

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday, February 28, 2011
Meeting Number: 11
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:12pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

x	Suzanna Barucco	Vice Chairperson
x	Mary Courtney	Member
x	Stacey Mattox	Member
x	Chuck Reardon	Chairman
x	Dick Walker	Member
x	John Marshall, AIA	Member
x	Scott Winger, AIA	Secretary

Commissioners Present:

x	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

x	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
	Kelly Sullivan	Representing the township solicitor.
	Arlene La Rosa	Stenographer for the township

B. Agenda: See attached agenda from Meeting Number 11—Please note meeting # 11 did not have an agenda prepared.

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 11 is not attached as the meeting occurred without a written agenda.
2	Mary Courtney handed out a Technical Leaflet by the American Association for State and Local History - Noting technical information relative to Establishing a Plaque Program.
3	Mary Courtney handed out an article that she wrote about the Brookthorpe Mansion, which was featured in the recent newsletter of the Haverford Historical Society
4	Lori Hanlon-Widdop handed out a letter that the township received from Kaplin/Stewart noting Haverford College's conditional request to withdraw their appeal of their listing in the Haverford Township Historic Resource Survey.
5	I believe there is a 5 th handout noting the letter from Kaplin/Stewart noting the request to remove or place in abeyance the appeal of the Main Line Art Center. Lori Hanlon-Widdop to provide a copy for HTHC.

LORI PROVIDES A COPY BY MARCH 12.

D. General Items

Item	Description	Action by
	Annotation, please note that N.A.R. represents No Action Required.	
1	Lori Hanlon-Widdop and Mario Oliva informed the HTHC that new committee members had not been selected as of this meeting date and that the HTHC of 2010 is able to continue as it has the previous year. The HTHC will reorganize after the Board of Commissioners approves new HTHC members.	
2	Charles Reardon was appointed by the Board of Commissioners for a new term, and as such was able to guide the HTHC in his 2010 capacity as Chairman for today's meeting.	

Haverford Township Historical Commission

Meeting 11, February 28, 2011

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3	The HTHC discussed the February 28, 2011 letter noting Haverford College's request to withdraw their pending appeal. See motions below.	
4	Suzanna Barucco is compiling an edited version of the Summary of Appeals to be distributed to the HTHC for comment prior to the next meeting.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to table the request of appeal from the MLAC until the September 2011 HTHC meeting. JM did not participate as he was not present for the review.	SW	SB	6	0	Yes.
2	Motion to accept Haverford College request to withdraw their appeal.	SW	JM	All	0	yes
3	Motion to adopt the HTHC meeting notes No. 10.	SM	DW	All	0	yes
4	Meeting called to close at 8:50pm	MC	JM	All	0	yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
1	721-725 Haverford Road, Bryn Mawr, PA, 19010	1/19/10	022	9-20-10
2	18 Dartmouth Lane, Haverford 19041	1/19/10	104	9-20-10
3	22 Dartmouth Lane, Haverford (with letter noting 18 & 20 Dartmouth Lane - Removed from Historic Survey- administrative motion.	1/20/10	104	N.A.R.
4	206 Caenorvon Lane, Haverford, PA, 19041 - requested to be removed from the appeal process and remain on the survey.	1/27/10	095	N.A.R.
5	1 - 9 East Eagle Road, Havertown, PA 19083 ** Insufficient votes to carry a recommendation.	1/27/10	110	6/21/10 **
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg, notes desire to review appeal at a later date.	2/10/10	021	2/28/11 NEXT update 9/19/11
7	14 Claremont Blvd, Havertown, PA 19083 - Requested to be removed from list of appeals approximately 60 days from this meeting date. Desires to review appeal at a later date.	2/10/10	060	TBD
8	620 Grand Ave. Havertown PA 19083	2/10/10	064	5/17/10
9	19 Marple Road, Haverford, PA 19041	2/11/10	038	4/19/10 Tabled
10	307 Oxford Road, Havertown, PA 19083	2/12/10	079	7/19/10
11	2120 Bellemead Avenue, Havertown, PA 19083	2/16/10	098	7/19/10
12	419 Earlington Road, Havertown, PA 19083		007	11/22/10
13	421 Earlington Road, Havertown, PA 19083	2/16/10	007	11/22/10
14	330 Richland Avenue, Havertown, PA 19083	3/15/10		6/21/10
15	204 East Monoa Road, Havertown, PA 19083			TBD
16	Haverford College - requested an extension on 11-12-10 until a later date. Haverford College requested to be removed from the appeal process and remain on the survey.	3/28/10		Withdrawn 2/28/11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1	The Main Line Art Center, (MLAC) Represented by Mr. George Broseman Esq and Mr. Steven Halstead, President, request to withdraw the MLAC appeal of their listing in the Haverford Township Historic Resource Survey. The MLAC requests to place their appeal in abeyance until they develop their plans for renovations. The MLAC notes their desire to renovate or expand will mostly consist of interior re-fresh activities. The MLAC agreed to provide an update to their renovation / development plans to the HTHC in seven months. The MLAC will present an update to the HTHC at the September 2011 meeting.		

H. Action items for the HTHC

Item	Description	Action by
1	Review edited version of the Summary of Appeals in advance of issuing the Appeals Summary to the Board of Commissioners.	HTHC.
2	Chuck Reardon is to write a letter to Haverford College.	CR
3	Chuck Reardon is to follow up with Deas (19 Marple) regarding their letter to withdraw their appeal.	CR

I. New Items

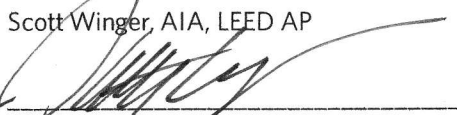
Item	Description	Action by
A	<i>Items 1, 2 and 3 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2	<i>The HTHC is to research to confirm what criteria was used to establish the Historic Ordinance NO. 2580-2009,</i>	HTHC
3.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
4	The HTHC is to provide a table for the Heritage Festival.	HTHC
5.	The next meeting date is - Monday, March 21, 2011 at 7pm	HTHC

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Charles Reardon, Chairman

Encl: Items distributed at the meeting are listed under section F and H.

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday, March 21, 2011
Meeting Number: 12
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:12pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

x	Suzanna Barucco	Vice Chairperson
x	Mary Courtney	Member
x	Stacey Mattox	Chairperson
x	Chuck Reardon	Member
x	Dick Walker	Member
x	John Marshall, AIA	Member
	Scott Winger, AIA	Secretary
x	Matthew Mowrer	Member
	Thomas Unkefer	Member

Commissioners Present:

x	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

x	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 12—Please note meeting # 12 did not have an agenda prepared.

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 12 is not attached as the meeting occurred without a written agenda.
2	Stacey handed out the brochure outlining "The Challenges of Collection Management: Identifying, Cataloging, and Storing", announcing an event to be held on March 26 th .

