTHC Annual Report. Pending	SB
Agenda item 8	Update regarding Certified Local Government application (Mary and Matt) Pending	MM / MC
Agenda item 9	Discussion regarding Windshield Surveys. MC to contact the Delaware County Planning Department, to seek their criteria for adding resources to an existing Historic Resource Survey. MC and SB to review in more detail and the HTHC is to formulate a list of criteria in evaluating a property for consideration in the HTHC Resource Survey. Such a list will include reference to criteria from the PHMC used to establish the township's current resources. The goal is for each HTHC member to develop a list properties for consideration. See item I.1 below.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 26 Pending the removal of item J.1.	CR	MC	8	0	Yes
2	Motion to call Meeting to close at 8:50 pm	CR	MC	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. <i>The HTHC discussed preliminary methods in which to add resources to the Historic Survey including:</i> a) <i>Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey.</i> b) <i>Conducting a "windshield survey" noting potential resources.</i> c) <i>Self generated list.</i>	HTHC
2	From previous meeting. <i>Ideas for HTHC as we move forward were discussed. Items for consideration are:</i> a) <i>Review the potential for a Historic Plaque as a fund raising event.</i> b) <i>Consider an award program.</i> c) <i>Consider an event to raise public awareness about the HTHC and our mission.</i> d) <i>Include realtors in an awareness program of the HTHC goals and mission.</i> e) <i>It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.</i>	HTHC

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
2	The next scheduled HTHC meeting is Tuesday September 18, 2012. The HTHC will not have a meeting in August.	HTHC

Post meeting notes:

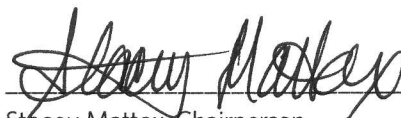
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, Secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, July 16, 2012
Meeting # 27

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 6/18/2012 meeting
3. Update regarding remaining appeal
4. Update regarding Historic Preservation Incentive Act SB 1150
5. Discussion re: 516 S. Eagle Road (045-HA-068), Estate of Wesley E. Schwarz (Mary)
6. Discussion re: NAPC Conference July 18-22, 2012 (Tom)
7. Update regarding 2011 HTHC Annual Report
8. Update regarding Certified Local Government application (Mary and Matt)
9. Discussion regarding Windshield Surveys
10. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday August 20, 2012
Meeting Number: 28
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:10 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
---	--------------------	---

B. Agenda: See attached agenda from Meeting Number 28

C. Items distributed to the Haverford Township Historical Commission

1	MC handed out copies of a 1994 News of Delaware County editorial entitled 'This Old House'.
---	---

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 28 Agenda items reviewed on August 20, 2012	
	Meeting 28, the August meeting, typically an "off" month, was requested by Haverford Township due to a recent proposed subdivision of a property located within 100 feet of a documented Historic Resource of Haverford Township.	
Agenda item 2	Discussion regarding subdivision plan for 28 East Park Road, Havertown, with regard to its impact on Historic Resource 045-HA-072, located at 29 East Park Road In the audience, representing the proposed subdivision were Rick Fuller (builder, the applicant), Michael Ciocco (project engineer for the applicant), and John Ryan (realtor for the applicant). -Photos taken by SM were also passed around pertaining to the proposed subdivision site and the historic resource located across the street. The first item on the agenda was a discussion regarding the proposed subdivision plan for 28 East Park Road, Havertown, with regard to its impact on Historic Resource 045-HA-072, located at 29 East Park Road. Questions were raised by members of the HTHC pertaining to the appearance of the two new proposed buildings to be erected on the site. Mr. Fuller stated that	