D. General Items

Item	Description	Action by
	Annotation, please note that N.A.R. represents No Action Required.	
1	The first item of business was the Historical Commission's reorganization. Lori Hanlon-Widdop solicited nominations for Chairperson. See section E. Motions for nominations of Chairperson, Vice Chairperson and Secretary.	
2	Stacey Mattox noted that she would be taking meeting notes for Scott Winger in his absence.	
3	Next was discussion of the Meeting Minutes from the 2/28/2011 meeting. Mary Courtney commented about the removal of I.2. from the Minutes going forward, as she feels that she has supporting documentation from the State of Pennsylvania to substantiate this. It was agreed by the group that it would stay in the 2/28/2011 Minutes. Mary then proceeded to provide her original five-page document to Lori, who is going to have Kelly scan and email to the group, and will return to Mary.	
4	Stacey noted that the Minutes should be revised on C.5, MLAC document was distributed. Since the Secretary was absent, it was agreed that the 2/28/2011 Minutes would be signed at the next meeting by Scott and Chuck (acting Chairperson at the time of the meeting). <i>Note that C.5. will need</i>	

Haverford Township Historical Commission

Meeting 12, March 21, 2011

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	<i>to be revised manually or otherwise prior to signing.</i> Stacey asked Lori if it would be okay if she contacted Kelly Krause about updating the HTHC Meeting Minutes on the Township's website, as they have not been updated since July 2010.	
5	Stacey then went on to introduce the new member to the group, Matthew Mowrer (R.Thomas Unkefer was absent). It was brought to his attention that information is available on the Township's website - the Haverford Township Historical Resources Survey, prior Minutes, and the Historical Commission brochure (copy provided to him). The existing HTHC members gave brief introductions as well.	
6	The Summary of Appeals document was then discussed. It remains pending and will hopefully be finalized by the next meeting and then submitted to the Board of Commissioners. It was agreed that once completed, members of the HTHC would be present at the corresponding BOC meeting in which it was to be officially passed into their records.	
7	Stacey then addressed the Heritage Commission of Delaware County event, "The Challenges of Collection Management: Identifying, Cataloging, and Storing" to be held March 26 th 8:30AM-12Noon. Stacey passed around a copy of the flyer that was emailed to the group on March 14 th from Kelly Krause. Mary Courtney said that she would be attending the meeting and would provide information to the group at the next meeting.	
8	Next the group briefly discussed the Heritage Festival, to be held June 5 th from 11AM-4PM. It was agreed that we would discuss again at the following meeting. Mary Courtney said that a table would be provided by the HTHS for the HTHC under the same tent. It was addressed that more brochures should be printed to have available for this event, John Marshall said he would look into this.	
9	Stacey asked Mary if she has heard anything further regarding Mr. McCarry and his request to have his property, Shadeland, located at 1142 Bon Air Road, added to the Historic Resource Survey. Mary said that she has not heard from him and will follow up with him.	
10	Stacey then asked Chuck if he had an update regarding a letter from Mr. and Mrs. Deas (19 Marple Road) to remove their appeal. Chuck said that he spoke with them and that we can expect to receive this by our May 2011 meeting.	
11	Stacey also asked Chuck regarding his letter to Haverford College. He said that he called and spoke with Kathleen DiJoseph and Ron Tola of Haverford College and everything is taken care of.	
12	Stacey asked if it was acceptable by the group if the Meeting Agenda is submitted to the group one week prior to the meeting. As the group believed that we previously had an alternate deadline for this, this question became a motion. It was nominated by Chuck Reardon and seconded by John Marshall. The remaining members were in favor and the motion was carried.	

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to nominate Stacey Mattox as Chairperson.	SB	MB	7	0	Yes
2	Motion to nominate Suzanna Barucco as Vice Chairperson	CR	MC	7	0	Yes
3	Motion to nominate Scott Winger as Secretary	MC	SB	7	0	Yes
4	Motion to issue HTHC Agenda one week in advance of scheduled meeting.	CR	JM	7	0	Yes.
5	Motion to adopt the HTHC meeting notes No. 12 postponed until 4-25-11.					
6	Meeting called to close at 8:45pm	MC	JM	All	0	yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
1	721-725 Haverford Road, Bryn Mawr, PA, 19010	1/19/10	022	9-20-10
2	18 Dartmouth Lane, Haverford 19041	1/19/10	104	9-20-10
3	22 Dartmouth Lane, Haverford (with letter noting 18 & 20 Dartmouth Lane - Removed from Historic Survey- administrative motion.	1/20/10	104	N.A.R.
4	206 Caenorvon Lane, Haverford, PA, 19041 - requested to be removed from the appeal process and remain on the survey.	1/27/10	095	N.A.R.
5	1 - 9 East Eagle Road, Havertown, PA 19083 ** Insufficient votes to carry a recommendation.	1/27/10	110	6/21/10 **
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg, notes desire to review appeal at a later date.	2/10/10	021	2/28/11 NEXT update 9/19/11
7	14 Claremont Blvd, Havertown, PA 19083 - Requested to be removed from list of appeals approximately 60 days from this meeting date. Desires to review appeal at a later date.	2/10/10	060	TBD
8	620 Grand Ave. Havertown PA 19083	2/10/10	064	5/17/10
9	19 Marple Road, Haverford, PA 19041	2/11/10	038	4/19/10 Tabled
10	307 Oxford Road, Havertown, PA 19083	2/12/10	079	7/19/10
11	2120 Bellemead Avenue, Havertown, PA 19083	2/16/10	098	7/19/10
12	419 Earlington Road, Havertown, PA 19083		007	11/22/10
13	421 Earlington Road, Havertown, PA 19083	2/16/10	007	11/22/10
14	330 Richland Avenue, Havertown, PA 19083	3/15/10		6/21/10
15	204 East Monoa Road, Havertown, PA 19083			TBD
16	Haverford College - requested an extension on 11-12-10 until a later date. Haverford College requested to be removed from the appeal process and remain on the survey.	3/28/10		Withdrawn 2/28/11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Action items for the HTHC

Item	Description	Action by
1	Review edited version of the Summary of Appeals in advance of issuing the Appeals Summary to the Board of Commissioners.	HTHC.

I. New Items

Item	Description	Action by
A	<i>Items 1, 2 and 3 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2	<i>The HTHC is to research to confirm what criteria was used to establish the Historic Ordinance NO. 2580-2009,</i>	HTHC
3.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
4	The HTHC is to provide a table for the Heritage Festival.	HTHC
5.	The next meeting date is - Monday, April 25, 2011 at 7pm	HTHC

Post meeting notes:

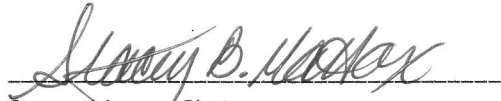
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday, April 25, 2011
Meeting Number: 13
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:10pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

x	Suzanna Barucco	Vice Chairperson
x	Mary Courtney	Member
x	Stacey Mattox	Chairperson
x	Chuck Reardon	Member
x	Dick Walker	Member
x	John Marshall, AIA	Member
x	Scott Winger, AIA	Secretary
x	Matthew Mowrer	Member
x	Thomas Unkefer	Member

Commissioners Present:

x	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 13

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 13 is attached to these meeting notes.
2	Mary Courtney handed out the following items: a) An article titled Historic Preservation Toolbox, The Certified Local Government Program (CLG) b) A brochure from the Historic Commission of Delaware County, PA, titled, Our Mission and Goals, Preserving our Heritage. c) A brochure from the Delaware County Planning Department , titled Preservation Primer, Understanding The Basics of Historic Preservation. d) A list of Properties listed on the 1994 Historic Resource Survey of Haverford Township that are demolished or in ruin as of December 20, 2010 .