	the homes were to be similar to those of the new residence across the street, using 2" manufactured stone (not veneer) on the front elevation in order to match the color of the stone on the existing surrounding properties on the street, and is considering making one of them all stone on the first floor if he is able to do so within his budget. In addition, he intends on changing the roof lines on each of the houses so that they each look different from one another in order to maintain the character of the street, stating that he does not want cookie cutter houses, as being different is what makes the [Llanerch] neighborhood nice. And although he does not intend on building either to resemble an English Tudor style home (like the one to be demolished from this site, and also the Historic Resource), he does plan on using certain architectural details from the existing house. The overall appearance of the two proposed houses will closely mirror the new residence directly across the street from the proposed subdivision plan (adjacent to the Historic Resource). It was also noted that the two new properties would be closer together than other homes on the street. TU asked if the neighborhood association was contacted about this project, and Mr. Ciocco stated that 25 property owners were contacted (based upon the square footage rules currently in place within Haverford Township for contacting neighboring property owners). In addition, LHW read a letter from the DCPC regarding the property proposed to be demolished SM addressed a concern regarding the front setback, noting that the two new proposed houses would be significantly closer to the street (30') than the existing property (77'). LHW noted that the Planning Commission has addressed this and that it was stated in their report that median setbacks between the two remaining adjacent properties are to be used. It was requested that the builder show the HTHC elevations when he has them as we would be interested in seeing them and would be happy to offer input if desired. Lastly, it was asked how the existing building was to be taken down, and it was said by a backhoe. The HTHC discussed and summarized the open points, with SB making the following motion of our recommendations: (The following is noted as motion item 28.D.2 items a thru f.) - The new buildings should be sympathetic to the design character of the neighborhood and adjacent houses. - The new buildings should have the maximum feasible front yard set-back, to be consistent with adjacent and neighboring properties. - Demolition of the existing building should have limited impact on the historic resource, including dust, vibration and construction traffic. - Construction vehicles should access the site via Darby Road. - Existing established trees should be preserved and retained to the extent feasible. - The applicant is welcome, and encouraged, to bring elevation drawings before the HTHC for discussion and design review SB is to forward this to LHW, who will send a letter summarizing the HTHC's recommendations to the Board of Commissioners. At this time Mr. Fuller, Mr. Ciocco, and Mr. Ryan left the meeting.	
Agenda item 3	Discussion regarding 516 S. Eagle Road (045-HA-068), Estate of Wesley E. Schwarz Per Mr. Schwarz's will, <i>the property is being left to Haverford Township for the use of the Historical Society</i>. LHW explained that the property is now owned by the Township and that the Commissioners have been informed. The Township is in the process of having a structural engineer go through the building to assess its condition. Once the structural engineer has deemed it safe, the BoC and HTHC will have an opportunity to visit the site. The Township looks forward to utilizing the HTHC's expertise and its varied resources to come up with viable options for this property, and it views us as very helpful and positive. Discussion/brainstorming by LHW included a possible conservation easement across the front of the Resource, assessing and determining developable lots, working on RFP (per LHW, better way to control property to make every effort to save the Resource), and possibly using some of the proceeds from sale of a portion of the lot (which in total is close to an acre) to restore the Historic Resource. Thought is to not simply sell; subdivision will be intended to preserve resource, clearly was Mr. Schwarz's intent, however, may present legal issues and may need to go to Orphan's Court. Overall was positive for HTHC.	

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 27					
2	Motion to recommend motion item 28.D.2 items a thru f.	SB	JM	8	0	Yes
2	Motion to call Meeting to close at 8:40 pm	SM	JM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
1	<i>From previous meeting.</i> The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	<i>From previous meeting.</i> Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission.	HTHC

J. New Items

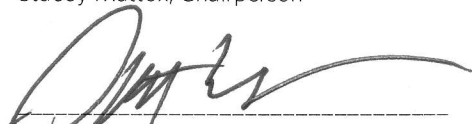
Item	Description	Action by
A	Items 1 and 2 are held over from previous meetings and as noted.	
1.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
2	The next scheduled HTHC meeting is Tuesday September 18, 2012.	HTHC

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Stacey Mattox, Chairperson


Scott Winger, AIA, Secretary


Stacey Mattox, Chairperson

Haverford Township Historical Commission

Meeting 28, August 20, 2012

Page 4 of 4

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting Agenda, August 20, 2012

Meeting # 28

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Discussion regarding subdivision plan for 28 East Park Road, Havertown, with regard to its impact on Historic Resource 045-HA-072, located at 29 East Park Road
3. Discussion regarding 516 S. Eagle Road (045-HA-068), Estate of Wesley E. Schwarz
4. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Tuesday September 18, 2012
Meeting Number: 29
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:07 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
---	--------------------	---