D. General Items

Item	Description	Action by
	Annotation, please note that N.A.R. represents No Action Required.	
1	Susan Barucco to provide a summary narrative of the Appeals Summary in draft- form for the HTHC to review.	SB
2	Matthew Mowrer and Thomas Unkefer are encouraged to review the Appeals Summary	MM/ TU
3	The HTHC heard a brief introduction of Thomas Unkefer.	NAR
4	The HTHC discussed the Pennsylvania Inventory of Historic Places Information Sheet document provided by Mary Courtney.	NAR

5	Mary provided comments regarding Heritage Commission event of March 26 th . In general it was discussed that the event pertained more for Historical Societies than for a Historical Commission.	NAR
6	The HTHC discussed the upcoming Heritage Festival scheduled for June 5 th from 11AM-4PM along Kara Kung Drive. The HTHC will review a sign-up sheet for manning the HTHC tables, at the next meeting. John Marshall, presented the HTHC with the second printing of the HTHC brochure, developed last year in preparation for distribution at the Heritage Festival and as needed.	HTHC
7	Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Developing a Certified Local Government Program (CLG) b) Review the potential for a Historic Plaque as a fund raising event. c) Consider an award program. d) Consider an event to raise public awareness about the HTHC and our mission. e) Include realtors in an awareness program of the HTHC goals and mission. f) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan. g) Confirm whom to contact regarding the HTHC potential to have an email address / Mailbox.	HTHC
8	Mary provided an update re Mr. McCarry/ Shadeland property and their desire to list the property in the Historic Resource Survey of Haverford Township. Mary noted the property owners are still interested and the HTHC has begun to review the process to add resources to the referenced survey. The inclusion process may warrant a recorded session with the property owners.	HTHC
9	The HTHC discussed the list of 7 properties listed on the 1994 Historic Resource Survey of Haverford Township that are demolished or in ruin as of December 20, 2010. The properties include the following survey numbers: 045-HA-031D in ruin, 045-HA-035, 045-HA-042A, 045-HA-042B, 045-HA-047, -45-HA-057, 045-HA-071 of which have been demolished. See Item E.1 regarding removal of these listings from the referenced survey. These properties are to be noted in the Appeals Summary Narrative.	NAR / SB

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to remove the 7 properties referenced in Item D9 above, from the 1994 Historic Resource Survey of Haverford Township	MC	SB	9	0	Yes
2	Motion to adopt the HTHC meeting notes No. 11. (Matthew Mowrer and Thomas Unkefer, were not seated at meeting No. 11.)	CR	SB	7	0	Yes
3	Motion to adopt the HTHC meeting notes No. 12.	CR	SB	9	0	Yes
4	Motion to call Meeting to close at 8:55pm	CR	DW	9	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
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4	206 Caenorvon Lane, Haverford, PA, 19041 - requested to be removed from the appeal process and remain on the survey.	1/27/10	095	N.A.R.

5	1 - 9 East Eagle Road, Havertown, PA 19083 ** Insufficient votes to carry a recommendation.	1/27/10	110	6/21/10 **
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg. notes desire to review appeal at a later date.	2/10/10	021	2/28/11 NEXT update 9/19/11
7	14 Claremont Blvd, Havertown, PA 19083 - Requested to be removed from list of appeals approximately 60 days from this meeting date. Desires to review appeal at a later date. December 10 HTHC passed a motion to have the property remain on the historic resource survey.	2/10/10	060	
8	620 Grand Ave. Havertown PA 19083	2/10/10	064	5/17/10
9	19 Marple Road, Haverford, PA 19041	2/11/10	038	4/19/10 Tabled
10	307 Oxford Road, Havertown, PA 19083	2/12/10	079	7/19/10
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12	419 Earlington Road, Havertown, PA 19083		007	11/22/10
13	421 Earlington Road, Havertown, PA 19083	2/16/10	007	11/22/10
14	330 Richland Avenue, Havertown, PA 19083	3/15/10	070	6/21/10
15	204 East Monoa Road, Havertown, PA 19083 December 10 HTHC passed a motion to have the property remain on the historic resource survey.		078	
16	Haverford College - requested an extension on 11-12-10 until a later date. Haverford College requested to be removed from the appeal process and remain on the survey.	3/28/10		Withdrawn 2/28/11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Action items for the HTHC

Item	Description	Action by
1	Review edited version of the Summary of Appeals narrative, in advance of issuing the Appeals Summary to the Board of Commissioners.	HTHC.

I. New Items

Item	Description	Action by
A	Items 1, 2 and 3 are held over from previous meetings and as noted.	
1.	The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December meeting, the term Blasting was suggested to be included in the revised ordinance wording.	HTHC
2	The HTHC is to research to confirm what criteria was used to establish the Historic Ordinance NO. 2580-2009, One of the methods used to establish the Historic Ordinance is the Per Delaware County Planning Commission, A criteria for determining Pennsylvania Inventory and	HTHC

	includes the Criteria for Evaluation as established by the National Register as established by the National Parks Service. (This item will be removed upon the next meeting date.)	
3.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
4	Mary Courtney to research The Certified Local Government Program (CLG) and to convey process. Matthew Mowrer to provide copy of the CLG Government Application to HTHC members.	CR/ MM
5	The HTHC noting Chuck Reardon's role on the Planning Commission asked that he assist with informing the HTHC of potential planning efforts that may warrant the HTHC attention.	CR
6	The next meeting date is - Monday, May 16, 2011 at 7pm	HTHC

Post meeting notes:

Matthew Mowrer emailed a pdf file of the Pennsylvania Historical and Museum Commission's Bureau for Historic Preservation, Certified Local Government Application to the HTHC members.

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP

Scott Winger, AIA, secretary

Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Agenda for Meeting 13
Haverford Township Historical Commission
Meeting Agenda
April 25, 2011, 7PM

Meeting # 13

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

- Call to order
- Introduction Thomas Unkefer
- Approval of Minutes from 2/28/2011 meeting
- Approval of Minutes from 3/21/2011 meeting
- Summary of Appeals document pending, to be finalized by HTHC and submitted to BOC
- Discussion pertaining to Pennsylvania Inventory of Historic Places Information Sheet document provided by Mary (emailed to HTHC by Kelly 3/29/2011).
- Mary - comments regarding Heritage Commission event, March 26th
- Heritage Festival, June 5th, 11AM-4PM
- Mary - update re Mr. McCarry/ Shadeland
- Ideas for HTHC
- Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday May 16, 2011
Meeting Number: 14
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:20pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

	Suzanna Barucco	Vice Chairperson
x	Mary Courtney	Member
x	Stacey Mattox	Chairperson
	Chuck Reardon	Member
x	Dick Walker	Member
x	John Marshall, AIA	Member
x	Scott Winger, AIA	Secretary
x	Matthew Mowrer	Member
x	Thomas Unkefer	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 14

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 14 is attached to these meeting notes.
2	Stacey Mattox handed out the agenda for a Technical Seminar Series to be held at the Marple Township Library on May 21, 2011.
3	John Marshall handed out copies of the site plan depicting Historic Resources for Haverford Township.
4	John Marshall created and presented a copy of the site plan depicting Historic Resources for Haverford Township annotating a 450-foot radius drawn about each resource, to take into account an average property width of 50' and a hundred feet from the corners of the property since the dots represent the approximate location of the resource itself.

D. General Items

Item	Description	Action by
	Annotation, please note that N.A.R. represents No Action Required.	
1	Susan Barucco is to provide a summary narrative of the Appeals Summary in draft- form for the HTHC to review.	SB
2	Mary Courtney and Stacey Mattox are to attend a discussion of technical seminar being offered May 21, 2011 at Marple Library	SM/MC
3	Mary Courtney and Matthew Mowrer are to prepare a list of pros and cons of the Certified Local Government Program for HTHC to review at the next meeting.	MM/MC
4	Stacey raised the notion of the HTHC having pro-active discussions with Realtors and Realtor organizations, to inform them of the HTHC, so the Realtors can develop an awareness of the HTHC	HTHC

Haverford Township Historical Commission

Meeting 14, May 16, 2011

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	and to develop future links.	
5	The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
6	The HTHC noted the Application requirements for Historic Resources as publish in Ordinance No. 2580-2009 Section 1304.	HTHC
6	The HTHC discussed volunteer time and schedule for members to represent the HTHC table during Heritage Day, June 5. The schedule is as follows: a) 10am - 12 noon - John Marshal and Scott Winger b) 12-2pm - Matthew Mowrer and Dick Walker c) 2-4pm - Stacey Mattox	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 13, postponed to meeting Number 15.					
2	Motion to call Meeting to close at 8:55pm	SM	MC	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
1	721-725 Haverford Road, Bryn Mawr, PA, 19010	1/19/10	022	9-20-10
2	18 Dartmouth Lane, Haverford 19041	1/19/10	104	9-20-10
3	22 Dartmouth Lane, Haverford (with letter noting 18 & 20 Dartmouth Lane - Removed from Historic Survey- administrative motion.	1/20/10	104	N.A.R.
4	206 Caenorvon Lane, Haverford, PA, 19041 - requested to be removed from the appeal process and remain on the survey.	1/27/10	095	N.A.R.
5	1 - 9 East Eagle Road, Havertown, PA 19083 ** Insufficient votes to carry a recommendation.	1/27/10	110	6/21/10 **
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg, notes desire to review appeal at a later date.	2/10/10	021	2/28/11 NEXT update 9/19/11
7	14 Claremont Blvd, Havertown, PA 19083 - Requested to be removed from list of appeals approximately 60 days from this meeting date. Desires to review appeal at a later date. December 10 HTHC passed a motion to have the property remain on the historic resource survey.	2/10/10	060	
8	620 Grand Ave. Havertown PA 19083	2/10/10	064	5/17/10
9	19 Marple Road, Haverford, PA 19041	2/11/10	038	4/19/10 Tabled
10	307 Oxford Road, Havertown, PA 19083	2/12/10	079	7/19/10
11	2120 Bellemead Avenue, Havertown, PA 19083	2/16/10	098	7/19/10

12	419 Earlington Road, Havertown, PA 19083		007	11/22/10
13	421 Earlington Road, Havertown, PA 19083	2/16/10	007	11/22/10
14	330 Richland Avenue, Havertown, PA 19083	3/15/10	070	6/21/10
15	204 East Monoa Road, Havertown, PA 19083 December 10 HTHC passed a motion to have the property remain on the historic resource survey.		078	
16	Haverford College - requested an extension on 11-12-10 until a later date. Haverford College requested to be removed from the appeal process and remain on the survey.	3/28/10		Withdrawn 2/28/11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Action items for the HTHC

Item	Description	Action by
1	Review edited version of the Summary of Appeals narrative, in advance of issuing the Appeals Summary to the Board of Commissioners.	HTHC.

I. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
3	The next meeting date is - Monday, June 20, 2011 at 7pm	HTHC

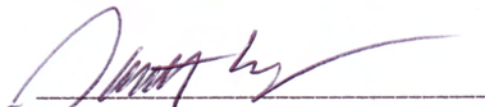
Post meeting notes:

Lori informed the HTHC that a revised summer meeting schedule may be warranted for the HTHC of which should be reviewed at the next HTHC meeting.

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP


Scott Winger, AIA, secretary


Stacey Mattox, Chairperson

Haverford Township Historical Commission

Meeting 14, May 16, 2011

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Encl: Items distributed at the meeting are listed under section C.

Agenda for Meeting 14

Haverford Township Historical Commission

Meeting Agenda

May 16, 2011, 7PM

- Call to order
- Approval of Minutes from 4/25/2011 meeting
- Summary of Appeals document pending, to be finalized by HTHC and submitted to BOC
- Discussion of Certified Local Government application (emailed to HTHC by Matt on 4/26/2011).
- Discussion of technical seminar being offered May 21, 2011 at Marple Library (emailed to HTHC by Stacey on 5/4/2011)
- Stacey - Discussion of Realtor awareness of Ordinance/properties listed on Survey
- Discuss process for additions to Survey
- Heritage Festival, June 5th, 11AM-4PM
- Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday June 20, 2011
Meeting Number: 15
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:10pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

x	Suzanna Barucco	Vice Chairperson
x	Mary Courtney	Member
x	Stacey Mattox	Chairperson
x	Chuck Reardon	Member
x	Dick Walker	Member
	John Marshall, AIA	Member
x	Scott Winger, AIA	Secretary
x	Matthew Mowrer	Member
x	Thomas Unkefer	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

x	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 15

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 15 is attached to these meeting notes.
2	Chuck distributed a copy of a letter from Thomas Deas Jr. of 19 Marple Road effectively withdrawing their objection of being included in the Historical Survey.
3	Mary Courtney and Matthew Mowrer presented discussion points regarding Certified Local Government and how the HTHC may benefit from such a program. See item D3 below.
4	Chuck handed out the map that John Marshall enhanced, depicting Historic Resources for Haverford Township by annotating a "400"-foot radius drawn about each resource, to take into account an average property width of 50' and a hundred feet from the corners of the property since the dots represent the approximate location of the resource itself.
5	Lori handed out the 2011 Township of Haverford, 2011 Municipal Directory to all present.
6	Prior to today's meeting Suzanna provided electronic copy of a progress draft of the Summary of Appeals that the HTHC is reviewing prior to submitting to the Board of Commissioners.

D. General Items

Item	Description	Action by
	Annotation, please note that N.A.R. represents No Action Required.	
1	Scott is to provide an electronic copy of each item presented as an exhibit during the appeal process. The documents are to be noted: Survey # and Exhibit #.	SW
2	The final draft of the HTHC Appeals summary may be available for review on July 18.	SB/HTHC

Haverford Township Historical Commission

Meeting 15, June 20, 2011

Page 2 of 4

3	MM and MC presented their findings on the CLG program and its impact to and for the HTHC. Further discussions to include: A. Whether the HTHC should recommend the CLG to the Board of Commissioners. (B.O.C.) B. Review the hand out noted in C3, for additional questions. C. MC and MM to define what is "in-kind". D. MC & MM and HTHC are to continue research of the CLG and plan further review and discussions. E. MC and MM to contact the Delaware County Planning Commission and set up a meeting for additional review. F. MM and MC to define additional goals and objectives of the CLG and finish the application in preparation for HTHC's recommendation to the B.O.C. G. The HTHC members are to prepare or provide their resumes to MC and MM by July 18.	MC/MM/ HTHC
4	Discussion of PHMC Statewide Preservation Plan – SM to resend the email noting this plan. Discussion was held to gain interest from the HTHC.	SM / HTHC
5	<i>From previous meeting.</i> The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
6	Brief discussion of Local History Sites & Education Seminar – SM noted the seminar was an awareness of the state standard for social studies. SM may attempt to have Beverly Barnes hold a discussion of ideas with the HTHC and similar organizations.	SM
7	<i>From previous meeting.</i> Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC
8	The Historic Resource number 92 was discussed and noted to have an excessive amount of ivy growing on its walls, aiding the resources deterioration. The discussion centered on ways in which the HTHC may be able to request the homeowner to "remove the ivy" to assist the maintenance of the resource. Additional discussion is required.	HTHC.
9	Regarding item 5b above. The HTHC members are to conduct a windshield survey prior to September 19, 2011, with the following members responsible for the noted wards: TU – 9, MM- 1, SB – 6, DW – 7, SM – 3, CH – 5, SW – 8, MC – 2, JM – 4. Each member is to be familiar with the criteria noted in the Resource Survey.	HTHC
10	Summer Calendar – the HTHC noted that no meeting would be held during the month of August 2011.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 13	SW	CR	8	0	Yes
2	Motion to adopt the HTHC meeting notes No. 14 CR and SB abstained, as they were absent.	MC	SM	6	0	Yes
3	Motion to call Meeting to close at 9:03pm	SW	SM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
1	721-725 Haverford Road, Bryn Mawr, PA, 19010	1/19/10	022	9-20-10
2	18 Dartmouth Lane, Haverford 19041	1/19/10	104	9-20-10
3	22 Dartmouth Lane, Haverford (with letter noting 18 & 20 Dartmouth Lane - Removed from Historic Survey- administrative motion.	1/20/10	104	N.A.R.
4	206 Caenorvon Lane, Haverford, PA, 19041 - requested to be removed from the appeal process and remain on the survey.	1/27/10	095	N.A.R.
5	1 - 9 East Eagle Road, Havertown, PA 19083 ** Insufficient votes to carry a recommendation.	1/27/10	110	6/21/10 **
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg, notes desire to review appeal at a later date.	2/10/10	021	2/28/11 NEXT update 9/19/11
7	14 Claremont Blvd, Havertown, PA 19083 - Requested to be removed from list of appeals approximately 60 days from this meeting date. Desires to review appeal at a later date. December 10 HTHC passed a motion to have the property remain on the historic resource survey.	2/10/10	060	
8	620 Grand Ave. Havertown PA 19083	2/10/10	064	5/17/10
9	19 Marple Road, Haverford, PA 19041	2/11/10	038	4/19/10 Withdrawn 6/20/11
10	307 Oxford Road, Havertown, PA 19083	2/12/10	079	7/19/10
11	2120 Bellemead Avenue, Havertown, PA 19083	2/16/10	098	7/19/10
12	419 Earlington Road, Havertown, PA 19083		007	11/22/10
13	421 Earlington Road, Havertown, PA 19083	2/16/10	007	11/22/10
14	330 Richland Avenue, Havertown, PA 19083	3/15/10	070	6/21/10
15	204 East Monoa Road, Havertown, PA 19083 December 10 HTHC passed a motion to have the property remain on the historic resource survey.		078	
16	Haverford College - requested an extension on 11-12-10 until a later date. Haverford College requested to be removed from the appeal process and remain on the survey.	3/28/10		Withdrawn 2/28/11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Action items for the HTHC