B. Agenda: See attached agenda from Meeting Number 29

C. Items distributed to the Haverford Township Historical Commission

1	Jill Hall of Delaware County Planning Department (DCPD) distributed the following: a. Abbreviated Historic Resource Survey form, by the Pennsylvania Historical Museum Commission b. Delaware County 20 th Century Historic Context Study Resource Survey form, by DCPD c. Lansdowne Historic Resource Survey Form d. Historic Resource Survey Field Form e. Updating Local Surveys
2	Thomas Unkefer provided an invitation to celebrate the designation of Arch Street Friends Meeting House as a National Historic Landmark.
3	Lori Hanlon-Widdop provide copies of The Grange Estate plans for Phase I – Roof Reconstruction of the Upper Spring House, prepared by Frens & Frens LLC Restoration Architects, dated 9/12/2012.
4	Roy Sandstrom handed out the September issue of the Grange Estate newsletter and presented the commission the following items: a. A page of 4 photographs of the "stage" area of the Grange Estate "Remembrance Garden Amphitheatre". b. A plan of the "stage" area of the Grange Estate "Remembrance Garden Amphitheatre".
5	Stacey Mattox handed out the following: a. Preservation PA, an Overview of the Historic Preservation Incentive Act, State Historic Tax Credits b. Preservation PA, Historic Preservation Incentive Act
6	Mary Courtney distributed copies of the Haverford Historic Society News Letter, Fall 2012.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 29 Agenda items reviewed on September 18, 2012	
Agenda item 2	Guest speakers Jill Hall and Beverlee Barnes of the Delaware County Planning Department to discuss adding Resources to our Survey. (Please note Beverlee Barnes, the Haverford Township liaison was not able to attend this meeting.) Jill Hall presented a brief review of the process of updating an adopted Historic Survey. The following are a series of highlights from JH's presentation. - Develop a work plan, noting a vision, defining a context that is inclusive. - Embellish current history of Existing Survey - Update the current survey, removing "demo'd" properties. - Look for developmental pressure. - Elements must be 50 years and older. - Be mindful of groups, not districts and understand multiple listings. JH noted the DCPD has a database that can be shared. For survey listing documentation consider: - Delaware County 20th Century Historic Context Study Resource Survey form, by DCPD - Criteria for evaluation must meet the minimum requirements of Pennsylvania Historic and Museum Commission.	HTHC
Agenda item 3	Discussion with guest Roy Sandstrom of the Friends of the Grange regarding plans for a stage at the Remembrance Garden and new roof for the existing Spring House (045-HA-003G) Mr Sandstrom presented the Grange Estate's desire to establish and construct a remembrance garden amphitheatre with stage in the stone wall enclosed garden to the north of the house. The intent is to build a stage approximately 20 feet by 25 feet in the approximately 6,000 sq. ft enclosed garden area of the estate for small theatrical and performance events. The general idea of a theatre, place of remembrance and contextual stage were embraced by the HTHC. The HTHC expressed concern about temporary structures and those that use materials that may lead to maintenance concerns. The HTHC expressed concern about the stage height, materials, and context with existing stonewalls, access for theatre and casual interaction. The HTHC recommended that the stage construction blend with the landscape. The amphitheatre as a place of assembly was also discussed with the concern being large assemblies and their impact to the Estate systems. The HTHC looks forward to continued dialogue regarding those elements that impact the Grange Estate resource. Mr. Sandstrom also described the restoration of the Upper Spring House. The plans note this as Phase 1. As noted in item 3 above, the HTHC reviewed plans for the restoration of the roof and exterior walls of the Upper Spring House. The HTHC notes the commissioned Architects have a proven record of historic restoration architecture design and documentation.	NAR
Agenda item 4	Approval of Minutes from July 2012 meeting See item E. Motions above.	NAR

Haverford Township Historical Commission

Meeting 29, September 18, 2012

Page 3 of 4

Agenda item 5	Approval of Minutes from August 2012 meeting See item E. Motions above.	NAR
Agenda item 6	Update regarding remaining appeal No Update	BOC
Agenda item 7	Summary of NAPC Forum held in July 2012 in Norfolk, VA (Tom) TU's summary is postponed due to time restraints until our next meeting. Please note Thomas Unkefer's participation in the success of the Arch Street Friends Meeting House achieving recognition as a National Historic Landmark. Congratulations Thomas.	TU
Agenda item 8	Group discussion/review of Windshield Surveys Postponed	HTHC
Agenda item 9	Brief discussion of upcoming workshops/events HARB Workshop in Marple Township, 9-27-12 National Register Workshop 9-27-12 Pioneer America Society Landscape & Water Works 10-20-12	NAR
Agenda item 10	Update regarding Annual Report Postponed	SB
Agenda item 11	Update regarding CLG application Postponed – Pending BOC review of Appeals.	Pending

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 27	JM	SM	8	0	Yes
2	Motion to adopt the HTHC meeting notes No. 28 SW abstained, as he was not present for meeting 28.	MC	TU	7	0	Yes
3	Motion to call Meeting to close at 9:30 pm	MC	TU	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. <i>The HTHC discussed preliminary methods in which to add resources to the Historic Survey including:</i> a) <i>Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey.</i> b) <i>Conducting a "windshield survey" noting potential resources.</i> c) <i>Self generated list.</i>	HTHC

Haverford Township Historical Commission

Meeting 29, September 18, 2012

Page 4 of 4

2	<i>From previous meeting.</i> <i>Ideas for HTHC as we move forward were discussed. Items for consideration are:</i> <i>a) Review the potential for a Historic Plaque as a fund raising event.</i> <i>b) Consider an award program.</i> <i>c) Consider an event to raise public awareness about the HTHC and our mission.</i> <i>d) Include realtors in an awareness program of the HTHC goals and mission.</i>	HTHC
---	---	------

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
2	The next scheduled HTHC meeting is Monday October 15, 2012.	HTHC

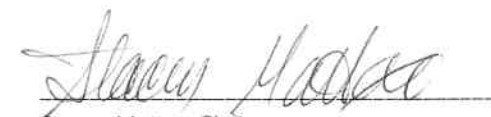
Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Stacey Mattox, Chairperson


Scott Winger, AIA, Secretary


Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, September 18, 2012

Meeting # 29

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Guest speakers Jill Hall and Beverlee Barnes of the Delaware County Planning Department to discuss adding Resources to our Survey
3. Discussion with guest Roy Sandstrom of the Friends of the Grange regarding plans for a stage at the Remembrance Garden and new roof for the existing Spring House (045-HA-003)
4. Approval of Minutes from July 2012 meeting
5. Approval of Minutes from August 2012 meeting
6. Update regarding remaining appeal
7. Summary of NAPC Forum held in July 2012 in Norfolk, VA (Tom)
8. Group discussion/review of Windshield Surveys
9. Brief discussion of upcoming workshops/events
10. Update regarding Annual Report
11. Update regarding CLG application
12. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday October 15, 2012
Meeting Number: 30
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:05 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
---	--------------------	---

B. Agenda: See attached agenda from Meeting Number 30

C. Items distributed to the Haverford Township Historical Commission

1	Thomas Unkefer, handed out a one-page report of his participation at the July 2012 National Alliance of Preservation Commission's 2012 Forum, held in Norfolk, Virginia. In addition Thomas provided the commission with a CD of the Commission Course Workshops.
2	Matthew Mowrer provided the Commission members with a CD of the Historic Resource Survey.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	Stacey Mattox attended the Arch Street Friends Meeting House event in which it was celebrated as being recognized as a National Historic Landmark. An event in which Thomas Unkefer of the HTHC played a significant role during the past eight years.	NAR
2	It was noted that HTHC members BG and SB terms expire at the end of 2012. Please submit your resumes to Larry Gentile if you desire to be considered to remain on the HTHC.	BG & SB
3	SW provided the HTHC with a brief review of the Grange's meeting of October 14, in which the Grange estate sought advice from resident actors and performers regarding a desired program for a stage at the Grange. The HTHC maintains its position noted in the Meeting 29 notes.	
4	SM notes the HTHC may want to consider how to respond to This Old House submission requests.	

Haverford Township Historical Commission

Meeting 30, October 15, 2012

Page 2 of 3

	Meeting 30 Agenda items reviewed on October 15, 2012	
Agenda item 3	Update regarding remaining appeal No update at this time	NAR
Agenda item 4	Summary of NAPC Forum held in July 2012 in Norfolk, VA (Tom) Please reference Thomas' hand out and the summary. The HTHC recommends that a HTHC member attend the next biennial NAPC Forum, which is to be held in Philadelphia.	NAR
Agenda item 5	Brief discussion of Technical Workshop held September 27, 2012 at the Marple Library. MC and SM attended this workshop. The workshop provided many handouts, which can be available through the HTHC, which were emailed to members of the HTHC.	NAR
Agenda item 5a	Discussion regarding 516 S. Eagle Road. The Board of Commissioners has established a committee that will meet with the Historic Society, which were emailed to members of the HTHC. The HTHC anticipates an update on this item at the next scheduled meeting.	BOC
Agenda item 6	Group discussion/review of Windshield Surveys The HTHC has requested that each member develop a preliminary list of desired properties that in their opinion fit the criteria for inclusion in the Historic Resource Survey as noted in previous HTHC meeting notes, for potential recommendation for inclusion as a Historic Resource. The HTHC members are encouraged to provide photos and addresses of potential resource candidates.	HTHC
Agenda item 7	Update regarding Annual Report SB and SM are reviewing the progress of the report.	HTHC
Agenda item 8	Update regarding CLG application This item is postponed.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 28 CR abstained.	SM	MC	7	0	Yes
2	Motion to call Meeting to close at 8:50 pm	CR	MM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
1	<i>From previous meeting.</i> The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	<i>From previous meeting.</i> Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission.	HTHC