Item	Description	Action by
1	Review edited version of the Summary of Appeals narrative, in advance of issuing the Appeals Summary to the Board of Commissioners.	HTHC.

I. New Items

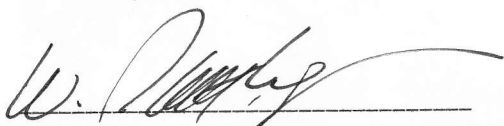
Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
3	<i>The next meeting date is - Monday, July 18, 2011 at 7pm</i>	HTHC

Post meeting notes:

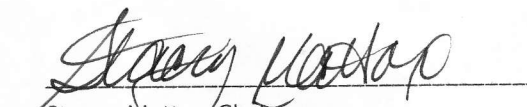
If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Agenda for Meeting 15
Haverford Township Historical Commission
Meeting Agenda
June 20, 2011, 7PM

- Call to order
- Approval of Minutes from 4/25/2011 meeting
- Approval of Minutes from 5/16/2011 meeting
- Summary of Appeals document pending, to be finalized by HTHC and submitted to BOC
- Discussion of Certified Local Government application (Mary and Matt).
- Discussion of PHMC Statewide Preservation Plan
- Discussion of Heritage Festival
- Brief discussion of Local History Sites & Education Seminar
- Stacey - Discussion of Realtor awareness of Ordinance/properties listed on Survey
- Revisit ideas for additions to Survey
- Summer Calendar
- Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday July 18, 2011
Meeting Number: 16
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:05pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

x	Suzanna Barucco	Vice Chairperson
x	Mary Courtney	Member
x	Stacey Mattox	Chairperson
x	Chuck Reardon	Member
x	Dick Walker	Member
	John Marshall, AIA	Member
x	Scott Winger, AIA	Secretary
x	Matthew Mowrer	Member
x	Thomas Unkefer	Member

Commissioners Present:

x	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

x	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 16

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 16 is attached to these meeting notes.
2	Mary Courtney handed out copies of the Haverford Township Historical Society's brochure.
3	Thomas Unkefer provided color copies of the Haverford Township wards.
4	Stacey Mattox provided copies of the cover page from the memoir <i>Your Land and Mine</i> by Edmund W. Viguers, former owner of 1240 Center Road.
5	Prior to this meeting Lori Hanlon-Widdop emailed Haverford Township Section 160-6 - Purpose - Identification: Standards for review.

D. General Items

Item	Description	Action by
	Annotation, please note that N.A.R. represents No Action Required.	
1	Scott is to provide an electronic copy of each item presented as an exhibit during the appeal process. The documents are to be noted: Survey # and Exhibit #.	SW
2	The final draft of the HTHC Appeals summary may be available for review on September 19.	SB/HTHC
3	Update regarding Certified Local Government application. MC and MM have been in touch with the Delaware County Planning Commission. An HTHC representative is expected to attend a meeting hosted by the Delaware County Planning Commission during the week of August 22. A complete application regarding the Certified Local Government and HTHC is to be available for all to review at the September meeting.	MC/MM/ HTHC

Haverford Township Historical Commission

Meeting 16, July 18, 2011

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4	Discussion/compilation of comments pertaining to PHMC Statewide Preservation Plan. SM presented items for consideration regarding tax incentives and low interest loans. Currently SM is gathering feedback to submit to PHMC. TU and MC to provide additional comments.	SM / HTHC
5	Revisit discussion of Realtor awareness of Ordinance/properties listed on Survey. SM is interested in discussions and feedback from local realtors to inform property owners of historical resources. Further discussions include whether Historic resource properties can be made part of the Haverford Township web site.	SM
6	Chuck is to forward dates for a local Bauhaus Tour.	CR
7	<i>From previous meeting.</i> The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
8	<i>From previous meeting.</i> Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC
9	The HTHC members are to conduct a windshield survey prior to September 19, 2011, with the following members responsible for the noted wards: TU - 9, MM- 1, SB - 6, DW - 7, SM - 3, CH - 5, SW - 8, MC - 2, JM - 4. Each member is to be familiar with the criteria noted in the Resource Survey.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 15	TU	MC	8	0	Yes
2	Motion to recommend the Subdivision for Rayer Builders 1240 Center Road dated 6-22-2011	CR	SB	8	0	Yes
3	Motion to call Meeting to close at 9:47pm	SM	CR	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
1	721-725 Haverford Road, Bryn Mawr, PA, 19010	1/19/10	022	9-20-10
2	18 Dartmouth Lane, Haverford 19041	1/19/10	104	9-20-10
3	22 Dartmouth Lane, Haverford (with letter noting 18 & 20 Dartmouth Lane - Removed from Historic Survey- administrative motion.	1/20/10	104	N.A.R.
4	206 Caenorvon Lane, Haverford, PA, 19041 - requested to be removed from the appeal process and remain on the survey.	1/27/10	095	N.A.R.
5	1 - 9 East Eagle Road, Havertown, PA 19083 ** Insufficient votes to carry a recommendation.	1/27/10	110	6/21/10 **
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg, notes desire to review appeal at a later date.	2/10/10	021	2/28/11 NEXT update 9/19/11
7	14 Claremont Blvd, Havertown, PA 19083 - Requested to be removed	2/10/10	060	

Haverford Township Historical Commission

Meeting 16, July 18, 2011

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	from list of appeals approximately 60 days from this meeting date. Desires to review appeal at a later date. December 10 HTHC passed a motion to have the property remain on the historic resource survey.			
8	620 Grand Ave. Havertown PA 19083	2/10/10	064	5/17/10
9	19 Marple Road, Haverford, PA 19041	2/11/10	038	4/19/10 Withdrawn 6/20/11
10	307 Oxford Road, Havertown, PA 19083	2/12/10	079	7/19/10
11	2120 Bellemead Avenue, Havertown, PA 19083	2/16/10	098	7/19/10
12	419 Earlington Road, Havertown, PA 19083		007	11/22/10
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15	204 East Monoa Road, Havertown, PA 19083 December 10 HTHC passed a motion to have the property remain on the historic resource survey.		078	
16	Haverford College - requested an extension on 11-12-10 until a later date. Haverford College requested to be removed from the appeal process and remain on the survey.	3/28/10		Withdrawn 2/28/11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	Michael J. Ciocco, PE, SEO, Project Engineer for Catania Engineering Associates Inc. representing the land development for the planned subdivision of 1240 Center Road, containing Historical Resource 045-HA-67 presented proposed land sub-division plans. a. On or about July 11, 8 of the 9 members of the HTHC received a hand delivered package-containing drawings of the proposed land development of 1240 Center Road. The package contained drawings dated and signed 6/22/11 and included: Drawing, 1 of 3 Subdivision / Grading Plans for Rayer Builders 1240 Center Road Drawing 2 of 3 Existing Conditions / Demolition plan for Rayer Builders 1240 Center Road Drawing 3 of 3 Details for Rayer Builders 1240 Center Road. The above drawings were used for the discussions at HTHC meeting 16. b. During the afternoon of July 18, 2011 revised versions of drawing 1 of 3 and 2 of 3 dated 7/18/2011, were emailed to the HTHC. The drawings dated 7/18/2011 were not received in sufficient time to be considered for the July 18, 2011 meeting. c. The drawings of 6/22/11 provide sufficient detail to note that properties 1240 and 1244 Center Road are desired to be sub-divided to allow for the historic resource to remain, while the smaller house referenced as 1244 Center Road is proposed to be demolished to make room for two newly established property boundaries and two new		

Haverford Township Historical Commission

Meeting 16, July 18, 2011

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houses. The proposed land development is to create three properties from the sale and development of 1244 and 1240 Center Road. d. The property owner of 1240 Center Road, Mrs. Barbara Viguers Moyer was present. The buyers of 1240 Center road and the buyers of 1244 Center Road were not present. The HTHC heard the presentation of Mr. Ciocco and submitted a motion to recommend the Subdivision as follows: Motion to recommend the Subdivision for Rayer Builders 1240 Center Road dated 6-22-2011 The motion was presented by Chuck Reardon, with the following recommendations. 1. That all structures on Lot 1 be identified. 2. That the stone walls of Lot 1 that span to Lot 2, including the one at Center Road and the one to the rear of Lot 1 and Lot 2 be preserved and maintained in their entirety. 3. That the trees of historic size and stature including the sycamore trees be preserved and that the noted to be preserved trees be protected during construction. 4. That an archeologist be present to monitor the excavation of the area of Lot 2 that falls within a 100-foot radius of the Historic Resource of Lot 1, be present during the excavation of the noted area. 5. That the Township of Haverford PA, Saldo Provisions noted in Article IV Protection and Preservation of Historic Buildings, Structures and Sites, (160-6) section C 1-8 be incorporated in their entirety. The motion was seconded by Suzanna Barucco. All present were in favor of the recommendation to approve the subdivision plans dated 6-22-2011. The motion carried the following additional comments: five members present were in favor of recommending that Lot 2 and Lot 3 structures / houses be moved toward the Center Road curb / street to be in alignment with the property to the west, providing greater distance from the historic resource to the new structures. Two members present were in favor of the plan as presented or moving the new structures further then presented, from Center Road creating a wider street presence for the historic resource and one member abstained from comment. One member was not present. The HTHC is to issue a letter to the Haverford Township Planning commission summarizing the recommendations noted above.		
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I. Action items for the HTHC

Item	Description	Action by
1	Review edited version of the Summary of Appeals narrative, in advance of issuing the Appeals Summary to the Board of Commissioners.	HTHC.

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	

Haverford Township Historical Commission

Meeting 16, July 18, 2011

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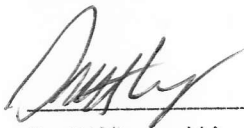
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
3	<i>The next meeting date is - Monday, September 19, 2011 at 7pm</i>	HTHC

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting Agenda

July 18, 2011, 7PM

Meeting # 16

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

- Call to order
- Approval of Minutes from 6/20/2011 meeting
- Review and discussion of proposed subdivision plan for 1240 Center Road, containing Historic Resource Survey Code 045 -HA-67
- Summary of Appeals document pending, to be finalized by HTHC and submitted to BOC
- Update regarding Certified Local Government application (Mary and Matt)
- Discussion/compilation of comments pertaining to PHMC Statewide Preservation Plan
- Revisit discussion of Realtor awareness of Ordinance/properties listed on Survey (Stacey)
- Revisit additions to Survey
- Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday September 19, 2011
Meeting Number: 17
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:07pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	Dick Walker	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 17

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 17 is attached to these meeting notes.
2	Letter to PA Historical Museum Commission re Statewide Historic Preservation Plan, dated July 23, 2011, by Stacey Mattox.
3	From Chuck Reardon, Letter from Thomas C Deas Jr. dated June 19, 2011.
4	Letter from HTHC to Rayer Builders dated August 8, 2011.
5	Article, Modernism Context Study Sheds Light on Frequently Overlooked Historic Resources, Planning Matters Newsletter, from Mary Courtney.
6	HTHS Newsletter, fall 2011, from Mary Courtney.
7	Copy of final draft of Annual Report / Summary of Appeals, February 2010 through December 2010.

D. General Items

Item	Description	Action by
	Annotation, please note that N.A.R. represents No Action Required.	
	Meeting 17 Agenda items reviewed on September 19, 2011	
Agenda item 3	Main Line Art Center - revisit Appeal from Feb, 28, 2011. No update provided by MLAC at this meeting.	
Agenda item 4	Review final draft of Summary of Appeals Document. Note motion to accept with the following notes. 1. With language specific to resource 021 including meeting note remarks open without recommendation from HTHC.	SM to issue final format.

Haverford Township Historical Commission

Meeting 17, Sept. 19, 2011

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	2. Revise verbiage to change the word vote to motion to recommend. 3. Add sentence to note appeals were heard by HTHC commission seated from February 2010 through December 2010. Note a. On October 11 the Board of Commissioners will vote on whether to hear the HTHC recommendations from the Summary of Appeals document. Letters are to be mailed to township residences 45 days prior to hearing.	
Agenda item 5	Update regarding 1240 Center Road, Historic resource 045-HA-067. Subdivision plan has been rescinded and property sale pending to buyer who wants to preserve historic resource.	N.A.R.
Agenda item 6	Update regarding Certified Local Government Application. MC and MM are to progress on application process and provide update at October meeting.	MC / MM
Agenda item 7	Flintlock Historic Resource 045-HA-054, The HTHC will modify the survey to change the street name and number to 2 Springhouse Lane, as an administration element.	
Agenda item 8	Discussion of HARB workshop attended by SM and TU. SM & TU provided a brief review of the highlights of the workshop including an explanation of the differences between a HARB and an Historic Commission. Of 1000 municipalities in PA less than 25% have HARBS or Historic Commissions. A suggestion from the workshop was to find a better way to open up the operation to do a better job of informing the public. TU discussed a position paper Guide Lines and Procedures that may be available on line. SM to forward additional information pertaining to hand-outs received at the workshop.	SM
Agenda item 9	Discussion regarding Windshield Surveys, this item was postponed until the October meeting. From a previous meeting it was determined: The HTHC members are to conduct a windshield survey prior to September 19, 2011, with the following members responsible for the noted wards: TU – 9, MM- 1, SB – 6, DW – 7, SM – 3, CH – 5, SW – 8, MC – 2, JM – 4. Each member is to be familiar with the criteria noted in the Resource Survey.	HTHC
Agenda item 10	Discussion regarding possible inclusion in This Old House Magazine for 2012 May. There exists the potential to nominate communities within Haverford Township. The HTHC may want to reconvene this item during the May 2012 meeting.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 16	MC	TU	7	0	Yes
2	Motion to accept appeal summary, with noted comments. MM & TU abstained.	CR	JM	5	0	Yes
3	Motion to call Meeting to close at 9:09pm	SW	SM	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
1	721-725 Haverford Road, Bryn Mawr, PA, 19010	1/19/10	022	9-20-10
2	18 Dartmouth Lane, Haverford 19041	1/19/10	104	9-20-10
3	22 Dartmouth Lane, Haverford (with letter noting 18 & 20 Dartmouth Lane – Removed from Historic Survey- administrative motion.	1/20/10	104	N.A.R.
4	206 Caenorvon Lane, Haverford, PA, 19041 – requested to be removed from the appeal process and remain on the survey.	1/27/10	095	N.A.R.
5	1 – 9 East Eagle Road, Havertown, PA 19083	1/27/10	110	6/21/10