J. New Items

Item	Description	Action by
A	Items 1 and 2 are held over from previous meetings and as noted.	
1.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
2	The next scheduled HTHC meeting is Tuesday -- November 20, 2012.	HTHC

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP


Scott Winger, AIA, Secretary
Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, October 15, 2012

Meeting # 30

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from September 2012 meeting
3. Update regarding remaining appeal
4. Summary of NAPC Forum held in July 2012 in Norfolk, VA (Tom)
5. Brief discussion of Technical Workshop held September 27, 2012 at the Marple Library
6. Group discussion/review of Windshield Surveys
7. Update regarding Annual Report
8. Update regarding CLG application
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday December 17, 2012
Meeting Number: 32
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:12 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
--	--------------------	---

B. Agenda: See attached agenda from Meeting Number 32

C. Items distributed to the Haverford Township Historical Commission

1	BG distributed color photos of St. Andrews Church to the group
2	SM distributed copies of first draft of process for adding Resources to Survey and copies of <i>Delaware County 20th Century Historic Context Study Resource Survey Form</i>

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	The HTHC Annual report for 2011 was presented to the Board of Commissioners on December 10, 2012.	NAR
	Meeting 32 Agenda items reviewed on December 17, 2012	
Agenda item 2	Discussion with gentleman interested in adaptively reusing St. Andrew's Church (045-HA-011) as residence, and proposed changes to existing resource. Mr. Szlachta, prospective buyer, and Jim Ryal, his Realtor, met with the HTHC to discuss potential adaptive reuse of this Resource (which contains a church and education building). Mr. Szlachta discussed converting the church to a single-family residence for his family and talked about his ideas for the education building, including possibly converting into 2-3 condos or demolition. MO noted that converting to condos would require zoning variance, and it was noted by the HTHC that the education building is part of this Resource. Mr. Szlachta also discussed potential alternative materials for ongoing maintenance and changes to roof, windows and doors.	NAR

Haverford Township Historical Commission

Meeting 32, December 17, 2012

Page 2 of 3

	TU expressed concern that a more compatible use would be preferable. MC noted the community is not enamored by the resource being used as an arts center. It is noted the community would like to see the resource exterior maintained as it was designed. Post meeting note. Mr. Szlachta's offer was not accepted by the Church.	
Agenda item 3	Approval of Minutes from November meeting. See Section E. Motions above	NAR
Agenda item 4	Discuss first draft of process for adding resources to Survey The HTHC provided some feedback, SM waiting for input from Jill Hall at DCPD, will revisit at January meeting	HTHC
Agenda item 5	Discussion regarding addition(s) to Haverford Township Historic Resources Survey CR arranging for property owners of International style homes on Millbrook Lane and College Avenue to attend January meeting. TU provided the HTHC with additional information regarding these properties.	HTHC
Agenda item 6	Update regarding remaining appeal. No update at this time.	BOC
Agenda item 7	Update regarding CLG application No update at this time.	BOC / HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 31 MU and MC abstained.	BG	JM	5	0	Yes
2	Motion to call Meeting to close at 8:59 pm	SB	SM	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
------	-------------	------------	------------------	-------------

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
------	-------------	---------	--------

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. <i>The HTHC discussed preliminary methods in which to add resources to the Historic Survey including:</i> a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	From previous meeting. <i>Ideas for HTHC as we move forward were discussed. Items for consideration are:</i> a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission.	HTHC

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
2	The next scheduled HTHC meeting is Tuesday — January 22, 2013.	HTHC

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP (for Suzanna Barucco)


Scott Winger, AIA, Secretary
Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda, December 17, 2012

Meeting # 32

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Discussion with gentleman interested in adaptively reusing St. Andrew's Church (045-HA-011) as residence, and proposed changes to existing resource
3. Approval of Minutes from November 2012 meeting
4. Discuss first draft of process for adding resources to Survey
5. Discussion regarding addition(s) to Haverford Township Historic Resources Survey
6. Update regarding remaining appeal
7. Update regarding CLG application
8. Adjournment