Haverford Township Historical Commission

Meeting 17, Sept. 19, 2011

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	** Insufficient votes to carry a recommendation.			**
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg, notes desire to review appeal at a later date.	2/10/10	021	2/28/11 NEXT update 9/19/11
7	14 Claremont Blvd, Havertown, PA 19083 - Requested to be removed from list of appeals approximately 60 days from this meeting date. Desires to review appeal at a later date. December 10 HTHC passed a motion to have the property remain on the historic resource survey.	2/10/10	060	
8	620 Grand Ave. Havertown PA 19083	2/10/10	064	5/17/10
9	19 Marple Road, Haverford, PA 19041	2/11/10	038	4/19/10 Withdrawn 6/20/11
10	307 Oxford Road, Havertown, PA 19083	2/12/10	079	7/19/10
11	2120 Bellemead Avenue, Havertown, PA 19083	2/16/10	098	7/19/10
12	419 Earlington Road, Havertown, PA 19083		007	11/22/10
13	421 Earlington Road, Havertown, PA 19083	2/16/10	007	11/22/10
14	330 Richland Avenue, Havertown, PA 19083	3/15/10	070	6/21/10
15	204 East Monoa Road, Havertown, PA 19083 December 10 HTHC passed a motion to have the property remain on the historic resource survey.		078	
16	Haverford College - requested an extension on 11-12-10 until a later date. Haverford College requested to be removed from the appeal process and remain on the survey.	3/28/10	019	Withdrawn 2/28/11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by
1	Revisit discussion of Realtor awareness of Ordinance/properties listed on Survey. SM is interested in discussions and feedback from local realtors to inform property owners of Historical resources. Further discussions include whether Historic resource properties can be made part of the Haverford Township web site.	SM
2	<i>From previous meeting.</i> The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
3	<i>From previous meeting.</i> Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event.	HTHC

Haverford Township Historical Commission

Meeting 17, Sept. 19, 2011

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	b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	
4	Regarding Certified Local Government Application: HTHC members are to provide resumes for the application process.	HTHC

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
3	The next meeting date is - Monday, October 17, 2011 at 7pm	HTHC

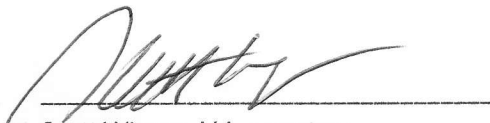
Post meeting notes:

1. SM forwarded copies of the HARB meeting handouts referenced above.

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary

Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting 17, Sept. 19, 2011

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Haverford Township Historical Commission

Meeting Agenda

September 19, 2011, 7PM

Meeting # 17

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 7/18/2011 meeting
3. Main Line Art Center, Historic Resource Survey Code 045-HA-21, revisit appeal from 2/28/2011 meeting
4. Summary of Appeals document, to be finalized by HTHC and submitted to BOC
5. Update regarding 1240 Center Road (Historic Resource Survey Code 045 -HA-67)
6. Update regarding Certified Local Government application (Mary and Matt)
7. Flintlock, Historic Resource Survey Code 045-HA-54, address revision needed (administrative)
8. Discussion of HARB Workshop, September 17, 2011, held in Radnor Township Building Auditorium
9. Discussion regarding Windshield Surveys
10. Discussion regarding possible inclusion in *This Old House* magazine for 2012 (Mary)
11. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday October 17, 2011
Meeting Number: 18
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:25pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	Dick Walker	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 18

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 18 is attached to these meeting notes.
2	A copy of the recently issued summary of Appeals, was provided to SW - and is available in PDF format.
3	MC presented a copy of the Radnor Newsletter, with an article on Maintaining Your Historic Home: A Practical Guide for Home owners. The article is available at http://www.co.delaware.pa.us/planning/historicpreservation/general_maintenance_guide.pdf

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 18 Agenda items reviewed on September 19, 2011	
Agenda item 3	Summary of Appeals document. A copy of the Summary of Appeals is available from the Township in pdf format.	N.A.R.
Agenda item 4	Update regarding Certified Local Government application (Mary and Matt) MC and MM will present progress at the November meeting. MM to define terms of the CLG.	MC / MM
Agenda item 6	Archaeology discussion. This item stems from comments posed during a recent plan review meeting. The HTHC will pose the question of when to use or recommend the use of an Archaeologist to the NAPC Forum.	SM / HTHC
Agenda item 7	Discussion of 'revitalization' as referenced in October 5, 2011 article from News of Delaware County. The intent of the discussions was to develop a way to inform the HPED of impact of revitalization efforts that may impact Historic Resources. MC offered to have preliminary discussions with the HPED.	MC / HTHC

Haverford Township Historical Commission

Meeting 18, Oct. 17, 2011

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Agenda item 7A	It was noted that Lower Merion had a workshop on Oct. 11, 2011 on the topic, Comprehensive Historic Preservation Elements. SM desires HTHC to seek additional information as it becomes available, and to learn if there may be interest from the township, based on neighbors shared interest.	
Agenda item 8	Discussion regarding Windshield Surveys, TU presented a well-organized series of photos noting potential resources for consideration as Historic resources. The HTHC is to continue discussions at the next meeting.	

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 18 SB & DW abstained.	CR	MC	7	0	Yes
2	Motion to call Meeting to close at 9:04pm	CR	SB	9	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg, notes desire to review appeal at a later date.	2/10/10	021	2/28/11 NEXT update 9/19/11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by
1	Revisit discussion of Realtor awareness of Ordinance/properties listed on Survey. SM is interested in discussions and feedback from local realtors to inform property owners of Historic resources. Further discussions include whether Historic resource properties can be made part of the Haverford Township web site.	SM
2	<i>From previous meeting.</i> The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
3	<i>From previous meeting.</i> Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC
4	Regarding Certified Local Government Application: HTHC members are to provide resumes for the application process.	HTHC

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
3	The next meeting date is - Wednesday, November 16, 2011 at 7pm - PLEASE NOTE DATE CHANGE	HTHC

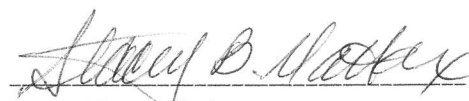
Post meeting notes:

1. SM forwarded copies of the HARB meeting handouts referenced above.

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP


Scott Winger, AIA, secretary
Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
October 17, 2011, 7PM

Meeting # 18

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 9/19/2011 meeting
3. Summary of Appeals document
4. Update regarding Certified Local Government application (Mary and Matt)
5. Discussion of National Alliance of Preservation Commissions (NAPC)
6. Archaeology discussion
7. Discussion of 'revitalization' as referenced in October 5, 2011 article from News of Delaware County
8. Discussion regarding Windshield Surveys
9. Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Wednesday November 16, 2011
Meeting Number: 19
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:25pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	Dick Walker	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 19

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 19 is attached to these meeting notes.
2	Stacey provided members with a copy of the Suburban West Realtors Association newsletter noting its inclusion of the Haverford Township's Historic Preservation Ordinance.
3	Stacey provided members with a copy of the National Alliance of Preservation Commissions letter accepting the HTHC as a member, which included instructions for subscribing to e-alerts.
4	Mary provided members with responses to the Certified Local Government Application, for members review.
5	Stacey provided members with a copy of: <i>A Manual for Pennsylvania Historical Architectural Review Boards and Historical Commissions</i> , by Michel R. Lefevre.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 19 Agenda items reviewed on November 16, 2011	
Agenda item 3	Discussion of upcoming Board of Commissioners meeting. The Planning Commission voted to accept the Haverford Township Ordinance No. P29-2011, at their meeting of Nov. 10, 2011. Property owners have been informed that the scheduled BOC meeting of Dec 12, 2011 will be to formally accept the Haverford Township Ordinance No. P29-2011. The referenced ordinance will become a BOC agenda item on Jan. 9, 2012 unless the hearing on Dec. 12 extends to the new year.	HTHC members are urged to attend the BOC mtg of 12-12-11

Haverford Township Historical Commission

Meeting 19, Nov. 16, 2011

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Agenda item 4	Update regarding Certified Local Government application (Mary and Matt). Mary updated the members on responses to 10 questions required of the CLG application process. Matt has since this meeting emailed questions and answers to the members for review. Both noted CLG requirements to post HTHC meeting agenda's in advance of scheduled meetings, announcing meeting dates and posting meeting minutes. Each of which can be accommodated on the current township web site. Additional progress of the CLG application is to be presented at the next HTHC meeting on Dec. 19.	MC / MM
Agenda item 5	Update regarding National Alliance of Preservation Commissions (NAPC). Stacey informed the members that the HTHC is now an official member of the NAPC.	NAR
Agenda item 6	Discussion of Lower Merion Conservancy lecture "Old is the New Green: Renovating for Sustainability", held October 27 at the Merion Friends Meeting House. Mary attended the noted lecture provided information regarding resources to locate companies that provide home audits to determine energy efficiency.	NAR
Agenda item 7	Updates regarding items carried forward from prior months: a. Main Line Art Center (045-HA-021) MLAC forwarded a letter on Nov. 9, 2011 requesting to withdraw their appeal.. Stacey to forward a copy of the letter to the members. b. Realtor document. Stacey sent the Realtors Association a summary of the Haverford Township Ordinance No. 2580-2009, which the association published in a recent newsletter, noted above. c. Lower Merion Planning Commission Public Workshop. Stacey notes that the Lower Merion Planning Commission held a public workshop to review planning for revisions to their Historical Ordinance and would like to continue a dialogue with the HTHC. Stacey and John will be receiving additional information from Lower Merion.	SM/JM
Agenda item 8	Discussion regarding Windshield Surveys. Dick forwarded two Haverford residential properties for consideration to be added to the resource survey. Additional discussions were postponed until the next HTHC meeting.	HTHC

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 18 SB & DW abstained.	SB	MC	7	0	Yes
2	Motion to call Meeting to close at 8:50pm	SB	JM	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg, notes desire to review appeal at a later date.	2/10/10	021	Appeal Withdrawn 11-9-11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by
1	<i>From previous meeting.</i> The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	<i>From previous meeting.</i> Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC
3	Regarding Certified Local Government Application: HTHC members are to provide resumes for the application process.	HTHC

J. New Items

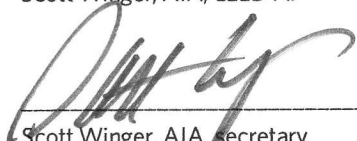
Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December 2010 meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
3	The next meeting date is - Monday, December 19, 2011 at 7pm	HTHC

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission

Meeting 19, Nov. 16, 2011

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Haverford Township Historical Commission

Meeting Agenda

November 16, 2011, 7PM

Meeting # 19

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 10/17/2011 meeting
3. Discussion of upcoming Board of Commissioners meeting
4. Update regarding Certified Local Government application (Mary and Matt)
5. Update regarding National Alliance of Preservation Commissions (NAPC)
6. Discussion of Lower Merion Conservancy lecture "Old is the New Green: Renovating for Sustainability", held October 27 at the Merion Friends Meeting House (Mary)
7. Updates regarding items carried forward from prior months:
 - a. Main Line Art Center (045-HA-021)
 - b. Realtor document
 - c. Lower Merion Planning Commission Public Workshop
8. Discussion regarding Windshield Surveys

Adjournment

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday, December 19, 2011
 Meeting Number: 20
 Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
 Meeting Called to Order: The meeting was called to order at approximately 7:22 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	Dick Walker	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 20**C. Items distributed to the Haverford Township Historical Commission**

1	Agenda for Meeting number 20 is attached to these meeting notes.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	The following is a clarification to Agenda item 3 from meeting 19. During the December 12, Board of Commissioners meeting the BOC tabled the Haverford Township Ordinance No. P29-2011 until the January 2012 meeting.	
	Meeting 20 Agenda items reviewed on December 19, 2011	
Agenda item 3	Review and discussion of proposed subdivision plan for 201 Highland Lane, containing Historic Resource Survey Code 045-HA-025. The HTHC discussed the development of the referenced resource site and in general the HTHC had a favorable response and discussion. The HTHC's discussions led to a motion to request that the proposed underground utility routing be done in such a way to avoid disturbing the buildings on the site of the Historic resource. SM to write up a recommendation letter summarizing our discussion	HTHC to issue letter to BOC.
Agenda item 4	Discussion of 12/12/2011 Board of Commissioners meeting. a. The review of the Appeals recommendations was tabled to the Jan. 2012 BOC meeting. The BOC is reviewing the process to hear the remaining appeals one at a time.	HTHC

	b. The BOC meeting is scheduled for Jan. 9, 2012. The HTHC is requested to attend if possible.	
	c. A letter from the DCPD regarding Ordinance P29-2011 was received by LW with a copy provided to SM. SM to send a copy to HTHC	
Agenda item 5	Update regarding Certified Local Government application (Mary and Matt) - to be carried over to January 2012 meeting. Please send resumes to Matt, prior to the January meeting date.	HTHC
Agenda item 6	Discussion regarding walls at entrances to Merion Golf Manor. The HTHC has informally become aware of PECO's desire to modify existing stone entry monuments to a parking lot along the edge of the golf course. Currently the HTHC has not received information regarding such work.	NAR
Agenda item 7	Upcoming workshop: "Preserving Pennsylvania: A Workshop for Communities" to be held 2/11/2012 SM plans to attend the noted workshop in Media Pa from 9am until noon, other HTHC members are welcome join her.	HTHC
Agenda item 8	Discussion regarding Windshield Surveys. Discussions are to be ongoing.	

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 19 CR abstained.	SM	DW	7	0	Yes
2	Motion to recommend the development of the resource site 201 Highland Lane, containing Historic Resource Survey Code 045-HA-025, with the request that the proposed underground utility routing be done in such a way to avoid disturbing the buildings on the site of the Historic resource.	JM	TU	8	0	Yes
3	Motion to call Meeting to close at 8:50pm	SM	MM	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	From previous meeting. Ideas for HTHC as we move forward were discussed. Items for consideration are:	HTHC

	a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider an event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	
3	Regarding Certified Local Government Application: HTHC members are to provide resumes for the application process.	HTHC

J. New Items

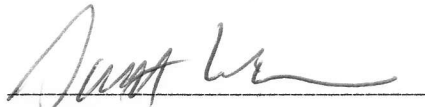
Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December 2010 meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
3	The next meeting date is - Tuesday , January 17, 2012 at 7pm	HTHC
4	The February meeting date will be Tuesday , February 21, 2012	HTHC

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
December 19, 2011, 7PM

Meeting # 20

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 11/16/2011 meeting
3. Review and discussion of proposed subdivision plan for 201 Highland Lane, containing Historic Resource Survey Code 045-HA-025
4. Discussion of 12/12/2011 Board of Commissioners meeting
5. Update regarding Certified Local Government application (Mary and Matt) - to be carried over to January 2012 meeting
6. Discussion regarding walls at entrances to Merion Golf Manor
7. Upcoming workshop: "Preserving Pennsylvania: A Workshop for Communities" to be held 2/11/2012
8. Discussion regarding Windshield Surveys
9. Adjournment